

MINUTES JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT
SEWER AUTHORITY & THE BOARD OF DIRECTORS OF WOODRIDGE LAKE
SEWER DISTRICT, MONDAY, OCTOBER 15, 2012, 6:00 P.M. CONFERENCE
ROOM WOODRIDGE LAKE CLUB HOUSE

CALL TO ORDER: Raymond A. Turri, Chairman & President of both boards respectively called the meeting to order at 6:05 P. M.

ATTENDANCE: Present, Raymond A. Turri, Joan M. Lang and by Robert Goldfeld by conference phone. Excused absence Jim Mersfelder and Jim Hiltz. Also present Plant Manager Charlie Ekstrom.

APPROVAL OF MINUTES: Due to a malfunction of the Tape Recorder, no completed minutes were available. A MOTION WAS MADE BY Ray Turri, seconded by Bob Goldfeld to table the approval of the minutes of the September 17, 2012 meeting until the November 19th Meeting. No discussion, SO VOTED.

The minutes of the Special Meeting of Monday, October 8, 2012 were presented for approval. A MOTION WAS MADE BY Bob Goldfeld seconded by Joan Lang to approve the minutes of said meeting. No discussion, MOTION CARRIED.

MONTHLY REPORT FROM PLANT MANAGER: Plant Manager Charlie Ekstrom reported on the following:

Personnel - Mike Migaldi has successfully passed the Sacramento Wastewater Course making him eligible to take the first DEEP certification exam in January and his application for the DEEP exam has been submitted.

Aeration System - During the fabricating of the new piping on the re-aeration tanks it was found that two valves needed to be replaced. Due to the fact it will take several months before the valves come in, any further work on the tanks has been put on hold until spring.

Pump Station #1 – Pump #1 has been repaired by ABS Pumps at a cost of \$3,200.00. In pulling the pump it was found that the base attached to the bottom of the wet well was broken loose and needs to be replaced before the pump can be returned to service. Pump #2 also requires repairs at an estimated cost of \$2,000 - \$3,000 dollars and indications are that the base for #2 is in the same poor condition and Charlie reported that he has instructed Eastern to fabricate a base for #1 and also to provide a quote for repair / replacement of the bases, check valves, piping, and guide rails for both pumps. The quote provided by Eastern which came in at \$22,340.00 was presented to the Board for review Charlie Ekstrom reported that the problems at PS #1 are serious and should be addressed as soon as possible, he had gone over the work to be done under the quote from Eastern and recommended to the Board that they accept the quote. **A MOTION WAS MADE BY** Ray Turri seconded by Bob Goldfeld to accept the quotation from Eastern in the amount of \$22,340.00 for the repair and upgrade to Pump Station #1. Discussion under the motion was that fact that it was a sole sourcing contract to Eastern for the work. It was again noted that the repair/replacement of Pump station #1 is an emergency ready to happen and it was confirmed that Eastern has been used by the District in the past and is a

competent and trustworthy Company. There was no further discussion, **THE MOTION CARRIED.**

Pump Station #6 – The soft start for Pump #6 is intermittently tripping out during early morning hours resulting in call outs for plant personnel. It has been determined that it needs to be repaired or replaced and Charlie is getting prices for both. Meanwhile, to eliminate call outs, the pump has been taken out of service.

Treatment Plant Roof - Replacement of the Treatment Plant roof which was done by Stevens Construction at the Board approved quoted price of \$10,600.00 was completed on Friday, October 12th. A contractor error in measuring the size of roof accurately resulted in the need for additional material that was not included in the original quote. The contractor was looking to the District to cover the cost of the additional material and labor involved. It was felt that Mr. Stevens should absorb the extra cost for material and Ray Turri met with Mr. Stevens to discuss the matter. Mr. Stevens was requested to submit a bill for the additional roofing material and was informed the Board would be meeting on Monday the 15th to address the matter. A bill in the amount of \$900.00 for the additional roofing material was presented for Board consideration. After some discussion on the matter, **A MOTION WAS MADE BY** Bob Goldfeld, seconded by Joan Lang to approve the payment of the \$900.00 to Stevens Construction for the cost of the additional material. No further discussion, **SO VOTED.**

Plant & Station Flows – The total flow for September was 2.520 MG with an average daily flow of 84,000 gal and a max daily flow of 115,000 gal. Precipitation for the month was 8.03”. The average daily flow to date for October is 93,000 gal with precipitation at 2.38 inches.

Employee evaluation for Office Personnel Joan Lang and Laurie Mosley had been completed by Charlie Ekstrom. Signed copies of their evaluations were given to Ray Turri along with Charlie’s verbal recommendation that they be considered for raises. Due to the absence of the other Board Members and the fact that Joan Lang is not only a Board Member but also an employee, Ray Turri **MADE A MOTION** to table the matter until the November 19th Board Meeting. The motion was seconded by Bob Goldfeld, there was no discussion, **SO VOTED.** Charlie Ekstrom left the meeting at 6:25 P.M.

Financial Reports for September - Joan Lang presented to Ray Turri the Balance Sheet, the Income Statement compared with Budget and the Tax Collectors Report for September 30, 2012. With the exception of the line items for Plant Equipment Repair & Maintenance and the Collection System Repair & Maintenance, expenditures in all other line items were found to be in order for September.

Planning Committee Update – Ray Turri gave an update on the Planning Committee meeting held on Monday, October 8, 2012. Noting who was in attendance and the active discussion which was held relative to the documents to be submitted to DEEP and the time frame for submittal.

Woodridge Lake Sewer District Special Meeting - Discussed briefly was the October 27, 2012 Special Meeting of the Taxpayers of the District. Joan Lang reported that Legal

Notice for said meeting had appeared in the October 14th Sunday Republican American. Bob Goldfeld questioned if we had received any response to the mailing that went out to the Taxpayers. Joan Lang reported that to date the office has not received any feed back, but Ray Turri reported that he had been approached by several property owner and all of them had voiced their thanks to the Board and the various Committee members for all the work they are doing for the District and were behind the Resolution one hundred percent. It is believed everything is in order for the meeting and it was noted that Ken Green would be giving a power point presentation at the meeting.

There was no other business to come before the meeting. **A MOTION TO ADJOURN** was made by Bob Goldfeld, seconded by Joan Lang. The meeting adjourned at 6:55 P.M.

Respectively submitted,

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
WOODRIDGE LAKE SEWER DISTRICT

Joan M. Lang, Secretary and Clerk of both boards respectively