

MINUTES JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT  
SEWER AUTHORITY & THE BOARD OF DIRECTORS OF WOODRIDGE LAKE  
SEWER DISTRICT, MONDAY, MARCH 18, 2013, 6:00 P.M., CONFERENCE ROOM  
WOODRIDGE LAKE CLUB HOUSE, EAST HYERDALE DRIVE, GOSHEN, CT

**CALL TO ORDER:** Raymond A. Turri, Chairman and President of both boards respectively, called the meeting to order at 6:10 P.M.

**ATTENDANCE,** Raymond Turri, Robert Goldfeld, Joan Lang and Jim Mersfelder by conference phone, excused absence James Hiltz. Also present Richard Reis, Chairman of the WLSO Financial Committee. Due to expected snowstorm Plant Manager Charles Ekstrom was excused from attending the meeting.

**APPROVAL OF MINUTES:** The minutes of the February 18, 2013 meeting were presented for approval. **A MOTION WAS MADE** Ray Turri seconded by Bob Goldfeld to approve the revised minutes as posted on the website. The revision being Page 2, last Paragraph was amended to note that **(a complete copy of the minutes of the January 21, 2013 Planning Committee meeting is on file with the minutes of the meeting.)** No other items were noted under the minutes. **Said minutes were approved as written.**

**OPERATIONAL REPORT:** In the absence of Plant Manager Charlie Ekstrom, Chairman Ray Turri read said report into the minutes. Said report covered the following:

**Plant Personnel Attendance-** Jason Patrick, (1) one sick day and (1) day for funeral of cousin. Mark Theriault, ½ sick day for doctors appointment. Mike Migaldi, perfect attendance and has covered the on call responsibilities for two weeks without any problems.

**Projects: Pump Station #6** – Experiencing intermittent signal failure alarm call outs and when checked, no problems have been found. Working through a process of elimination to find the cause, a new sensor has been purchased. If the new sensor does not solve the problem, further work will be done to determine if the alarm system itself is the problem. The Board will be kept informed on the matter.

**Plant pump and Station #6 Emergency Generator accesses-** For safety and better access to the controls on the two generators, Mike Migaldi is fabricating and will install stairs/platforms. Both the stairs and platform should be installed within the next two weeks.

**Plant Effluent-** Currently 2 sump pumps are being used to pump the effluent to bypass the tertiary system. Due to the heavy continuous workload on the pumps, the pumps are breaking down in less than one year of service and although still under warranty, the last pump purchased lasted less than five (5) months. The cost of a commercial pump would run from \$2,000 - \$5000 each plus cost for new motor controls. To go with a passive no-maintenance approach, Bill Colby has been called in to give a quote for the installation of an 8" PVC gravity

pipe between the tanks. Charlie Ekstrom will contact the Board when he receives the quote from Bill Colby.

**February Plant Flows:** The total flow for February was 2.914MG with an average daily flow of 104,000 gal and a max daily flow of 172,000 gal. The total precipitation for the month was 5.31". To date for March the average daily flow is 141,000 with a maximum flow of 296,000 gal. and a total rainfall of 2.01".

Although not part of the actual report, it was noted that the Plant Manager Charlie Ekstrom would be away from April 6 through the 10<sup>th</sup>. There were no other items presented or further discussion held regarding plant operations.

**FINANCIAL REPORTS:** Treasurer Jim Mersfelder presented the following: Tax Collections- Jim Mersfelder reported the increase in the number of delinquent taxpayers for February is due to the fact that February is the first month where it picks up all the taxpayers who have not paid the 2<sup>nd</sup> installment due for January 2013. Tax Collection for February 2013 was approximately \$30,000.00 over for February 2012 collections. The current Marshal exposure is down to \$8,000 from \$25,000 in the prior year. Noted was the one billing in June for the two installments one due in July, the other in January which can create problems for new property owners who when they receive a notice of delinquent taxes with an interest charge complain that they have never received a bill and feel they should not have to pay the interest. State Statutes govern the interest rate for delinquent tax payment and does not exempt the taxpayer from paying the interest because they did not receive a bill. It was noted that Tax Collector Laurie Mosley does a good job in responding to any complaints in a professional way. It was noted that statements of delinquent taxes are sent out the first week in February, followed within a month by a notice of lien.

**Full Year Operating Forecast as of 2/18/2013** – Budgeted Items noted, revenue for Sewer Permit/Connection Fees under budget for full year due to slow economy. Fringe Benefits expense under due to timing issues and power expense is running under budget. As reported for the past several months the expenses for Plant Equipment Repair & Maintenance and Collection System Repair & Maintenance continue to run over budget due to the need for repair of aging equipment. Legal expense remains under budget due to delays in the DEEP Scope of Services and related work projects. It is expected that legal services will be needed within the next few months. The District is spending less than budgeted for budgeted capital items due to the fact that planned budgeted projects are running behind schedule. The amount of work accomplished is less than planned year to date. The Cash Flow program continues to move forward as planned. Where possible, funds have been rolled over into CD's, while still leaving a healthy balance in the Union Savings STIFF account.

Jim Mersfelder noted that he was pleased to report that this was the second monthly financial report prepared by Laurie Mosley. He commended Laurie for a job well done, giving her a 95% grade. No further items were noted or discussed under the financial reports.

OPERATIONS COMMITTEE REPORT: No Report

**PLANNING COMMITTEE REPORT:** Based on concerns over delays in the work being done by Woodward & Curran on the WLSD DEEP Scope of Work project, Ray Turri reported that he and Ken Green, Chairman of the Planning Committee had called for a meeting with Woodward & Curran. Said meeting was held in the new offices of Woodward & Curran located in Windsor Locks. It was learned at that meeting that not only had their office moved, but there had also been a change in responsibilities. Dave Prickett will now be our contact person at Woodward & Curran. Paul Dombrowski who had served as our contact person has been relieved of that responsibility and will be working as their technical advisor. Paul Dombrowski extended apologies for lack of attention and the scheduled changes. Ray Turri stated that he reminded them that the Board and various committee members serving the District are not only serving as volunteers, but are also taxpayers who over the past few year have worked hard to create a credibility with the DEEP and do not want to see that status change. As a result of that meeting, an eleven o'clock meeting was scheduled with DEEP and said meeting will be held at DEEP on Wednesday, March 20<sup>th</sup>. Ray Turri also reported that he would be meeting at 9:00 on the 20<sup>th</sup> in the office of David Prickett to sign the Clean Water Fund application for the \$983,000 appropriated for the Infiltration/Inflow remediation work, pump station upgrades and the acquisition of SCADA system. Ray Turri has asked District Board member Robert Goldfeld to attend the meetings with him.

Jim Mersfelder noted that he would be contacting Legal Council John Wertham to get an update as to what has been accomplished relative to wastewater treatment and alternative disposal requirements and would be reporting back to the Board and Planning Committee.

**I & I remediation work-** In the process of being scheduled is the remainder of I & I isolation work to be done. Daily flows are being monitoring at this time so that Woodward & Curran can determine when to start the night flow isolation testing. It was also noted that now is the time to move on the installation of the SCADA System. Jim Mersfelder noted the need of a cut sheet for the antenna for the SCADA system that will be installed on the Club House. April 8<sup>th</sup> will be the next date scheduled for a Planning Committee meeting.

**Date of WLSD Annual Meeting** – Discussed was the date for the Annual Meeting of the District. To prevent future scheduling problems, **A MOTION WAS MADE BY** Jim Mersfelder, seconded

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by Bob Goldfeld that the WLSA Annual April Meeting for the Election of Officers and the Annual WLSA Budget Meeting be held on the fourth Saturday of April and May so as to coincide with the dates of the Woodridge Lake Property owners Board Meetings. There was no further discussion, **SO VOTED**. The Annual Meeting of the District will be Saturday, April 27, 2013, 9:30 A.M. at the Woodridge Lake Club House. The Annual Budget Meeting will be held on May 25, 2013. Noted were the alternate board member vacancies openings on the authority Board

**Other Business:** Approval of Sewer Tax overpayment refund – Presented for Board approval was a request from Laurie Mosley Tax Collector for a refund of \$289.66 sewer tax overpayment to property owner William McKitty. **A MOTION WAS MADE BY** Ray Turri, seconded by Bob Goldfeld to approve \$289.66 sewer tax refund to William McKitty, no discussion, **SO VOTED**.

There was no other business to come before the Board. Chairman Ray Turri called for adjournment and the meeting adjourned at 6:40 P.M.

Respectfully submitted,

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY  
WOODRIDGE LAKE SEWER DISTRICT

Joan M. Lang, Secretary & Clerk of both Boards respectively