

MINUTES JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY  
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT  
MONDAY, APRIL 20, 2015, 6:00 P.M. CONFERENCE ROOM WOODRIDGE  
LAKE CLUB HOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT

CALL TO ORDER: Raymond Turri, Chairman and President of both boards respectively called the meeting to order at 6:15 P.M.

ATTENDANCE: Board Members, Raymond Turri, Joan Lang, Jim Hiltz and Robert Goldfeld who arrived at 6:27 P.M. Excused absence Board member Jim Mersfelder. Also present, Plant Superintendent Charlie Ekstrom, Finance Committee Chairman Richard Reis and Woodridge Lake Sewer District Tax Collector Laurie Mosley.

APPROVAL OF MINUTES: The minutes of the March 30, 2015 meeting were presented for approval. A MOTION TO APPROVE said Minutes was made by Jim Hiltz, seconded by Joan Lang. No discussion on the minutes, MOTION CARRIED.

OPERATIONAL REPORT: Plant Superintendent Charlie Ekstrom presented the operational report for period ending April 20, 2015. Said report which is on file with the minutes of this meeting included the following items: Personnel – Jason Patrick -1 day vacation  
Mark Theriault - 2 sick days  
Mike Migaldi – perfect attendance

Return Pump #3- Said pump at the plant was reconditioned and the seal was replaced by Eastern Water and returned to service on April 9, 2015.

State DEEP Inspection – On Thursday, April 9, 2015 Joe Wetteman of the State DEEP came to the plant and did an inspection of the beds under what he considered maximum ground water conditions. He found an overflow occurring from bed G-3. The flow was stopped and repairs to the bed were made the next day. Mr. Wetteman also found indications where several other A beds had some overflow during the winter months. Mr. Wetteman made a return visit on April 13<sup>th</sup> to discuss the beds and his proposed changes to the operation of the beds and the monitoring report. Charlie reported that the discussions went well and Mr. Wetteman offered a plan to allow the District to create spillways and channels to allow overflow from beds higher on the slope to be diverted into lower beds.

Shelbourne Drive laterals: Four contractors have been contacted requesting quotes for installing laterals for three undeveloped lots on Shelbourne Drive prior to the Town resurfacing of the road. Colby Excavating is the only party to call back. Ray Turri instructed Charlie Ekstrom to have Bill Colby submit a quote and keep documentation on the number of contractors he has contacted, the results of their response and present it to the Board for consideration at the May 18<sup>th</sup> meeting.

Spring Cleanup: Work has begun relative to spring cleanup of the plant, beds and pump stations to correct any winter damage.

Plant Flows: The average daily flow for March was 106,000 gal per day with total precipitation of 2.44". To date for April, the average daily flow is 175,000 with a maximum daily flow of 252,000 gal. Precipitation to date for April is 2.64".

Bob Goldfeld arrived at 6:27 P.M.

Charlie Ekstrom informed the Board that he would be meeting with Tom McKiernan on Thursday April 30<sup>th</sup> to tour the plant site and provide any information required by the insurance company relative to renewing the Environmental Insurance Coverage for the District. If Charlie had any questions or concerns regarding the insurance coverage, Ray Turri noted that he would offer his assistance if needed. There were no further items discussed under the operational report and Charlie Ekstrom left the meeting at 6:37 P.M.

The regular order of business was deferred so that Laurie Mosley could be heard relative to responses received to the letters that went out to owners off vacant lot or lots within the District and asking the property owner to provide the status of their lot (s) as buildable and if not buildable, the possibility of putting the lot under a Conservation Easement as a means of avoiding the new assessment charge for the WLSD system upgrade. Laurie Mosley noted that the response has been relative good but several property owners who have noted their future use of the land are voicing their concerns relative to the issue of putting the property under a conservation easement or deed restriction in order to avoid any future assessment on the property. Several have stated they will not go through the legal process and expense of putting their property under a deed restriction and want answers to the what if questions if they do not put their property under a deed restriction. Laurie Mosley requested from the Board as to how she should respond and was advised that she receive the completed property status forms, write down any questions the property owners are asking and let the property owners know that their questions and concerns regarding the conservation easements, deed restrictions and connection assessment liens will be addressed by the District Board. Noted was the District's powers to file a connection assessment lien against the property. Discussed was the time frame for when a connection fee should be applied, the current ad valorem fee for operations cost and the potential for the use of a combined ad valorem and an assessment fee to cover the cost of upgrade. All of which remain to be determined. So that the members of the Planning Committee would also be apprised of the issue, Ken Green would be asked to place it on the agenda for the next Planning Committee meeting. Laurie Mosley left the meeting at 6:50 P.M.

Financial Reports: In the absence of Treasurer Jim Mersfelder, Richard Reis Chairman of the Finance Committee reported on the following Financials of the District: The Collection of Delinquent Taxes has been very good with payment of over \$4,000.00 being received on the Attea property. The amount of delinquent taxes to be collect is the lowest it has ever been.

BUDGET REPORT: The Balance Sheet shows a sizeable amount in the operational checking account and when Jim Mersfelder returns from his trip, a review of how much cash flow will be needed for the SCADA and I/I projects will be made to determine what can be moved out into interest bearing CD's. Other than the substantial amount expended for snowplowing, there were no other outstanding expenditures to report. No money was spent for any Capital projects for April so there was no change under the Cash Flow report.

MEETING WITH USDA: Ray Turri and Richard Reis gave an update on the Wednesday April 15<sup>th</sup> meeting with USDA Officials. Noting USDA was very complementary regarding the project. With their

Construction Superintendent noting that he considered connecting to Torrington an easy project. Unfortunately, the major drawback is that the available financing, based on current allocations in Congress are very low and the available grant at this time is 29% for this year. When the grant request was submitted, it was put in at 45% and came back at the 29% rate. Based on the allocations, there is not enough money available next year. Discussed was the possibility of USDA holding a meeting with DEEP at their office in Norwich and Dave Prickett is in the process of putting such a meeting together. Dave Prickett will be working with John Wertam who will work with the DEEP officials in the setting up of such a meeting. The District would like to see the State to be willing to provide in grant only, a delta that would equal 45%. The project cannot go forward on the 29% available from USDA without State Funding.

Both Ray Turri and Richard Reis stated that they found the USDA Officials most co-operative and willing to work with the District where ever possible with the project and came away from that meeting with a very positive feeling.

Bond Council: Richard Reis reported that he had e-mailed Jim Mersfelder concerning contacting a Fiscal Agent relative to the cost for a Bond Council and Fiscal Agent.

The Board was reminded of the Saturday, April 25, 2015 Annual Meeting of the District for the election of Officers and Directors of the District and the setting of a date for the annual District Budget Meeting. Ray Turri stated that he would give a brief simple statement as to the status of the upgrade projects and the recent meeting with the USDA. Ray Turri noted the fact that the current two alternates on the Board have not actively served that he would present the opportunity to any taxpayer present who might be willing to serve on the board.

There was no other business to come before the meeting. Ray Turri called for a motion to adjourn and the meeting adjourned at 7:30 P.M.

Respectfully submitted,

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY  
WOODRIDGE LAKE SEWER DISTRICT

Joan M. Lang, Secretary and Clerk of both boards respectively