

MINUTES JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT
MONDAY, JULY 20, 2015, 4:00 P.M. CONFERENCE ROOM WOODRIDGE
LAKE CLUB HOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT

CALL TO ORDER: Raymond A. Turri, Chairman and President of both boards respectively, called the meeting to order at 4:00 P.M.

ATTENDANCE: Board Members Raymond A. Turri, Bob Goldfeld, Joan Lang and Jim Mersfelder by Conference phone. Excused absence James Hiltz. Also present Finance Board Chairman Richard Reis and Plant Superintendent Charlie Ekstrom.

APPROVAL OF MINUTES: The minutes of the June 15, 2015 WLSDSA/WLSD were present for approval. A MOTION WAS MADE BY Jim Mersfelder seconded by Joan Lang to approve said minutes as presented. No discussion on the minutes, SO VOTED. Questioned was the posting of the minutes prior to their being approved by the Board. It was explained that as required by State Statutes all municipal minutes should be made available to the public within a timely fashion and that includes posting them on-line. Any corrections or amendments to the minutes would be made and approved under the minutes of the next scheduled meeting.

REPORT FROM PLANT SUPERINTENDENT: Plant Superintendent Charlie Ekstrom gave the following operational report dated July 20, 2015. Said report is on file with the minutes of this meeting.

Plant Personnel: Jason Patrick – 2 vacation days. Mark Therault ½ sick day, 5 vacation days. On June 29, Michael Migaldi gave two weeks resignation as an employee of the WLSD. A Classified Help Wanted Ad was posted in the Waterbury American Newspaper and said notice has also been posted in the CT Water Abatement Association Web-site. Charlie Ekstrom reported that to date, he has received four applications and expects at this time to receive four more. He would like to be able to hire someone by August 1st and will let the Board know if help is needed with the interview process.

Town resurfacing of Shelbourne Drive – The Town has completed the milling and the repaving work will be starting the repaving on July 22nd. The District has provided 12 manhole riser rings and the Town will be installing them as needed during the time of repaving.

Plant Pump: Eastern inspection of Pump Station #3 found pump seal failure. Both the pump volute and impeller were also badly damaged requiring replacement. The total cost for parts and Labor is \$13,300. On-line Board approval was given to Charlie Ekstrom for the replacement parts and labor for pump #3 at Plant Pump. Discussed was the annual cleaning of the wet wells.

Pump Station #8: A quote of \$11,613.00 was received from Eastern for replacement of shutoff valves, impellers, seals, bearings and gaskets, including labor for both pumps in pump station #8. A MOTION WAS MADE BY Ray Turri seconded by Joan Lang, to give Board approval to give Charlie Ekstrom accept the quote from Eastern for the necessary repairs to the pumps at Pump Station#8. No discussion, SO VOTED.

Vehicle Repairs: Replacement tire for dump truck at a cost of \$173.00 and replacement tube for the tractor at an estimated cost of 200.00.

DEEP Notice of Violation: During a follow up inspection by Joe Wettemann on June 29th the suggested bed corrections were approved. Correspondence dated July 7, 2015 was received from Joe Wettemann under which I was noted that the District has responded in a timely matter to the notice of violation and the work that has been done to correct any winter overflow of the beds. The July 7⁵ correspondence lists further action that needs to be taken regarding maintenance on some of the beds. Joe Wettemann is requesting a prior to Sept. 15, 2015 completion date for the seeding of the disturbed bed areas. A copy of the July 07, 2015 correspondence from Joe Wettemann will be sent to John Wertam of Shipman & Goodwin.

Torrington Alternative: The test boring work for the pipe line for the regional alternative to Torrington route has begun and it was noted that the no ledge has been found in borings done to date. Ray Turri addressed the Goodhouse driveway issue. Research shows the driveway which starts at the District property and ends on what used to be called West Street. Said West Street was abandoned by the Town of Goshen over one hundred years ago and at the time of abandonment, one/half of the road went to each of the abutting property owners. The wording of the current right of way shows that the District has only above ground access. Chip Roraback, Legal Counsel for the District is currently working with Nancy Wadhams the other abutting property owner to seek approval for the District to obtain a proper right of way. It is hoped that getting approval from Nancy Wadhams would open the door for getting approval from the Goodhouse family. Work will be done to update the old right of way easement documents. In the event no right of way agreement is reached with the property owners, the District would be forced to use municipal powers to force the easement.

Contracted I/I Projects: Nutmeg is still waiting for the bypass chambers for Pump Station #6 to be wired and delivered. They are still looking at mid-August completion date.

Manhole repairs – Heitkamp was begun prep work on the manholes that require recomplete relining. They have completed most of the scheduled short liners work. Sewer main grouting/sealing work has been done every day for the last two weeks.

SDADA: Preliminary electric work is nearing completion and the computer is on-site. Work has been started on the telemetry system.

Plant Flows: The average daily flow for June was 104,000 gpd with a total precipitation of 10.34". To date for July, the average daily flow is 112,000 gpd with precipitation to date of 0.50".

Noted was the rescheduled date of Tuesday, August 11th at one P.M. for a meeting with the USDA. Jim Mersfelder reported on the work that needs to be done in put together all the invoices that have been paid out by the District for I/I, SCADA and Engineering work which will go against the one million dollar USDA loan for credit.

There were no other items discussed under the operational report and Charlie Ekstrom left the meeting at 4:40 P.M.

Monthly Financial Reports: Treasurer Jim Mersfelder reported that the amount of delinquent taxes due the district is at the lowest level he has seen since he started serving on the Board. The June 30, 2015 Report shows a total of 19 delinquent taxpayers with a total amount of \$18,192.20. That number includes the significant delinquent exposure, payment plan exposure and Marshal Exposure and properties in foreclosure/bankruptcy. Under the report, the Prior Tax Year Arrears are those delinquent taxes for prior to last year and years before. Noted was the good job Laurie Mosley continues to do as tax collector for the District. A rotating use of State Marshals going after the significant delinquents has also produced good results in the collection of delinquent taxes.

Operating Budget Summary: The June 30, Operating Budget summary shows an estimated under budget amount of \$129,151.52 for fiscal year ending June 30, 2015 The Capital Budget expenditures for Fiscal Year ending June 30, 2015 is under by approximately 500,000.00, mainly due to delays in some of the budgeted projects. The Capital Budget expenditures reported included six unbudgeted expenditures for emergency repair projects. Jim Mersfelder again noted the setup of a new accounting process which will detail all the capital work invoices. Said accounting procedure will help in the tracking of all capital projects, by vender, invoice number, invoice date project, total cost and any other information that details the work being done. The filing system has also been changed so that all invoices are now filed by vendor and not by date paid.

Explained under the Capital Budget was the line item for Regulator Coordination Future Amendment #5. That number is an overrun because many of the capital projects have been running late. A request in arrears will be submitted to the DEEP for funding as a means of being able to reduce the District's exposure to 45%.

Work is being done by the office personnel and our financial consultant Darrin Newbury, in preparation for the audit as of the July 1, 2014 to June 30, 2015 financial records of the District. A decision will need to be made relative to the booking of the expense for installation of the three lateral lines.

Planning Committee Update: A Planning Committee meeting has been scheduled for Monday, August 3, 2015 at 3:00 P.M. Ray Turri noted the fact that a meeting between DEEP and USDA had been held and noted his displeasure in the fact that no Board Member, Client Engineer or Legal Counsel for Client had been invited to attend the meeting and to date no results of that meeting have not been made available. In an e-mail Dave Prickett of Woodward & Curran noted that there had been talk of splitting the project up into two parcels with the State funding one and USDA the other. If that were the case, it would make it impossible for the District to meet the 43% grant level. The funding issue would be on the agenda of the August 3rd Planning Committee meeting. If necessary, the District may try to use congressional means to get more USDA funds allocated. Clarification would also be sought relative there being any regulations relative to getting on the DEEP Funding list. Discussed was the tightening up of the project cot dollars and based on the work currently being done toward that means, it is believed that the cost figure will go down.

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There was no other business to come before the meeting. Ray Turri called for a motion to adjourn and the meeting adjourned at 5:00 P.M.

Respectively submitted,

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
WOODRIDGE LAKE SEWER DISTRICT

Joan M. Lang, Secretary and Clerk
Of both Boards respectively