

**MINUTES FOR THE REGULAR JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT TUESDAY, JANUARY 10, 2023 AT 3:00 P.M. HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING**

**CALL TO ORDER:** Ray Turri called the meeting to order at 3:00PM.

**ATTENDANCE:** Board members attending, Raymond Turri, James Mersfelder, Alfred Shull, Jerry Abrahams, Dave Hazan, Alternate Norval Lunan, Plant Superintendent Mark Theriault and Tax Collector/Clerk Laurie Mosley, also attending, First Selectman Todd Carusillo and Jeff Damiano.

**EXCUSED:** None

Ray Turri introduced Jeff Damiano. Jeff has volunteered to be our liaison from the Town of Goshen for our ongoing sewer connection project with Litchfield. Jeff has extensive experience and education in environmental science.

**APPROVAL OF MINUTES:** The minutes of the regular board meeting held December 13, 2022 were presented for approval. **A MOTION WAS MADE BY** Alfred Shull seconded by Jim Mersfelder to accept the minutes as presented; No corrections or discussions. **ALL IN FAVOR, THE MOTION CARRIED.**

**REPORT FROM PLANT SUPERINTENDENT AKA CHIEF OPERATOR- MARK THERIAULT**

- Mark had some issues with clogged pumps and check valves from the very high flows that occurred due to the rain storm at the beginning of December. He had 1 check valve and pump go down at station 9 as well as 1 pump and check valve go down at station 6. Mike and Mark took the check valve apart at station 6 and found the inside to be bent and broken. He called Eastern to replace it. He could not get the pump at station 9 to run due to the isolation valves being clogged in the open position. Eastern resolved the issue when they were here working on station 6. Both stations 6+9 are up and running with all pumps in operation now.
- John Esposito at N.I.C. has started on the S.C.A.D.A. upgrade. He has been working remotely on some of the programming and will be here to complete the project as soon as he receives all the parts that have been ordered. Should be by the end of the month.
- Tower generator was here to do scheduled maintenance on all 4 generators. No issues were found.
- Mark had Jared from Fay and Wright here to look at the driveway up to the plant. Jared is putting together a quote for paving in the spring.

**Flows:** The average daily flow for December was 129,000gpd. and the total rainfall was 3.15in. The average daily flow for January to date is 125,000gpd. and the rainfall to date has been 0.75in.

**MONTHLY FINANCIAL REPORT-** Jim reported that on the budget variance report, we are favorable on the income side, we have another carrier on the cell tower so our rental income will increase a little. On the expense side we are over a little on personnel, but we have an added employee since we put the numbers together, also under plant vehicle maintenance we had some expense repairs done on the tractor early in the year which put us over the budgeted amount allocated. All in all under budget. Under capital, we still have not been billed from DPC on the upcoming rehab project.

**DELINQUENT REPORT-** Laurie Mosley reported we were in great shape with very low delinquents.

**EXECUTIVE SESSION** – No reason to go into Executive Session.

**OLD BUSINESS-** Ray reported that he had heard back from Patrick McKiernan, our Insurance Broker, on questions we had asked him at a prior meeting. The concern was to make sure we were properly insured. The board asked him to do a little research on other towns. Not all questions were answered. Jim and Al will contact Patrick together to go over items. Discussion occurred on some of the possible issues that could arise.

Ray reported that everyone received DPC 's proposed not-to-exceed hourly services fee for the bidding and observation engineering services for the Rehabilitation 2023 Project at \$24,947.25. **A MOTION WAS MADE BY** Alfred Shull seconded by Jim Mersfelder to accept the contracted amount of \$24,947.25; No discussion. **ALL IN FAVOR, THE MOTION CARRIED**

Ray reported that the Board wrote a letter on the 15<sup>th</sup> of December, to the Town of Goshen requesting that the Goshen Board of Selectmen in assist us in moving our project forward between WLSO, the Town of Goshen and the Town of Litchfield. The Board of Selectman approved the requests of that letter on January 3, 2023. Ray commented that the board is very grateful for the approval in helping the WLSO. The letter was sent to the First Selectman Denise Rapp in Litchfield. The letter stated that the Town of Goshen would help in the Intermunicipal Agreement (IMA) with Litchfield. Denise did reply stating they cannot start discussions until their stand-alone project of a Scope of Study of the Litchfield Wastewater Plant is complete. Discussion occurred on strategy that may help.

**NEW BUSINESS-** NONE

**ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING-** NONE

**A MOTION WAS MADE BY** Alfred Shull, seconded by Dave Hazen, to adjourn at 3:54PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred Shull, Clerk

Laurie Mosley, Recording Clerk

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