

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE
BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT
TUESDAY, JANUARY 22, 2019 3:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE WOODRIDGE LAKE
CLUBHOUSE, 260 EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

CALL TO ORDER: James Mersfelder Vice-President/Treasurer, called the meeting to order at 3:00 PM.

ATTENDANCE: Board members present, Richard Reis, Alfred Shull, and Alternate Jeffrey Clark and by conference phone James Mersfelder, also attending and Tax Collector/Clerk Laurie Mosley

EXCUSED: Raymond Turri, James Hiltz and Plant Superintendent Mark Theriault.

MOTION WAS MADE BY Jim Mersfelder, seconded by Alfred Shull to appoint Alternate Jeff Clark to voting Board member for this meeting. There was no discussion. **SO VOTED.**

APPROVAL OF MINUTES: The minutes of the regular board meeting held December 17, 2018 were presented for approval.

A MOTION WAS MADE BY, Richard Reis, seconded by Alfred Shull to approve said minutes as written. No other corrections or discussions. **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT-MARK THERIAULT

- Eastern Water was here to clean wet-wells at all pump stations, the E.Q. Tank, grit channel and wet-well at the plant. This was round two of wet-well cleaning for 2018. Cleaning went much faster this time as all wet-wells were in a lot better condition due to being cleaned more frequently.
- Eastern was here to disassemble and clean out the check valves at station 7. The valves were full of small stones and were not opening fully causing the pumps to work harder and run longer.
- The polymer pump on the sludge press stopped working, it is patched up for now but Mark did order a new pump to replace it. The new pump should be here by the end of January.
- Mark received quotes for E-Coli testing from Northwest Environmental Labs and Tunxis Laboratories, both came in at \$25 per sample. Laurie sent our information to Tunxis Laboratories to set up an account. We can start sampling anytime now. Jim Mersfelder commented that they are working on a plan with Woodard & Curran for routine testing of E-Coli on Route 4 in designated spots. Once Mark gets back from vacation, they will start the testing, it will be done monthly for now. They may also test during rain events to have statistics to compare to.
- As of January 1st. John Derosmo has completed his probationary period, John is progressing well. John is working on the Sacramento Course and is on schedule to take the Class 1 Exam in July 2019. Mark would like to recommend to the board at this time that John be taken off probation and made a permanent full time employee. Mark would like to also recommend at this time that Johns wage be increased by \$1.00.

A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis to increase John Derosmo hourly pay by \$1. No discussion, **SO VOTED.**

- **Plant Flows** – For December 2018 the average daily flow was 121,000 gal/day and the total rainfall was 4.28 in. The average daily flow, to date for January 2019 is 134,000 gal/day and the total rainfall to date is 2.21 in.

Jeff Clark has been working on flow charts to show the average daily flows for the past years to date. He explained the importance of understanding why the flows go up and down. He explained the following: how the flows relate with the inter-municipal agreement with Torrington, Fiscal Year ADF and the limits and speed limits that could present penalty charges if we go over the limit. Discussion on flow influences such as water influent, sump pumps, and weather conditions continued. Jeff reported that the flows were down for December, compared to the past few rainy months, however it was the rainiest December.

MONTHLY FINANCIAL REPORTS: Jeff Clark reported on the delinquent report. There is \$11,454.35 stilled owed, down from last year's \$14,748.85 at this time. We do have 18 in arrears verses 15 last year. Laurie reported that the marshal continues to collect partial payments, one was paid off, Oliveira, to bring that amount down.

Under the Revenues, we have collected \$4230, \$702 below budget, this is mainly due lower interest charges collected. From an expenditure perspective, we are also doing well, we spent only \$80,646, over budget by \$3,072. This was due to Plant & Collection system maintenance of cleaning the wet wells. There were additional items to fix while completing the cleaning. Year to date we are still doing well. We are over budget in revenue by \$7064 and under budget in expenditures by \$24,623. Under Capital Expenditures, the only item was \$24,160 charge for Engineer Design update.

Jim Mersfelder commented that we should hear from Dave Prickett soon on how we should be spending our \$100,000 in repairs for the 4 miles of Collection System Piping Project.

A MOTION WAS MADE BY Alfred Shull seconded by Richard Reis to go into Executive Session at 3:16PM. No discussion, **SO VOTED.**

At 3:45PM A MOTION WAS MADE BY Alfred Shull, seconded by Jeff Clark to come out of Executive Session. No discussion, **SO VOTED.**

NEW BUSINESS: None

OLD BUSINESS: None

A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis, to adjourn at 3:46PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

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