

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT
MONDAY, MARCH 19, 2018, 2:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE
WOODRIDGE LAKE CLUBHOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

CALL TO ORDER: James Mersfelder, Vice President/Treasurer, called the meeting to order at 1:57 PM.

ATTENDANCE: Board members present, Richard Reis, Alfred Shull, James Hiltz, James Mersfelder also attending Laurie Mosley Tax Collector and Recording Clerk, Plant Manager Mark Theriault, Plant Superintendent Charles Ekstrom, Jeffrey Clark, Finance Committee member, and Louis Friedrich, Finance Committee member. Raymond Turri was present by conference call at 3:00PM.

EXCUSED: None

APPROVAL OF MINUTES: The minutes of the regular board meeting held February 26th, 2018 were presented for approval.

A MOTION WAS MADE BY Alfred Shull, seconded by Jim Hiltz to approve said minutes as written. There was no discussion on the minutes, **SO VOTED.**

Jim Mersfelder announced it was Charles last meeting with the board. Charlie retires from his position as Superintendent on Friday, March 23. He will be working on a limited basis for a few months via the phone as required and if necessary will travel to the plant. Charlie commented that it has been an interesting eight and a half years here (when it originally he was hired for two). He thanked the board for their support over the years. The board thanked him for the great work and service he has given the District.

REPORT FROM PLANT SUPERINTENDENT

Personnel

Mark Theriault – 2 vacation days

Chuck Fennimore – 10 days of short term disability after hernia surgery on Feb 8)

Joe Palumbo – 3 sick days and 1 personal day

Projects

- Eastern re-installed the #1 pump from station 9 on Mar 14 after replacing the failed seal. We have requested quotes for installing alarm floats in the bypass chambers at station 6 and 9, and a rock baffle in the wetwell at station 9. Charlie also added that he and Mark have discussed getting the alarm floats in first then sealing the area, then either repair or replace the flow meters (these were submerged in the flooding last month, causing malfunction).
- On February 28 the control breaker for #2 pump at station #2 failed. Turri-Masterson has obtained a new breaker, but the weather has delayed the installation. It is now scheduled to be done Tuesday of this week.

- We have endured 3 northeasters with no power outages. During the Mar 7 24" snowfall, Mark and Joe remained on site overnight as a precaution, the plant had several power "flickers" tripping the tank drives and blowers, but otherwise no problems.
- Plant flows – for February the average daily flow was 127,000 and the total precipitation was 5.13" To date the March average daily flow is 128,000 and the total precipitation is 5.28".

MONTHLY FINANCIAL REPORTS: Jeff Clark reported the financials. Under the Operating Budget Revenue, we are \$9,058 above forecasted due to tax income and the cell tower. Under Expenditures we are \$31,272 over budget due to overtime for personnel, fringe benefits, plant system and collection system repairs (pumps), and legal costs. Total net income is unfavorable by \$22,214 for the year. Under capital- there is a big increase in the engineering costs due to the continuing engineering support for the permitting process and changes to the pipeline design but due to the slippage of the construction project the total capital spent is significantly under plan. Cash flow- strong cash flows, collections are great. The percentage for collections keeps having to be changed because we are collecting more, on time! Tax Collector is doing a great job! On the Delinquent report, it now reports at the top of the page, the comparison of this year to last year. We are way ahead of last year's collections. No issues.

We also have to put in a Legal Notice stating that we have been audited for the fiscal year 2016-2017 and our audit is available for inspection at the office (or online). Laurie will take care of this.

A MOTION WAS MADE BY Jim Hiltz seconded by Alfred Shull to go into Executive Session at 2:23PM to discuss the Torrington Water Company issue. It is noted Laurie Mosley and Jeff Clark will also be present. No discussion, **SO VOTED.**

At 3:10 PM A MOTION WAS MADE BY Alfred Shull, seconded by Jim Hiltz to come out of Executive Session. No discussion, **SO VOTED.**

NEW BUSINESS: The Board needs to vote on the Revised USDA Loan Resolution. There are two Loan Resolutions, one for \$6,340,000.00 and one for \$6,342,000.00. The original was signed and approved about two years ago. The difference is that the "Board" not just the President and Vice-President take action in the Resolutions. Also, the wording on the vote should be of the Board and not the taxpayers. **A MOTION WAS MADE BY** Richard Reis seconded by Jim Hiltz, to approve A Resolution of the Board of Directors of the Woodridge Lake Sewer District (as written in the two Loan Resolutions presented) authorizing and providing for the incurrence of indebtedness for the purpose of providing a portion of the cost of acquiring, constructing, enlarging, improving and/or extending its Special Purpose District facility to serve an area lawfully within its jurisdiction to serve. No discussion, **SO VOTED. ALL IN FAVOR. 5-0.**

Jim Mersfelder asked that the time of the monthly meetings be changed to 2:00PM. The Board agreed this would be fine. Laurie will change the calendar, agenda's and check with Kerri Bosco at the clubhouse to make sure the time is available for the conference room.

A MOTION WAS MADE BY Alfred Shull, seconded by Jim Hiltz, to adjourn at 3:25PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

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