

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT
MONDAY JUNE 26th, 2017, 4:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE WOODRIDGE
LAKE CLUBHOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

CALL TO ORDER: Raymond Turri, President, called the meeting to order at 4:00 PM.

ATTENDANCE: Board members present, Alfred Shull, James Hiltz, Raymond Turri, by conference call- James Mersfelder, also attending Laurie Mosley Tax Collector and Recording Clerk, Charlie Ekstrom Superintendent, and Plant Manager Mark Theriault.

EXCUSED: Richard Reis

APPROVAL OF MINUTES: The minutes of the regular board meeting held May 8, 2017 and the Annual Budget meeting held May 27, 2017 were presented for approval.

A MOTION WAS MADE BY Alfred Shull, seconded by Jim Hiltz to approve said minutes as written. There was no discussion on the minutes, **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT: Charlie Ekstrom reported the following:

Personnel:

Mark Theriault – 1 sick day.

Chuck Fennimore – 1 vacation day. He was given a written warning after a loud argument. No further problems have occurred.

Joe Palumbo – 1 sick day and ½ personal day

Projects:

- Station #5 – Eastern removed pumps 3 and 4 along with their bases and piping on April 24 - 25. The Refurbished pumps with new bases and piping and one new shut off valve were reinstalled June 7. Pumps 1 and 2 were removed June 13 for rebuilding and re-piping. They are scheduled to be reinstalled Wednesday.
- Station #6 – Eastern re-installed pump 2 on May 12. Pump has a new seal and bearings. The impeller had severe damage due to stones and needed to be replaced. It took 8 weeks to get a new impeller from Smith and Loveless, Eastern located a nearly new used impeller which Charlie had them install. The new impeller is now in the plant spare parts storage area.
- Flow monitoring – We had Dave Prickett install 4 flow meters on March 21 to monitor for I/I on ROWs leading off Wellsford and Hyerdale. They were in place for a 7 week period. The data does show we do have some I/I issues from the laterals along Beach St. The clean-outs were inspected by staff on June 26 but no above ground faults were located. One possible sump pump connection may have been found on East Hyerdale, we are trying to contact the home owner to allow an inspection. There was a discussion on how to handle homeowners

who have faulty laterals that could impact the flow amounts. There should be a future discussion on creating a policy to deal with this.

- Collection system TV inspection – Work began May 5 to inspect 12,230 feet of sewer mains including Marshapaug, Canterbury, the southern end of E. Hyerdale, and the ROW between E. Hyerdale and Wellsford. The results showed A major amount of work needs to be done on Canterbury, the main should be relined the entire length of the road. The other areas are in need of two short liners and 2 joints that need cleaning and sealing. Dave Prickett has been tasked to do specs for a request for a quote or RFQ so we can go out to bid. Charlie spoke with him Monday morning and he promised it would be completed today. Rough estimate for the entire project will be just over \$100,000.
- Snow Plowing contract – We received two bids to perform our snow plowing services for this coming winter: Greenstone (they have been providing the service for the last few years) and Haeley property. Based on the bid sheets Charlie recommended Haeley property.

Bidders: Total bidding from bid form

Greenstone- \$3110.00

Haeley- \$933.00

A MOTION WAS MADE BY Alfred Shull seconded by Ray Turri to approve the bid for \$933.00 from Haeley. There was no discussion on the motion, **SO VOTED**. Charlie was asked to get a Certificate of Insurance from them with the specifications asked for in the bid sheet.

- Emergency generators – Tower Generator performed the annual service work during the second week of May.
- Confined space safety training – Mark and Joe received an 8 hour training session by Industrial Safety and rescue service of Canton Ma.
- Bed mowing – all of the beds have received their spring mowing and weed whacking.
- Plant flows – for May the average daily flow was 118,000 and the total precipitation was 6.08” To date for June the average daily flow is 95,000 and the total precipitation is 2.66”.

MONTHLY FINANCIAL REPORTS: James Mersfelder reported on the Financial Report. Collections are in good shape. On the report, our legal line item basically showed charges from the investigation of the property on Shelbourne Court under Dada. We have not had much luck finding the legal owner through Shipman and Godwin’s help but have found the bank that is paying the Town Tax. Shipman & Godwin is dealing with the bank in question, with no response yet. Jim does recommend we stop the investigation for now, we have spent half of what the property owes us on legal fees. We will effectually get paid if the property is ever sold.

As the fiscal year ends, we have slowed our spending down quite a bit. As we wait for the project approval, we have put most things on hold. We will probably hold on to the reported \$90,000 over budget number as the year ends. The one item we did not get done this year was the inspection of the forced main. We will work on that this coming fiscal year.

We have a couple more projects to finish off, as Charlie reported, and should have those paid before fiscal year ending. This is one of the first years we have not made the budget work. This is due to the legal costs that were accumulated from the Torrington Water Company issue.

OPERATIONS COMMITTEE REPORT- None.

PLANNING COMMITTEE REPORT- None

A MOTION WAS MADE BY Raymond Turri seconded by Alfred Shull to go into Executive Session at 4:41PM to discuss the Torrington Water Company issue. It is noted Laurie Mosley will also be present. No discussion, **SO VOTED.**

At 4:49PM A MOTION WAS MADE BY Alfred Shull, seconded by Jim Hiltz to come out of Executive Session. No discussion, **SO VOTED.**

NEW BUSINESS- Laurie Mosley reported that the Tax bills would be mailed by Wednesday. There was a printing issue at Quality Data Service that required the bills to be reprinted, which delayed the mailing of the bills by a couple days.

A MOTION WAS MADE BY Alfred Shull, seconded by Raymond Turri, to adjourn at 4:55PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

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