

MINUTES FOR THE REGULAR JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT TUESDAY, JULY 14, 2020, AT 3:00 P.M. HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING

CALL TO ORDER: Raymond Turri called the meeting to order at 3:06PM.

ATTENDANCE: Board members attending Alfred Shull, Jeff Clark, Richard Reis, James Mersfelder and Raymond Turri, also attending Tax Collector/Clerk Laurie Mosley and Plant Superintendent Mark Theriault.

EXCUSED: None

APPROVAL OF MINUTES: The minutes of the regular board meeting held June 6, 2020 were presented for approval.

A MOTION WAS MADE BY, James Mersfelder, seconded by Al Shull, to approve said minutes as presented. No other corrections or discussions. **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT AKA CHIEF OPERATOR- MARK THERIAULT

- The office trailer has been dismantled and readied for pickup. Everything is out of there and moved into the main plant building. Mark had Turri Masterson here to disconnect the power and computer lines. Mark and the guys disconnected the water line and drain pipe. The trailer was picked up today with no issues.
- Eastern Water was here to replace the isolation valves at station 2. It took a while for Eastern to get the valves as they were on back order.
- Mark had Toce here to repair the tire on the John Deere tractor, as it turns out the tire had a puncture to the side wall and needed to be replaced.
- Mark reported that the gearbox for the east clarifier arrived here on Friday July 10th. They were able to have the clarifier running by the end of the day Friday; however the box sounded like it was having trouble getting the clarifier going. Mark watered and emptied the clarifier to find that the plows were not working properly; they are actually dragging on the bottom of the vat. Mark has Eastern coming to totally clean out and dewater the clarifier and see if they can fix it.
- Mark along with Joe and John took the rotted oak planks off the flatbed to find the steel cross members also rotted. Mark took the truck to Jeff mfg. in Torrington for a quote to have it repaired. Jeff said he will get back to me with a quote.

Flows: The average daily flow for June was 101,000 gpd. And the total rainfall was 2.21 in. The average daily flow to date for July is 99,000 gpd and the total rainfall has been 0.50 in.

FLOWS- Jeff Clark discussed his flow charts. June was average at 101,000gpd. Jeff reported that with everyone up in their homes due to the pandemic, the flows are at the normal summer rates. Our Fiscal

ADF (mgd) is 0.101 mgd with a forecasted fiscal year ending ADF of 0.101. Forecast still comes in well below the limit for the year.

MONTHLY FINANCIAL REPORTS:

Jeff Clark reported on the delinquent report. We have 15 taxpayers in arrears for a total of \$24,540.31 compared to last year's 11, \$12,443.23. Jeff noted that most of the remaining arrears totals are from taxpayers under the marshal, bankruptcy or foreclosure. With the current pandemic, he does not see this amount changing much in the next couple months.

Under Financial Reports, Jeff reported that this is the first view of what the fiscal year will end up looking like. Under the Operating Budget Revenues, the total for June was \$4229, \$5313 under budget. Total revenue year to date is over budget by \$5424.00. Under Expenditures, we spent \$88741, \$11,313 under budget. Jeff so noted that the month of June will change with auditor adjustments. Anything done in June done yet paid in July will be journaled as a June payment. Year to date we are \$73,459 over budget. The plant has needed many updates/repairs this year. Under Debt services, we had none. Finances are still looking good. Under Capital, we had none. We did have an audit adjustment credit for the Clean Water Fund payment. Under Cash Flow, we are doing well. We should end up with \$324,283 in cash at year ending. Jeff did note that there were two adjustments to the 2018GL due to a court stipulation which dropped our planned income by over \$1400.

A MOTION WAS MADE BY Richard Reis seconded by Alfred Shull, to go into Executive Session at 3:22PM to discuss the Sewer Pipeline Project. No discussion, **SO VOTED.**

At 4:11PM **A MOTION WAS MADE BY** Alfred Shull, seconded by Jeff Clark to come out of Executive Session. No discussion, **SO VOTED.**

OPEN END ISSUES OF PREVIOUS MEETINGS IF ANY-none

NEW BUSINESS- Ray Turri reported that at the end of last month Laurie received information on two court stipulations that lower the Grand List for 2018 and produced two refunds/transfers for these properties. Laurie reported that Miriam Kraus of 356 East Hyerdale Drive received a -\$198,350 reduction to her assessment resulting in a \$932.25 refund on her property. Also, David Schmidt of 210 East Hyerdale Drive received a reduction to his property of -\$139,740 resulting in a \$656.78 refund. Both owners have asked to transfer the refund to a payment on their 2019GL bill. Laurie stated she needed a Motion to accept the refunds due to the Court Stipulations granted. **A MOTION WAS MADE BY** Ray Turri made a motion, seconded by Jeff Clark, to accept the refunds as presented. No discussion, **SO VOTED.**

Jim Mersfelder received an Engineering Service Proposal from DPC that would prioritize the 2017-2019 CCTV Results Project. This proposal is so DPC would go back and look at all the past CCTV results and combine all the data into one database and then prioritize what needs to be done. Jeff commented that he has gone over all the 2011, 2013, 2018 and 2019 and has organized them on an Excel by pipeline segment. Jeff suggested we give this to DPC to decrease the quote of doing this project. Jeff did suggest we sit down and discuss with DPC this project so we are not reinventing projects. Discussion occurred on how to handle this project. It was decided to discuss with Dave the concerns the board has. Jeff and Jim will set this up.

Ray Turri reported that this Thursday July 16th, Jim, Ray and Jeff will be going to court for the Ad Valorem case. They will update the Board after the appearance.

A MOTION WAS MADE BY James Mersfelder made a motion, seconded by Alfred Shull, to adjourn at 4:35PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk
WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
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