

MINUTES FOR THE REGULAR JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT TUESDAY, AUGUST 13, 2024 AT 3:00 P.M. HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING

CALL TO ORDER: Ray Turri called the meeting to order at 3:00PM.

ATTENDANCE: Board members attending Raymond Turri, James Mersfelder, Norval Lunan, Alfred Shull, Jerry Abrahams, Dave Hazan also attending Tax Collector/Clerk Laurie Mosley and Plant Superintendent Mark Theriault.

EXCUSED: None

APPROVAL OF MINUTES: The minutes of the July 9, 2024 Regular Board meeting were presented for approval. **A MOTION WAS MADE BY** Alfred Shull seconded by David Hazan to accept the minutes as presented; No corrections or discussions. **ALL IN FAVOR, THE MOTION CARRIED.**

REPORT FROM PLANT SUPERINTENDENT AKA CHIEF OPERATOR- MARK THERIAULT

- Mark had Tower Generator here to look at the generator at station 6. The generator was faulting every couple of days. Tower determined that it is a bad fuel leak sensor switch. Mark had them bypass the switch and order a replacement switch. They will be out to replace it when it comes in.
- Mark talked to Eastern about the new pump for station 3. Eastern will be out next week to install the pump.
- Mark had to send the John Deere tractor up to United Ag and turf for a large oil leak. They looked at the tractor and found the engine seal to have gone bad. They said the tractor is old now and we have spent way too much money up until now to repair it. They said it's not worth repairing at this point as it will be very, very expensive, they have no idea when we would get it back due to it being such a large job and they will not do the job if we wanted it repaired. So, it looks like we need to replace the tractor. Mark then reported that he has gotten a total estimate to purchase a new tractor (same model higher hp) from them. Because they can give us the Sourcewell discount, (they have the state contract for whole sale to municipalities), starting price is \$75,638.90 with the discount down to \$64640.36 and then they will give us 11250.00 for the blown tractor trade in; ending with a bottom line price of \$53,380.46. Because they have the state contract, there is no reason to bid; there is no lower price in the area. They have this in stock. Mark commented we need this as soon as possible. We move the sludge and mow daily with the tractor and all of this is quickly building up. **A MOTION WAS MADE BY** Ray Turri seconded by Jerry Abrahams to produce a purchase order to purchase the new tractor at a price of \$53,380.46. No discussion, **SO VOTED.**
- Mark also reported that he has been looking around for estimates on Logic Shelters, the tent canvas structure that we want to purchase to put on the side of the garage to protect the new truck and tractor from the elements when not in use. He has only found one so far that was almost double the price of the original one he ordered (but had to cancel due to the company not having in stock). Discussion on waiting to purchase anything until Mark looks around for a better price.

Flows: The average daily flow for July was 99,000gpd and the total rainfall was 7.0in. The average daily flow to date for August is 97,000gpd and the rainfall has been 0.75in

MONTHLY FINANCIAL REPORT- Jim Mersfelder presented the updated year end June 2024 after the accountant visit for adjustments. Items need to be moved around for things paid in July that happened in June, also accrued payroll, payroll taxes, etc. He also presented the July financials. Jim commented that we ended the year in better shape than forecasted. Our expenses were down by approximately \$100,000 so we are starting off the year 2024-2025 in better shape because we have more in the bank. For July's report, Jim reported we are currently on budget, nothing much to report other than the tractor purchase we just voted on that will be added to the capital list.

DELINQUENT REPORT- Laurie Mosley reported the past due delinquent account was down to 6. All will be sent to the State Marshal within a month if not paid.

EXECUTIVE SESSION – MOTION WAS MADE BY Ray Turri seconded by Norval Lunan at 3:23PM to go into Executive Session to discuss the Compliance with DEEP Consent Order. Laurie Mosley and Mark Theriault were invited to attend. No discussion, **SO VOTED.**

The Board came out of Executive Session at 3:31PM.

OLD BUSINESS-None

NEW BUSINESS- Laurie Mosley asked for approval of a refund for Nancy Brennan in the amount of \$64.15 due to overpayment. **A MOTION WAS MADE BY** Alfred Shull, seconded by Norval Lunan, to approve the said refund. No discussion, **SO VOTED.**

The board has a meeting with DEEP on September 10 the same day as our monthly meeting. Discussion to reschedule occurred. The board decided to reschedule the meeting to Wednesday September 11 at 3:00PM. . **A MOTION WAS MADE BY** Alfred Shull, seconded by Norval Lunan, to approve the said Regular WLSA board meeting date change of September 10 to the 11th. No discussion, **SO VOTED.**

Ray reported that he has a tour of the WLSA facility this Thursday. He has opened the door to homeowners in the district to tour our facility.

ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING- None

A MOTION WAS MADE BY Alfred Shull, seconded by Norval Lunan, to adjourn at 3:34PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred Shull, Clerk

Laurie Mosley, Recording Clerk