

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
AND THE BOARD OF DIRECTORS OF THE WOODRIDE LAKE SEWER DISTRICT
MONDAY SEPTEMBER 18TH, 2017, 4:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE
WOODRIDGE LAKE CLUBHOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

CALL TO ORDER: Raymond Turri, President, called the meeting to order at 3:58 PM.

ATTENDANCE: Board members present, Alfred Shull, James Hiltz, Raymond Turri, Richard Reis, and James Mersfelder also attending Laurie Mosley Tax Collector and Recording Clerk, Plant Manager Mark Theriault and Plant Superintendent Charles Ekstrom.

EXCUSED: None

APPROVAL OF MINUTES: The minutes of the regular board meeting held August 21st, 2017 were presented for approval.

A MOTION WAS MADE BY Alfred Shull, seconded by Jim Hiltz to approve said minutes as written. There was no discussion on the minutes, **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT

Personnel:

Mark Theriault – perfect attendance.

Chuck Fennimore – 1 vacation day and 1 sick day

Joe Palumbo – ½ sick day.

Projects:

- Emergency generator – the unit is now registered and insured, and the registration issues with our other vehicles has been corrected
- Sewer main repairs – Dave Prickett is waiting on the signed contract to come back from Green Mountain Pipeline Services. The repairs are scheduled to begin in early October. Laurie Mosley reported that the signed contract had been received and sent by Jim Mersfelder for her to print out, ready to go.
- Scada service contract – A request for bids was posted on August 21, 2017 bids are to be opened Thursday Sept 21 at 10:00 AM. Only one contractor has come in to view the system and one has sent in a bid.
- Station #6 – Eastern installed replacement confined space exhaust fan on Wednesday Sept 13.
- Station #5 – on Monday Sept 11, #2 pump went out on overload. We had Masterson check the controls for problems but the issue was the pump motor. The pump was new when installed in 2010. Eastern found that the motor had seized when they removed the pump

on Wed. It is repairable, we are waiting on ABS to send the price on repair parts. Ray Turri asked Charlie to get a report written up on why this pump seized. It was not that old and should not have had an issue. Ray did ask to have the amp settings looked at when the wet wells are cleaned. (This is the only time to read the name plate showing the amps is when the pumps are pulled up). Once the amps are collected on all the pumps, the Scada alarm system can be set to go off earlier, before the amps get too high.

- Station #9 – the seal on #1 pump is beginning to leak, OK for now, but it does need to be replaced. Estimated \$3000. **A MOTION WAS MADE BY** Jim Mersfelder seconded by Alfred Shull to have the seal replaced. No discussion, **SO VOTED.**
- Plant flows – for August the average daily flow was 82,000 and the total precipitation was 3.88” To date the September average daily flow is 82,000 and the total precipitation is 4.68”.
- Charlie discussed Chuck Fennimore January test for certification. It was decided this would be the last test the district will pay for him to take.
- Charlie also announced he was turning 70 in January and would like to retire. He is aiming for March. He has all the confidence that Mark Theriault could easily step into this position and do a great job. He really wanted to see the Torrington Pipeline project however, it is dragging out. He said if he is needed a day or two, he is sure he could work something out.

MONTHLY FINANCIAL REPORTS: Laurie Mosley reported that one large delinquent was paid by the mortgage company under the threat of a tax sale. This cleared four years up under 311 Sharon Turnpike. Another account under warrant has also been paid but has not been released by the Marshal (waiting for the check to clear) yet. Two other accounts have had bank executions and should have some payment soon. The delinquents are in pretty good shape.

Under financials, the notable entries are under the legal line item due to the Torrington Water Company issue. Under capital items, forecasted items have be moved ahead a month or two.

Under the Inspection of the Forced Main project, Jim reported that Dave Prickett has come up with three options, one: is horizontal drilling, second: 2 lining options, one being curried, third: is installing a pc liner, which probably will not work due to the liner decreasing the size of the pipe by an inch or two causing the pipe to be too narrow. Dave should have a report of the scope of study by the next board meeting.

OPERATIONS COMMITTEE REPORT- None.

PLANNING COMMITTEE REPORT- under the Woodridge Lake Sewer District's Proposed Regional Sewer Connection Project, the Department of Health sent a letter with their findings and submitted an Order of items required to complete and be approved by DPH for the project to go forward. Engineer Dave Pricket, for Woodard & Currans is working on all the items on this Order. Jim Mersfelder went over the list of these items with the Board. WLSL shall submit to the Department all the documents required by this Order in a complete and approvable form. Our proposed Scope of Services for the Project is as follows:

	Task
1	Draft Inter-Municipal Agreement & Background Water Quality
2	Proposed Project Route
3	Future Sewer Service Connections
4	80% Design Plans for Proposed Project Adjacent to Allen Dam Watershed
5	Draft Bidding Documents
6	Construction Monitoring of Proposed Project Adjacent to Allen Dam Watershed
7	Build-Out Flows within the WLSA Sewer Service Area
8	Inflow and Infiltration Reduction Program
9	ConnDOT MS4 and High Priority Catchment Requirements
10	Annual Wastewater Flow Summary
11	Annual Liability Insurance Summary
12	Annual Spill Response Program
13	Documents Related to Order
14	Milestones for Tasks Required by Order
15	Legal Requirements
16	WLSA's Obligations and That of Its Successors
17	Effective Date of the Order
18	Address for Notifications Related to Order

A MOTION WAS MADE BY Richard Reis seconded by Alfred Shull to approve the quote of \$28,000 for the Scope of Study to be completed by Woodard & Currans. No discussion, **SO VOTED.**

A MOTION WAS MADE BY Richard Reis seconded by Alfred Shull to go into Executive Session at 5:15PM to discuss the Torrington Water Company issue. It is noted Laurie Mosley will also be present. No discussion, **SO VOTED.**

At 5:30PM A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis to come out of Executive Session. No discussion, **SO VOTED.**

NEW BUSINESS: None

A MOTION WAS MADE BY Alfred Shull, seconded by Raymond Turri, to adjourn at 5:35PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk
WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
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