

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT
MONDAY, SEPTEMBER 17, 2018, 3:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE
WOODRIDGE LAKE CLUBHOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT
CHANGE OF LOCATION- MEETING AT 113 BRUSH HILL ROAD, CONFERENCE ROOM
(This move was due to clubhouse parking lot under construction)**

CALL TO ORDER: Raymond Turri President, called the meeting to order at 3:03 PM.

ATTENDANCE: Board members present, Raymond Turri, Richard Reis, Alfred Shull, James Hiltz, and Alternate Jeffrey Clark and by conference phone James Mersfelder, also attending Plant Superintendent Mark Theriault and Tax Collector/Clerk Laurie Mosley.

EXCUSED: None

APPROVAL OF MINUTES: The minutes of the regular board meeting held September 17, 2018 were presented for approval.

A MOTION WAS MADE BY, Jim Hiltz, seconded by Richard Reis to approve said minutes as written. There was no discussion on the minutes, **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT-MARK THERIAULT

- SCADA maintenance was done at all stations and main plant. Alarms were tested and everything was backed up.
- Mark called Iller's Construction and T.C Roofing to get some more prices for replacing the roofs on stations 6 and 9. T.C Roofing had the lowest bid of \$3500 for both stations. Illers \$4200 and Bill Skoczylas \$6200. Mark reported he would like to have T.C. Roofing get started on the roofs as soon as possible.
- **A MOTION WAS MADE BY,** Jim Hiltz, seconded by Richard Reis to hire T.C.Roofing to replace the roofs at pump stations 6&9. There was no discussion, **SO VOTED.**
- John Derasmo started with the district on October 1st. John will be starting the Sacramento course as soon as he completes his probation.
- Charlie Brown finished the T.V work on the 20th of September. Mark is waiting for Dave to get back to him with the results and his recommendations.
- Eastern was here for a bad check valve at station 6. The check valve on pump 1 at station 6 will need to be replaced, right now there is only one pump in use at that station. Pump 1 can be used in a pinch. Eastern is working on getting a new check valve.
- Flows: For September the average daily flow was 122,000 gal/day and the total rainfall was 10.29 inches. Very high.

MONTHLY FINANCIAL REPORTS: Jeff Clark reported on the delinquent report. The report looks very similar to last year's report in that there are 35 total delinquent accounts however the total monetary amount for this year is \$18,306 verse \$24,870 from last year. Last year's total included the foreclosed property that we collected on this year. There are 5 accounts with the marshal. Under Revenue, we are \$731 over budget. Under expenditures we are under budget by \$17,143 mostly due to legal fees were under by \$9,186 but that will change soon, invoice came in October. Our Workman's Compensation

insurance policy has decreased by \$4,000 and our Commercial has decreased by \$9,000 for the year. Under Debt Services we have paid our once a year loan which includes a \$9911 Principal and \$19176 Interest payment. Jeff commented that Laurie and he had researched why the payroll numbers were off and it was found that when the auditors come in and audit they move the first week in July out (because that was worked in June's fiscal year) and then add it back in at the end of the year. This puts the numbers off a bit, but we are right on the mark with the budgeted amounts if we were to add that week back in. Under Capital, we had some Engineering costs for the Torrington Project, most were connected to the borings project. We also paid for a good part of the 4 miles of TV monitoring. We also paid \$1564 for the pump breakdown and forecast another \$55k to come in. Under cash flow, we are in good shape, we have not paid much under capital, which has helped that number.

A MOTION WAS MADE BY Raymond Turri seconded by Jim Hiltz to go into Executive Session at 3:15PM. No discussion, **SO VOTED.**

At 3:50PM A MOTION WAS MADE BY Alfred Shull, seconded by Jim Hiltz to come out of Executive Session. No discussion, **SO VOTED.**

NEW BUSINESS: NONE

OLD BUSINESS: None

A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis, to adjourn at 3:51 PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
WOODRIDGE LAKE SEWER DISTRICT