

MINUTES FOR THE REGULAR JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT TUESDAY NOVEMBER 14, 2023 AT 3:00 P.M. HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING

CALL TO ORDER: James Mersfelder called the meeting to order at 3:00PM.

ATTENDANCE: Board members attending, James Mersfelder, Jerry Abrahams, Alfred Shull, Norval Lunan also attending Tax Collector/Clerk Laurie Mosley.

EXCUSED: Raymond Turri, Dave Hazan and Plant Superintendent Mark Theriault

A MOTION WAS MADE BY Alfred Shull seconded by Jerry Abrahams to seat Norval Lunan as a voting member, no discussion. **ALL IN FAVOR, THE MOTION CARRIED.**

APPROVAL OF MINUTES: The minutes of the regular board meeting held October 10, 2023 were presented for approval. **A MOTION WAS MADE BY** Norval Lunan seconded by Alfred Shull to accept the minutes as presented; No corrections or discussions. **ALL IN FAVOR, THE MOTION CARRIED.**

REPORT FROM PLANT SUPERINTENDENT AKA CHIEF OPERATOR- MARK THERIAULT

- Eastern was here to replace the bad isolation valves and check valves at Main Plant. The wet-well had to be drained and cleaned to prep for the work to be done. Eastern was here for two days and was only able to clean the wet well and replace the isolation valves. They will be back to replace the bad check valves and look at return pump 3.
- Mark had Turri Masterson here to install the new Lex boxes at stations 6 and 9. The install is complete and only needs to be tested. When Mark took the portable generator over to station 6 to test, the generator would not start. He called Tower generator and they sent out a technician to look at it. It was determined that the electronic fuel pump is bad and would need to be ordered. Mark had tower order the pump. They will be out to do the repair as soon as they receive the pump. So right now, the portable Eastern was here to replace the bad isolation valves and check valves at Main Plant. The wet-well had to be drained and cleaned to prep for the work to be done. Eastern was here for two days and was only able to clean the wet well and replace the isolation valves. They will be back to replace the bad check valves and look at return pump 3.
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- Mark had an issue with the S.C.A.D.A. not calling out alarms, for three days the system needed to be monitored manually. He called John at N.I.C. and worked with him to resolve the issue. John had trouble logging in using the team viewer app. The issue is resolved for now but Mark will be following up with him to update the remote access options we can use in the future.
- Mark had to call Eastern for a clog in the sludge pump that feeds the press. Eastern found the pump to be full of grit and debris. The line running from the digesters to the pump was also clogged and needed to be cleaned. Eastern was here for 10 hours with a vac truck and a jet truck.

FLOWS: The average daily flow for October was 107,000gpd and the total rainfall was 1.58in. The average daily flow to date for November is 92,000gpd and the rainfall has been 0.29in.

MONTHLY FINANCIAL REPORT- Jim reported that we are over in revenue primarily because the cell tower rental income is up. Under expense, we are slightly over for this month. Under capital, we are forecasting an increase in cost under the Lex boxes line item and under the Concept Plan, we increased the forecasted estimate for that line item last month which in turn may put us over the budgeted amount total for Capital, however we have \$25,000 still not used under contingency.

DELINQUENT REPORT- Laurie Mosley reported that there hasn't been a whole lot of payments received this month. There are 31 in arrears, 4 have paid since the end of October. Laurie commented that quite a few are repeat delinquents and that most will pay after the next installment. The positive is that we are collecting interest through payments on these accounts. The Wollerstein property transfer (foreclosure/auction) has still not been recorded in the Town of Goshen's Town Clerk's office yet; this needs to be done to be able to notify the new owner of the amount due.

EXECUTIVE SESSION – MOTION WAS MADE BY Jerry Abrahams seconded by Norval Lunan at 3:16PM to go into Executive Session to discuss the Compliance with DEEP Consent Order. Laurie Mosley was invited to attend. No discussion, **SO VOTED.**

The Board came out of Executive Session at 3:25PM.

OLD BUSINESS- None

NEW BUSINESS- Laurie Mosley presented the 2024 Calendar of meeting schedules for the district. **MOTION WAS MADE BY** Jerry Abrahams seconded by Norval Lunan to accept the calendar as presented. No discussion. **SO VOTED.**

Jim Mersfelder reported that the board had discussed salary increases and changes for the start of the year 2024. The following was agreed upon and needs to be officially motioned and approved.
Michael Howard from \$27.25 to \$30.00 per hour
William Reed from \$29.30 to \$31.40 per hour
Eric Anderson from \$32.07 to \$34.35 per hour
Laurie Mosley from \$35.38 to \$37.90 per hour
Mark Theriault from \$45.19 to \$55.00 per hour
Rated employees will be eligible for a weekly \$250 stipend for being available 24 hours for a consecutive seven-day period they are on-call and remain within the Goshen area. On-call employees will have access to district vehicles available at the plant for travel to remote locations as needed. The stipend payment will be in addition to the scheduled hours the employee works during the period. **A MOTION WAS MADE BY** Alfred Shull seconded by Norval Lunan to approve the salary increases and changes. No discussion. **SO VOTED.**

Laurie Mosley asked for approval of a refund from a Court Stipulation decision for Jeffrey & Laura Olanoff of 108 West Hyerdale Drive for \$51.70. The Certificate of Correction on their assessment was an adjustment of -11,240 on their 2022 Real Estate. **MOTION WAS MADE BY** Norval Lunan seconded by Alfred Shull to approve the refund for Olanoff. No discussion. **SO VOTED.**

Laurie Mosley reported that our employee Eric Andersen has been out on Short Term disability, due to a shoulder operation (not work related), for the past 3 months. His doctor has told him he needs more time to heal, which puts Eric under Long Term Disability. We pay for Guardian Insurance. Laurie commented how awful it has been for Eric to get his benefits properly. The Insurance Company has been nothing but trouble. They have given improper information, missed deadlines; very hard to communicate and have not approved Eric yet for LTD and it's been 40 days since he has had any

payment. Jim suggested that we get our Abercrombie representative involved and see if they can help before changing companies.

ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING- None

A MOTION WAS MADE BY Alfred Shull, seconded by Norval Lunan, to adjourn at 3:37PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred Shull, Clerk

Laurie Mosley, Recording Clerk

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