

MINUTES FOR THE REGULAR JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT TUESDAY, DECEMBER 8, 2020, AT 3:00 P.M. HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING

CALL TO ORDER: Raymond Turri called the meeting to order at 3:03PM.

ATTENDANCE: Board members attending Raymond Turri, Alfred Shull, Jeff Clark, Richard Reis, James Mersfelder and Dave Hazan, also attending Tax Collector/Clerk Laurie Mosley and Plant Superintendent Mark Theriault.

EXCUSED: None

APPROVAL OF MINUTES: The minutes of the regular board meeting held November 10, 2020 were presented for approval.

A MOTION WAS MADE BY Richard Reis, seconded by Alfred Shull; to approve said minutes as presented. No other corrections or discussions. **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT AKA CHIEF OPERATOR- MARK THERIAULT

- The last round of mowing was completed. We are in the process of getting the plow and sander prepped for winter.
- Mark placed a help wanted ad in Connecticut Wastewater Abatement Association as well as the NEWEA website. There have been no applications received.
- Mark has been working in the lab with Billy training him on testing procedures. Billy is doing fine and catching on quickly. Mark thinks he will be up to speed by the first of the year.
- Eastern Water was here to clean the wet-wells at the plant and stations. There was nothing out of the ordinary found. The rock catchers we had installed are working great to stop rocks and debris from getting into the pumps. Also keeping up with cleanings is helping a lot.
- S+L has the check valve for station 9 at the paint shop as soon as it is epoxy painted they will ship it to Eastern Water. Eastern will be here to install it as soon as they receive it. We are still running on two pumps there.
- Mark had Scott the Electrician here to replace the heater at station 3. The heater stopped working during the last cold spell we had.

FLOWS: The average daily flow for November was 95,000gpd and the total rainfall was 6.97in. The average daily flow for December to date is 145,000gpd and the total rainfall to date is 0in. The 145 is due to heavy rain at the very end of November and we are seeing the effects of it now.

FLOWS- Jeff Clark discussed his flow charts. November average was 95,000gpd. Jeff reported the flows are at a normal level for this time of year. Our Fiscal ADF (mgd) is 0.087 mgd with a forecasted fiscal year

ending ADF of 0.098. The groundwater level is still two feet below normal. It will take a while for all the rainfall to change that.

MONTHLY FINANCIAL REPORTS:

Under Financial Reports, David reported November was a good month. Income was down just a bit, expenses down. Under the Operating Budget Revenues, we are just under budget due to interest on our investments coming in very low. Under Expenditures, we are under budget. Worth noting; we had the wet wells cleaned, had a new cabinet installed in the garage for flammables, with just two employees on health benefits and pensions those items will be much lower for a while, no legal fees, and no trailer lease and a lower electric bill. Ray commented that now that the trailer is gone, our electric bill at the plant went down quite a bit. Jeff commented that we are forecasted to have \$519,516 cash on hand at the end of the year even with the planned repairs. This will put us in a good place financially.

Laurie reported on the delinquent report. We have 23 taxpayers in arrears for a total of \$29,848.68 compared to last year's 25, \$20,097.45.

There was no need to go into Executive Session.

OPEN END ISSUES OF PREVIOUS MEETINGS IF ANY- Ray asked if everyone transitioned well to the new email service that PC Wizard set up. Everyone is doing well so far.

NEW BUSINESS

Ray reported that the Litchfield RFP for a consulting engineer to study the existing waste water plant capacity and need for upgrade was advertised. The RFP does not mention the proposed joint project with WLSO.

Richard Reis has concerns with the plant and would like to suggest a couple plans. With no joint pipeline project in the near future, he suggests the following;

1. To develop an Emergency Plan for the WLSO Plant Failure (in detail-more than what we currently have). Discussion occurred on the first concern. All agreed it would be a good idea. Ray and Richard volunteered to research, collect information and put together such a plan and present it to Mark and the board for editing and approval.
2. Develop a plan to replace or retrofit critical components of the 50 year old plant to prevent a failure. Discussion occurred. Ray suggested that the District hire an engineering company to evaluate the critical needs of the plant. The board has exercised reasonable and prudent management of the sewer system but now has a responsibility to maintain the plant's operation due to the expected delay of any joint pipeline project. Jim suggested another meeting with DEEP to discuss the urgency to our responsibility in keeping up with this wastewater plant. He suggested we get a list and estimated cost of what needs to be done to keep us properly and safely running for the near future. Jeff reported that we do have an aged asset list that we could start with. Jeff could meet with Mark (and David) to go over the critical priority items that need attention, and then they could send it out to an engineer for replacement costs. Jim suggested DPC for those estimates because he has been so involved with the pipeline projects. This would give an actual list of needs to present to DEEP.

Ray asked the board if they would make a motion to give the staff the same Christmas gift as last year.

A MOTION WAS MADE BY James Mersfelder, seconded by Alfred Shull, to give the staff the same Christmas gift as last year. No discussion, **SO VOTED.**

A MOTION WAS MADE BY James Mersfelder, seconded by Richard Reis, to adjourn at 3:45PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk
WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
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