

**MINUTES FOR THE REGULAR JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT TUESDAY, FEBRUARY 11, 2020, AT 3:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE WOODRIDGE LAKE CLUBHOUSE, 260 EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

**CALL TO ORDER:** Jeff Clark, called the meeting to order at 3:00 PM.

**ATTENDANCE:** Board members present, Alfred Shull, Jeff Clark, attending by conference call James Mersfelder, Richard Reis and Raymond Turri, also attending Tax Collector/Clerk Laurie Mosley and Plant Superintendent Mark Theriault.

**EXCUSED:** None

**APPROVAL OF MINUTES:** The minutes of the regular board meeting held January 14, 2020 were presented for approval.

**A MOTION WAS MADE BY,** Ray Turri, seconded by Al Shull, to approve said minutes as presented. No other corrections or discussions. **SO VOTED.**

Alfred Shull asked to go out of order of agenda to talk about an invoice that was received that needed authorization signatures. The invoice was from our attorneys at Shipman & Goodwin regarding a landowners request to reduce connections on a lot, and to review documents from this property from a past law suit. This request officially came from Attorney Grimes office. Discussion occurred on who would be responsible for the payment of the invoice. It was decided the district is responsible for the payment. **A MOTION WAS MADE BY,** Ray Turri, seconded by Al Shull, to approve said invoice. No other discussion. **SO VOTED.**

**REPORT FROM PLANT SUPERINTENDENT AKA CHIEF OPERATOR- MARK THERIAULT**

- Mark contacted Edward Wykowski at Eversource Energy to file a claim for the transformer issue on January 11th at station 1. It was determined by Eversource Energy that there was no negligence on their part and denied the claim he filed. The claim was for \$8600. Ray stated that when he gets back to Connecticut, he will make a phone call to Eversource over the issue.
- Eastern Water was here to replace pump1 at station 2 after rebuilding it. The pump is back in service and running well.
- Mark had Roy from Turri / Masterson here to look at the new heater we had installed at station 9. The heater had stopped working. The heater was replaced at no cost.
- Mark received the results from the operator certification exam that was taken January 8<sup>th</sup>. Both Joe and John took the exam and did not pass. They will both retake the exam in July. Discussion occurred on the importance that they pass these tests.
- Ray asked Mark about his correspondence with Craig Motasky at DEEP. Mark responded that this week Craig had sent him an email saying we needed a Class 2 Operator on premises (when Mark is not available) at our plant. Mark commented that when Craig had stopped by the plant the month prior, he and Craig had gotten the regulation book out and it was determined we did not need a Class 2 on premises because our average daily flow is below 150,000 a day. Mark then emailed him back with that information and Craig responded that he had forgotten they had looked it up and that everything was now okay. Craig did not answer the question on

whether or not he was going to accept the starting time of Mark as Superintendent or not. Ray asked Mark to contact him and ask. If he does not accept it, Ray will get involved.

- Mark reported that the new F350 is in for repairs. Yesterday the truck would not shut off and the backup lights would not go off. Hopefully it all still under warranty.

**Flows:** The average daily flow for January 2020 was 106,000 gpd. And the total rainfall was 2.56in. To date for February 2020 the average daily flow is 92,000 gpd. And the total rainfall has been .25in.

**FLOWS-** Jeff Clark discussed his flow charts. January was slightly over average rain fall. Our Fiscal ADF (mgd) is up to 0.088 with a forecasted fiscal year ending ADF of 0.096. Forecast still comes in well below the limit for the year.

**MONTHLY FINANCIAL REPORTS:**

Under Financial Reports, Jeff reported under the Operating Budget Revenues, the total for January was \$3862, \$1200 under budget. Total revenue year to date is over budget by \$5163. Under Expenditures, we spent \$88610, \$32,799 over budget. Jeff noted that under Plant & Collection system maintenance, there was pump replacement, new impeller and new hydraulics installed. Under Legal & Acct, our yearly Auditor bill was paid for \$13500. Under personnel, we were over by \$6488 due to the overtime for the Eversource issue (transformer blew out and electricity was down for three days at one pump station). Year to date we are \$13,725 over budget. Under Debt services, we had none. Finances are still looking good. Under Capital we spent \$54,452, \$17,174 was for the completion of the 4 miles of CCTV, \$19,964 for the PER/EA/ER AND \$17,314 for Litchfield Interceptor Monitoring. Under Cash Flow, we are doing well.

Jeff Clark reported on the delinquent report. We have 17 taxpayers in arrears for a total of \$16,973.73 compared to last year's 15, \$9665.38. With the largest amounts owed on properties going through foreclosure and/or bankruptcy, it may be awhile before these numbers go down.

**A MOTION WAS MADE BY** Jeff Clark seconded by Alfred Shull, to go into Executive Session at 3:25PM to discuss the Sewer Pipeline Project. No discussion, **SO VOTED.**

**At 3:53PM A MOTION WAS MADE BY** Alfred Shull, seconded by Jeff Clark to come out of Executive Session. No discussion, **SO VOTED.**

**OPEN END ISSUES OF PREVIOUS MEETINGS IF ANY-** An hourly rate list was presented from Hrica Engineering. The rates are for inspection costs when a sewer connection is made. This discussion was tabled and will be discussed at the next meeting. **A MOTION WAS MADE BY** Alfred Shull seconded by Jeff Clark, to table this discussion. **SO VOTED.**

**NEW BUSINESS- None**

**A MOTION WAS MADE BY** Richard Reis, seconded by Alfred Shull, to adjourn at 4:10PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk  
WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY  
WOODRIDGE LAKE SEWER DISTRICT