

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT
MONDAY April 17, 2017, 4:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE WOODRIDGE
LAKE CLUBHOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

To be approved

CALL TO ORDER: Raymond Turri, President, called the meeting to order at 3:56 PM.

ATTENDANCE: Board members present, Alfred Shull, James Hiltz, Richard Reis, Raymond Turri also attending Laurie Mosley Tax Collector and recording clerk for the WLSA.

EXCUSED: Board member James Mersfelder and Charlie Ekstrom Superintendent.

APPROVAL OF MINUTES: The minutes of the regular board meeting held March 20, 2017 were presented for approval.

A MOTION WAS MADE BY Richard Reis, seconded by Jim Hiltz to approve said minutes as written. There was no discussion on the minutes, **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT: Charlie Ekstrom is on vacation. The following project updates were reported to Laurie Mosley by Mark Theriault.

Projects:

- Station #5 – Eastern had scheduled work to begin this week, however, they contact Mark to reschedule for next week due to the weather forecast for this week. Rain is forecasted for three days and to start this project the ground needs to be dry and firm to allow truck access to the wet well.
- Flow monitoring – Dave Prickett reported that there are some unusual flows coming in off Beach street to Wellsford that will need more monitoring.
- Pump Station 6 had pump 1 removed and sent away to be repaired. That was scheduled to be completed this week but Eastern reported it would not be done until next week.

Raymond Turri reported that our long standing electrician from Integrity Electric, Scott Morse, has sent out notification that he is closing his business and heading South on May 12, 2017. Scott has been our Electrician for years and knows most of the unique control components to all the pump stations. Ray commented that he will be hard to replace. Ray will be calling and meeting with other contractors in the area in search for a replacement. He has also called the city of Torrington to find out who they use.

MONTHLY FINANCIAL REPORTS: Tax Collector Laurie Mosley updated the delinquency report. For March there were 29 delinquents owing a total of \$25431.38. Intent to Warrant notices were sent to all taxpayers owing back taxes. As of today, there are 23 delinquents owing a total of \$21371.65. We are in better shape this year than last. Laurie Mosley also reported that the district has hired our attorney to find the owner of 3 Shelbourne Court, formerly owned by Bonnie Dada. The story from Mrs. Dada is that the home foreclosed. There are no records on record at Town hall stating this. The house is vacant,

and has been for some time. No documentation can be found, so Shipman & Goodwin will do some investigation to who the owner is. The property is four years past due in sewer taxes. Laurie also commented that Michael & Amy Cardello owners on a property on Beach Street, are under warrant with the Marshal, have not been paying the Marshal what needs to be paid. Laurie wanted the board to know that the Marshal will be going to the next step, Tax Sale of the property if payment is not made.

Richard Ries reported on the financials. Jim and Richard have been working on the 2017-2018 Budget numbers. They are basically using this year's full year forecasted amounts as the guiding light for next year's budget. The big aberration is our Professional/legal fees.

Raymond Turri asked to table the approval of the new Purchasing Policy due to Charlie Ekstrom's absence but after discussion, it was decided, Charlie had looked it over before he left, and had agreed to the draft proposal. **A MOTION WAS MADE BY** Al Shull seconded by Jim Hiltz to approve the new Purchase Policy dated April 17, 2017 as presented. No discussion, **SO VOTED.**

Under this new policy, 2 request for proposals have gone out. One for Snowplowing and one for the generator. All information on bids/request for proposals can now be found on our website on the Home page. When advertising or sending out request for proposal letters, all information will be directed to our website.

OPERATIONS COMMITTEE REPORT- None.

PLANNING COMMITTEE REPORT- None

A MOTION WAS MADE BY Al Shull seconded by Jim Hiltz to go into Executive Session at 4:30PM to discuss the Torrington Water Company issue. It is noted Laurie Mosley will also be present. No discussion, **SO VOTED.**

At 5:15PM A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis to come out of Executive Session. No discussion, **SO VOTED.**

NEW BUSINESS- Ray Turri reminded everyone about the Annual meeting this Saturday. The main purpose of this meeting is to elect Officers and Board members. Ray suggested we give attendees a copy of the letter we sent to the property owners outside the Woodridge Lake Property Owners area. This letter updates the homeowners on the progress (or lack of) the Torrington Project.

Ray Turri reported that the Health Benefits for the employees have gone up 20% this year. It was decided to honor the current payment of benefits to the WLSO employees but to make the employees aware that if there is a substantial increase next year, they will look into employee's making contributions towards their insurance to help pay for the increase.

Al Shull asked to discuss the draft budget. Richard Reis stated that Jim and he have put together the draft budget for the board to go over, send remarks or questions to Richard or Jim directly and the final Proposed Budget will be voted on at their next Board meeting May 8, 2017. It will then be sent out to all homeowners for approval on May 27, 2017 at the Annual Budget meeting.

A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis, to adjourn at 5:30PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

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