

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT
MONDAY, AUGUST 15, 2016, 4:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE
WOODRIDGE LAKE CLUBHOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

CALL TO ORDER: Raymond Turri, President, called the meeting to order at 4:00PM.

ATTENDANCE: Board members present Raymond Turri, James Mersfelder, James Hiltz, Richard Reis, Alfred Shull, by Conference phone Alternate Joan Lang, also present Laurie Mosley Tax Collector and recording clerk for the WLSD, and Superintendent Charles Ekstrom.

EXCUSED: None

APPROVAL OF MINUTES: The minutes of the regular board meeting held July 18, 2016 were presented for approval.

A MOTION WAS MADE BY Richard Reis, seconded by James Mersfelder to approve said minutes as written. There was no discussion on the minutes, **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT: Monthly report – Woodridge Lake Sewer District.

Personnel:

- Mark Theriault – 5 vacation days
- Charles (Chuck) Fennimore – 2 vacation days
- Joseph Palumbo – 2 personal days
- Both Chuck and Joe have been signed up for the first Sacramento course, this is the first step to State Certification.

Projects:

- Pump station #6 on Wednesday, August 3 we had a series of pump failures start on #1 pump. The Pump was out of service until Integrity Electric could arrive on Thursday. He spent the morning trying to get it working, he put it back in service but then the breaker failed at 5PM. This took it back out of service. Integrity swapped a Soft Start and worked on the Breaker, he got it back in service on Friday evening. The Pump failed again Sunday at 11:45 AM. Took it out of service. Integrity has ordered a new Breaker and Soft Start, as of now we are still waiting on delivery of these parts, they will be installed as soon as they arrive.
- Pump station #6 odor complaints – Charlie was notified on Monday August 8th of odor problems outside Pump Station 6 area. Charlie sent staff over to the station to investigate. Charlie told them to increase the run time of the carbon filter, which helps eliminate the

odor. Charlie ordered a new carbon unit to replace the one currently being used. The staff picked the carbon filter up this morning and was installed by noon. The low flows coupled with the high temperatures and humidity have made the problem worse. The new unit coupled with the increased run time should relieve the worst of the odor.

- SCADA system – after numerous phone calls, the new tablet was finally delivered Tuesday August 10 by an IT technician from Woodard & Curran. The technician programmed and installed the tablet into our system and loaded apps onto Chuck and Joes' I-phones. He then told us that AT+T needed to add a Static IP address to the Sim's card now that the unit was attached to our system. The system would still operate properly without it. Mark spent 1 ½ hours on the phone with AT+T Friday but could not get it installed, they claimed the tablet had software that has not been updated yet and needed to be to become compatible with the Static IP download. Woodard & Currans will need to do the connection. They are scheduled to be here Thursday to do the service and staff training.
- Plant flows – for July the average daily flow was 75,000 gallons and the total precipitation was 3.67". So far in August the average daily flow is 76,000 and the total precipitation is 2.62".

MONTHLY FINANCIAL REPORTS: Jim Mersfelder reported that the delinquents were at an all time low. For those delinquents still on the list, Tax Collector Laurie Mosley reported that two properties would start going through the Tax Sale procedures due to many years of back taxes due. Those properties are 42 Cornwall Drive, owned by Kathleen Santos and 311 Sharon Turnpike owned by Lori & Everett Massey. There are three other properties that will be sent to the Marshal's office for collection.

Jim Mersfelder reported that the budget part of the report was not correct, still had last year's budget numbers, mainly due to the fiscal year-end audit for 2015-2016 that is still in progress and we cannot change the numbers in the system yet. Jim noted we are under \$45,000 for year ending under legal fees, but that will catch up quickly in the next month or two. There are no entries under capital projects this month but again those will come in this coming month. Otherwise everything was in line with monthly budget amounts.

OPERATIONS COMMITTEE REPORT- None.

PLANNING COMMITTEE REPORT- Jim Mersfelder reported that the district has gotten all the paperwork completed to finish the Goodhouse Easement agreement. The District is using Shipman & Goodwin to complete the legal process not Roraback & Roraback. As a precaution, Shipman & Goodwin recommended we get Title Insurance to hold on to our interest in the Easement if the property were ever to foreclose. The survey was completed on the area that will be quick claimed to the Goodhouses to square off the property.

A MOTION WAS MADE BY Raymond Turri seconded by Alfred Shull to go into Executive Session at 4:40PM to discuss the Torrington Water Company issue. No discussion, **SO VOTED.**

At 5:15PM A MOTION WAS MADE BY Raymond Turri, seconded by Jim Hiltz to come out of Executive Session. No discussion, **SO VOTED.**

NEW BUSINESS- Joan Lang reported that her house will be closing within the next month. When that happens she can no longer be a member of the Woodridge Lake Sewer District Board. She will officially resign when the closing occurs. She stated that this meeting mostly is her last. The Board thanked her for her many years of service. No one has done as much for Woodridge Lake Sewer District as Joan. She will be missed. She stated she would still like to attend meetings, which is not an issue.

OTHER BUSINESS- Jim Mersfelder reminded everyone about the Torrington Inland Wetlands Public Hearing to be held tomorrow August 16th at 7:00PM at the Torrington Town Hall Conference Room second floor at 7:00PM.

A MOTION WAS MADE BY Joan Lang seconded by Raymond Turri, to adjourn at 5:23PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

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