

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT
MONDAY, DECEMBER 12, 2016, 4:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE
WOODRIDGE LAKE CLUBHOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT
*Yet to be approved***

CALL TO ORDER: Raymond Turri, President, called the meeting to order at 4:10PM.

ATTENDANCE: Board members present Raymond Turri, Richard Reis, Alfred Shull, James Hiltz and by conference phone James Mersfelder, also present Laurie Mosley Tax Collector and recording clerk for the WLSA.

EXCUSED: Superintendent Charles Ekstrom

APPROVAL OF MINUTES: The minutes of the regular board meeting held October 17, 2016 were presented for approval.

A MOTION WAS MADE BY Richard Reis, seconded by Alfred Shull to approve said minutes as written. There was no discussion on the minutes, **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT: Monthly report – Woodridge Lake Sewer District. Charlie is out ill.

Raymond Turri and Laurie Mosley have talked with Charlie Ekstrom and Mark Theriault on the following updates.

PROJECTS:

- Pump station #6 – We continue to have intermittent issues with the alarms going off from the pumps. It is believed that the alarms may have been set off by surges in the electrical supply. Eversource did put a monitor on our incoming power to the station, but they have stated there was nothing abnormal. However, a couple of weeks ago, the power went down throughout all of the town of Goshen and the reason stemmed from the Beach Street sub-station. Eversource now has a portable sub-station on Brook Road that is back feeding the Beach street sub-station and this could be the cause surges. There has been talk about putting a UPS on all the pump soft starters to help absorb the surges in electricity. Ray would like to talk to Scott from Integrity Electric before a purchase. The UPS units are not inexpensive and he is not sure we even need them.
- Eastern is scheduled to be here this week to finish cleaning out the wet wells and their inspection of our submersible pumps.
- Ray Turri reported that he has been working on getting estimates for a 50KVA portable Generator to replace the very old current one in operation. They budgeted \$50,000 for this item. After budgeting this item, Ray became concerned with our other generator at pump station 6, possibly going down. This generator is permanent to this pump station, and cannot go down if it is needed. Ray suggested it would be wise to get a generator that can be utilized at all pump stations. Ray proposed we look at purchasing a 150KVA portable

Generator that could provide continuous back up power to all pump stations. The difference in price goes from approximately \$47,000 to \$77,000. Jim Mersfelder suggested we also ask our engineer David Prickett what the rating would be on the new pump station to make sure we are covering that station as well once constructed.

MONTHLY FINANCIAL REPORTS: Jim Mersfelder reported that we are a little higher in delinquency totals from last year, however, it is primarily due to 3 property owners, one under foreclosure, one under the marshal, and one on a payment plan. The ability to make all these collections looks very good over all.

Jim Mersfelder reported on the financials. The bad news is we are now over the budget by \$92,000 mostly due to the professional legal fees. Jim has adjusted the legal/professional fee forecast to \$34,000 a month for December and January when we expect that the DPH will render their decision. After that decision a revised forecast will be developed. On the Capital side, because we are at a standstill, the planned construction project has not gotten started. Jim is going to move the forecasted capital project costs ahead a couple months in anticipation of the start of construction.

Jim also reported that he has not found a company that can inspect the forced main piping between Plant pump and the Treatment plant. This inspection needs to be completed. He will follow-up with our engineers in locating a firm they can recommend...

The capital budget includes a maintenance program of inspecting 4 miles of piping a year; we may want to move that project out a little bit. With the dry conditions, there is no urgency.

Jim also presented a Job list of all the charges (Legal, Professional, etc.) that have occurred due to the Torrington Water Company.

OPERATIONS COMMITTEE REPORT- None.

PLANNING COMMITTEE REPORT- None

A MOTION WAS MADE BY James Hiltz seconded by Alfred Shull to go into Executive Session at 4:40PM to discuss the Torrington Water Company issue. It is noted Laurie Mosley will also be present. No discussion, **SO VOTED.**

At 5:10PM A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis to come out of Executive Session. No discussion, **SO VOTED.**

NEW BUSINESS- **A MOTION WAS MADE BY** Alfred Shull, seconded by James Hiltz, to authorize the expenditure of \$10,000 to Woodard & Currans to develop rebuttals to the Torrington Water Company submittals to the Department of Public Health dated November 21st and December 6th No discussion, **SO VOTED.**

A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis, to confirm the telephonically authorized expenditure of \$20,000 to the Public Relations firm of McDowell Jewett Communications for public relations support for October and November. No discussion, **SO VOTED.**

A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reid, to authorize the expenditure of \$6,000 per month for the next three months for the Public Relations firm of McDowell Jewett Communications to continue their work on the Torrington Project. No discussion, **SO VOTED.**

OTHER BUSINESS- The 2017 Calendar was up for discussion and vote. January & February meetings would be held on the 3rd Tuesday instead of the third Monday due to the holidays. (See attached calendar). **A MOTION WAS MADE BY** Ray Turri, seconded by Richard Reis, to approve the said 2017 calendar. No discussion, **SO VOTED.**

A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis, to adjourn at 5:45PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
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MEETING SCHEDULE OF THE WOODRIDGE LAKE SEWER DISTRICT
SEWER AUTHORITY AND THE BOARD OF DIRECTORS OF THE
WOODRIDGE LAKE SEWER DISTRICT

Unless otherwise notified, all Regular Monthly Meetings of the Woodridge Lake Sewer District Sewer Authority and the Board of Directors of the Woodridge Lake Sewer District will be held jointly on the third Monday of each month, at 4:00 P.M., in the conference room of the Woodridge Lake Club House. The dates for the regular scheduled Meetings are as follows:

(Tues) January 17, 2017
(Tues) February 21, 2017
March 20, 2017
April 17, 2017
(Sat) April 22, 2017 (Annual Meeting of the WLSD)
May 15, 2017
(Sat) May 20, 2017 (Budget Meeting /Taxpayer Budget Vote)
June 19 2017
July 17, 2017
August 21, 2017
September 18, 2017
October 16, 2017
November 20, 2017
December 18, 2017

All Board Members will be duly notified of any special meetings that might be called during the 2017 Calendar Year.

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
WOODRIDGE LAKE SEWER DISTRICT

Dated at Goshen, CT. 12/12/2016