

**WLSD Planning Committee Meeting**  
**Wednesday, April 20, 2011 @ 2:30 p.m.**  
**Minutes**

Attending: Chip Roraback, Jim Mersfelder, Bob Goldfeld, Ken Green, and Paul Dombrowski of Woodard & Curran

**1. Approval of Minutes**

The Committee approved the minutes of the Planning Committee meeting of March 7.

**2. Update from WLSD Annual Meeting & Board Meeting**

More than 25 people attended the annual meeting on April 16. Bob Goldfeld was newly elected to the Board to join the other 4 incumbents. Bill Daniels was elected an alternate. The Budget meeting will be held on May 21<sup>st</sup> at 10:00 a.m. and the date of the annual meeting has been reset for the first Saturday in April every year. The Board at its last meeting approved the additional \$4,693 in funding for the W&C Scope of Work not covered by the DEP.

**3. W&C Scope of Work Update**

W&C has concentrated its early work on the Inflow & Infiltration (I&I) and Groundwater Disposal System tasks.

On I&I, flow isolation work will begin next week at night. This will be done from approximately midnight into the early morning in the designated areas where there is suspected high I&I. The work will be done every week night for the next 3 weeks. We will alert homeowners by a Reverse 911 system as well as by an email communication. Paul will provide Jim with the areas to be inspected as well as a 30 second message on the work being done. The work will be done by the designated MBE subcontractor. Also on I&I, we will be monitoring sewer ejection pumps at 32 residences for potentially heavy I&I flows. This will include visual inspections and the installation of digital recorders. WLSD will be working with 3 local contractors to provide agreed bids for the inspection and/or repair of problematic pump chambers. It was stressed that we will need to document all this work in order to present our findings to the DEP.

On the Groundwater Disposal System, W&C with Charlie Ekstrom have done inspections of the system and found it in disrepair with considerable matted vegetation, inoperable valves, and a general lack of maintenance. Work has already been started by Charlie and staff to rehabilitate the fields. There will need to be a complete assessment of the system with involvement of DEP personnel in a field investigation. It was agreed that photographs should be taken of the fields to demonstrate the before and after state of the disposal system. The work will require excavating equipment as will further work by W&C to examine alternative means of groundwater dispersal. Paul requested names of local excavating contractors who could do this work.

Paul indicated that Scope of Study work will be extended beyond the initial time frame due to DEP's request that any treatment plant work be postponed until after the disposal system work is completed.

#### **4. Legal & Legislative**

The Committee reviewed a note from legal counsel that outlined a number of the issues where WLSD may need assistance. A revised version of this note will be used by the Legal Search Committee (Chip, Bob and Ray) to interview law firms in order to retain counsel to assist the District in its work.

#### **5. 2011/12 Budget**

The Committee discussed possible expenditures for the District's 2012 fiscal year relating to the resolution of the issues facing the District. Beyond a number of selected capital expenditures that will be required no matter what final course is determined, it was agreed by the Committee that we don't have sufficient visibility of possible expenditures to be included in the budget at this time. The Committee recommended that the 2012 budget be put forward to taxpayers at the same mill rate as this year and that any increased expenditure due to final resolution of our longer term issues be put forward to the taxpayers when we have more certainty as to an agreed course of action with the DEP.

#### **6. Next Meeting**

No date was set for the next meeting but it will likely be in approximately 3 weeks time, or Monday, May 9<sup>th</sup> at 3:00 pm.

There being no further business, the meeting was adjourned.

Respectfully submitted,  
Ken Green, Chairman  
April 21, 2011

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