

MINUTES RESCHEDULED MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE JOINTLY HELD MEETING OF THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT, MONDAY, JULY 22, 2013, 6:00 P.M., WOODRIDGE LAKE CLUB HOUSE, EAST HYERDALE DRIVE, GOSHEN, CT.

CALL TO ORDER: Ray Turri, Chairman and President of both boards respectively called the meeting to order at 6:00 P.M.

ATTENDANCE: Regular Board Members Ray Turri, Robert Goldfeld, Joan Lang, James Hiltz, by conference phone, Jim Mersfelder and alternate John M. Kelley. Richard Reis, Chairman of the Finance Committee was also present.

APPROVAL OF MINUTES: The minutes of the April 22, 2013 meeting were presented for approval. **A MOTION WAS MADE BY** Ray Turri seconded by Bob Goldfeld to approve said minutes. There was no discussion under the minutes said minutes were **APPROVED** as presented.

The minutes of the May 6, 2013 Special Meeting of the Board were presented for approval. **A MOTION WAS MADE BY** Ray Turri, seconded by Bob Goldfeld. Under discussion on the minutes, Bob Goldfeld requested that in the event any taxpayer should question his intent, that Paragraph 2, Page 2 of the minutes be so clarified to note that he is not opposed to the budget being presented to the taxpayers for approval. The minutes were **APPROVED** as clarified.

REPORT FROM PLANT MANAGER: Said report for the months of April, May & June 2013 was presented by Plant Manager Charles Ekstrom and is on file with the minutes of this meeting. Items of note covered and discussed under said report:

Plant Personnel – Jason Patrick took the Class III certification test on July 10<sup>th</sup> and feels that he passed the test. Based on his passing of the test and his completion of four years experience as a plant operator, Jason, at the end of October should qualify for certification by the State DEEP as a Class III Plant Operator. Two years of supervisory work would be required for Jason to get his Class IV certification and once he receives his Class III Certification Charlie Ekstrom will begin working with Jason on managerial responsibilities.

Mark Theriault has completed and passed the last two Sacramento courses giving him enough credits to go for the Class III Certification Test. Mark needs approximately two more year experience before he can be certified as a Class III operator.

Mike Migaldi: Mike is a Class I operator and is comfortable working in that position and at this time is not considering going for further certification. Mike, along with being a very willing and capable worker brings his electrical and welding expertise to the job.

Projects: Plant Pump Station – the inside and the area around the pump station has been cleaned up and the exterior of the building has been painted.

Manholes- twelve manhole riser rings were purchased and were installed by the Goshen Highway Dept. as they resurfaced the roads on the east side of the Lake. The four manholes on Route 4 were located and a manhole cover on Mill Street was raised by Plant Personnel. The manholes on Route 4 are duly marked and are scheduled to be raised once the State completes the resurfacing of Route 4. It was noted that the State will reimburse the District for the raising of the manholes. Said CL&P reimbursement is \$225.00 per manhole and Charlie Ekstrom will handle the necessary paper work required to be able to receive said reimbursement. The Plant Personnel along with Woodard and Curran have done a complete re-inspection of all manholes in the system which will now allow Woodard & Curran to prioritize the needed repairs. We are waiting for the update from W & C on what was actually found and what the priorities are relative to manhole upgrade. Noted was the need to contact the home owner of the house on the corner of Mill Street and a home owner on Ives Road relative to a possible illegal hookup of a sump pump into the WLSD sewer system. Charlie Ekstrom would be contacting the home owners regarding the request for in house inspection and if found to be connected, the home owners need to disconnect said sump pump(s). Discussed briefly was an extra pipe coming into the line on Canterbury Ct. TV inspection of the lateral shows a pipe coming in upstream from the manhole and Charles stated that it will require further inspection to determine where the pipe is coming from.

Bed mowing- Continues as an on going process and mowing is done as weather allows.

Polymer – Due to difficulty in getting polymer deliveries in a timely fashion from a long time used vendor, a new vendor was found, their product was bench tested and the price of their product is approximately one/half of what we had been paying and can be delivered within two days.

Pump Station 2 & 3: While working on Weldon Court, CL&P accidentally sent a power surge through the lines with overloaded both of the pump stations. CL&P has accepted responsibility and has replaced two CT relays, two PT relays and the electric meters at each station. The overload relay at Station #3 was also destroyed. The relay was not in stock and has been ordered by Integrity Electric. The cost for the relay will also be covered by CL&P.

PLANT FLOW: Charlie Ekstrom reported that it has been one of the wettest seasons on record. The average daily flow for April was 118,000 gpd with a rainfall of 2.26". the average daily flow for May was 114,000 gpd with a rainfall of 9.60"; June had an average daily flow of 168,000 gpd with a rainfall of 12.77". To date for the month of July the average daily flow is 135,000 gpd with a rainfall of 4.22". Noted was the rotation of the use of the beds on a daily basis during the heavy rains and there have been no problems with the beds.

There were no other items discussed under the Plant Managers report and Charlie Ekstrom left the meeting at 6:30 P.M.

Budget/Financial Reports for period ending 6/30/2013: Said report was presented by Treasurer Jim Mersfelder who reported on the following – He was pleased to report that the total amount of outstanding taxes due as of June 30, 2013 is \$25,178.09 vs \$37,159.99 as of June 30, 2012, noting that the delinquent collection process being used by the District is showing good results in the collection of back taxes.

The Full Year Operating Forecast as of 6/30/2013 shows the District coming in \$34,385.66 under budget. It was noted that it is an un-audited number at this time and can possibly change due to year-end audit adjustments. Two items noted coming in under budget were the non-use of the contingent fund and the under expend of Legal Fees. Noted and explained was the over expenditure of approximately \$15,000.00 line item for Plant Equipment Repair & Maint. Darrin Newbury has worked with the office on the checking of the books in preparation for the audit and it is expected that the Auditor will be in during the last week of July to start working on the 6/30/2013 audit of the Financial Records of the District.

Jim Mersfelder noted that under the Revised Capital Expenditures Budget that it had been planned to spend \$219,000.00 vs. the \$237,901.00 projected actual, it is due to timing not a change in the budget. The difference comes from two items, the Scope of Services and the I & I investigation.

It was noted that the Loan from the State for the I & I project and the SCADA system has been approved. There will be no drawn down on the loan until actual start of construction. The \$22,944.61 paid on the SCADA project was for engineering services. The bidding process for the SCADA System is currently in the works and the I & I project will go out for bid once all the reports on the I & I inspection findings are completed by W & C.

Noted was receipt of correspondence from DEEP relative to the request for DEEP approval of \$46,889.12 in State Grant dollars that were not included in the \$81,116.65 check received from the State on 7/18/2013.

Planning Committee Update: Woodard & Curran has preliminary report has been sent to DEEP. John Wertham, Ken Green and Jim Mersfelder are working on putting together a mid August date to meet with DEEP and would meet prior to meeting with DEEP.

Discussed was putting the Woodard & Curran preliminary report on the website at this time and it was agreed that based on the fact that it is a preliminary report and review and feedback is needed from the DEEP before it is posted on the website.

Discussed was the preliminary date of August 31<sup>st</sup> for the holding of a public information meeting. The actual date for a public meeting will be determined based on the date and outcome of the meeting with the DEEP.

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Sewer Tax Refund: Presented for Board approval was a Sewer Tax Overpayment refund in the amount of \$54.00 to taxpayer Thomas McKiernan. **A MOTION WAS MADE BY** Ray Turri seconded by Joan Lang to approve the \$54.00 sewer tax refund to Thomas McKiernan. There was no discussion, **SO VOTED.**

Noted was receipt from SBA Communications Corp relative to a large one-time, lump sum payment of the cell tower lease in lieu of the current monthly rental payments under the Tower Lease Agreement. The Board was in agreement to decline said offer. A 2012 audit of the Cell Tower monthly payments made by SBA shows that the number of meters corresponds with the number of users listed on the monthly bill data sheet...

There was no other business to come before the meeting. Ray Turri made a motion to adjourn and the meeting adjourned at 7:05 P.M.

Respectively submitted,

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY  
WOODRIDGE LAKE SEWER DISTRICT

Joan M. Lang, Secretary & Clerk of both boards respectively