

MINUTES JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT
SEWER AUTHORITY & BOARD OF DIRECTORS OF THE WOODRIDGE LAKE
SEWER DISTRICT, MONDAY, AUGUST 19, 2012, 6:00 P.M. CONFERENCE
ROOM WOODRIDGE LAKE CLUB HOUSE, E. HYERDALE DR. GOSHEN, CT.

CALL TO ORDER: Raymond A. Turri, Chairman and President of both Boards respectively, called the meeting to order at 6:00 P.M.

ATTENDANCE: Present. Raymond A. Turri, Joan M. Lang, James Hiltz, Robert Goldfeld and Jim Mersfelder by conference phone. Also present, Alternate John M. Kelley and Plant Manager Charlie Ekstrom.

APPROVAL OF MINUTES: The minutes of the July 22, 2013 meeting were presented for approval. **A MOTION WAS MADE BY** Jim Hiltz seconded by Bob Goldfeld to approve said minutes as presented. There was no discussion on the minutes, **SO VOTED.**

REPORT FROM PLANT MANAGER FOR PERIOD ENDING AUGUST 19, 2013:
Charlie Ekstrom, Plant Manager reported on the following:

Personnel – Jason Patrick passed the Class III certification test with a score of 85% and he will be eligible to receive his Class III certification after his Oct. 27 anniversary hire date at which time Charles Ekstrom will inform the State DEEP of Jason's employment status so that Jason can receive his State of CT Class III Certificate. The Board was in agreement that Jason has done a remarkable outstanding job and a letter of commendation would be sent to Jason a copy of which would be placed in his personnel file.

Both Mark Theriault and Mike Migaldi had perfect attendance for the period covered. Mark Theriault is preparing to take the Class III certification test and could take it as earliest as January of 2014 but at this time it is expected that he will take the test in July of 2014 when he will have the required employment time.

Projects:

Plant Pump – The sump pump in the pump chamber at plant pump failed during the heavy rain on August 9th and it was replaced by Eastern Pump at a cost of \$1,200.00.

Manholes - The work to be done on the raising of the manholes on Route 4/Sharon Turnpike is expected to be done this week. The hold up was caused by the delay in issuing of the permit by the State Highway Department. One manhole was previously inspected and the remaining three will be inspected at the time the raising work is done.

Bed Mowing – The summer mowing of the beds has been completed and mowing will again be done in October.

Sludge Processing – During a maintenance check it was found that the Acrylic block on the polymer pump had a crack. Said pump was no longer available and it would take two to three weeks to rebuild. Due to time constraints relative to the dewatering process the

decision was made to replace the entire pump system at a cost of \$960.00. With the use of the new polymer and new pump, the cost of polymer usage has been cut in half.

Sump Pump Inspection – Sump pump inspection of the home on the corner of Mill Street/Sharon Turnpike and on Ives Road was done. The home on Ives Road had three sump pumps in the basement, but none were discharging into the Sewer System. The home on the corner of Mill Street did have a sump pump discharging into the Sewer System but after receipt of the letter the home owner corrected the discharge prior to the inspection by Plant Personnel.

Pump Stations 2 & 3 – As reported at the July meeting, the burnt out relays caused by an accidental power surge by CL&P have been replaced by CL&P. The burnt out surge protections units remain to be replaced. Integrity Electric has ordered the units but due to the fact they are not a stock item there has been a delay in receipt of the units. The cost of the surge protectors and installation of same will also be covered by CL&P.

August 9, 2013 Tropical Rainstorm – Said storm dropped 5.65” of rain in less than 5 hours. Plant flows jumped from 86,000 gal on Thursday to 244,000 gal flow on Friday. The excessive flow was handled successfully by the opening of multiple beds and adjusting the equalization tank. Throughout the storm, all pump stations were actively monitored and the plant personnel were able to avoid having any spills or overflows.

Plant Flows – The average daily flow for the month of July was 127,000 gal with a maximum daily flow of 173,000 and a total rainfall of 6.93”. The average daily flow to date for August was 120,000 gal with a maximum daily flow of 244,000 and rainfall of 7.83”. It was noted that the heavy rainfall on August 9th has greatly skewed the totals for August.

Woodward & Curran Inflow & Infiltration Rehabilitation Maps – Although not part of his monthly report, Charlie Ekstrom informed the Board of his receipt from David Prickett of W & C the maps which detailed the results of their TV inspection of the sewer lines and the repairs that would need to be done help to minimize the infiltration coming into the sewer lines. The map showed many areas that will require a minimum amount of repair work but there are three locations where it is being recommended that the pipes will need to be dug up to repair the line. Two of the three areas are known to be extremely deep. The board members present reviewed the map, noting that the repair work will be an ongoing project. To keep the cost of rehab of the lines within the projected 2013/2014 budget prioritization will be given to the areas where immediate repair work is recommended and where the greatest amount of infiltration is suspected. Jim Mersfelder reported on the bid process possibly go out to re bid on the two pump stations. There is a difference in the bid application requirements between the USDA Loan and the Clean Water Fund which will require further look at the scope of work to be done. It is believed at this time that the bid process for the SCADA work is only for the electronics from the manufactures and does not include the installation. The USDA Fund

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offers a higher rate, but a longer term which would save the taxpayers a substantial amount of money and work is currently being done to fill out the extensive USDA fund bid application package. It was noted that this would be a topic for discussion at the Planning Committee meeting scheduled for Monday, August 26th. There was no other business under the Plant Managers report and Charlie Ekstrom left the meeting at 6:30 P.M.

Monthly Financial Report: Jim Mersfelder, Treasurer of the WLSD reported on the following: Delinquent Taxes – The collection of delinquent taxes continues to move along well with the State Marshal having the bulk of outstanding delinquent taxes to collect and there are currently five delinquent tax payers on the payment plan. The numbers for delinquent taxes due continue to show that they are better than last year and better than the numbers for last month.

Full Year Operating Forecast as of 7/31/2013 – There were no outstanding operating budget expenses for July, the first month of the 2013/2014 fiscal year. Jim Mersfelder noted the input of the 2013/2014 monthly budget into the accounting system. In preparation for the audit, Darrin Newbury has worked with the office personnel making any year end adjustments. There are no major problems expected with the audit but Jim Mersfelder noted however that there could be a change in some of the numbers based on auditor's adjustments for 2012/2013 fiscal year ending June 30, 2013. Joan Lang reported that the auditor will be in on Friday August 23, 2013 to do in house audit work.

Capital Expenditures: There were no Capital expenditures for the month of July, Due to W & C vacation schedules there were no bills submitted for July. Request have gone in to DEEP for additional funding for several of the projects where additional monies are needed to complete the work and DEEP has approved the additional funding. Jim Mersfelder noted that at this time, Capital is coming in under budget for the year due to the time shift of one month for capital expenditures. Also noted was moving out into the next year the \$150,000.00 budgeted toward the Plant Upgrade Engineering Design. The start of pay down of the Long Term Loan Payment of Principal will also be moved out due to the delays in the bid process and the start of construction.

Planning Committee Meeting: Said meeting is scheduled for Monday, August 26th at 3:00 P.M. in the Conference room of the Woodridge Lake Club House. Ray Turri noted that there will be many items to talk about.

Fall Breezes – A draft copy of the District's article for the fall Breezes as written by Bob Goldfeld was made available by e-mail for review by the WLSD Board Members prior to this meeting. Suggested changes were noted as follows – It was agreed that the real numbers of \$20,500,000 and \$11,400,000, the two cost of implementation of a Facilities Plan as submitted in the preliminary report to the DEEP, should be used in the Breezes article. Also noted for change was that bids for both projects are expected to go out in the fall. Jim Mersfelder would make some changes to the first paragraph relative to the loans being sought and it was agreed that once any changes were made that it be sent

to Atty. John Wertham for review and comments prior to being submitted for publication.

Other Business:

Request from Auditor for minutes of Finance and Planning Committee Meetings - It was noted that the Planning Committee Minutes are on the District Website and the monthly Financial Reports which are on file with the Clerk serve as the monthly reporting of the Finance Committee.

There was no other business to come before the meeting. Ray Turri called for adjournment and **A MOTION TO ADJOURN** was made by Joan and the meeting adjourned at 6:55 P.M.

Respectfully submitted

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
WOODRIDGE LAKE SEWER DISTRICT

Joan M. Lang, Secretary / Clerk of both Boards respectively