

MINUTES REGULAR MONTHLY MEETING OF THE WOODRIDGE LAKE
SEWER DISTRICT SEWER AUTHORITY & BOARD OF DIRECTORS OF THE
OF THE WOODRIDGE LAKE SEWER DISTRICT MONDAY,
SEPTEMBER 16, 2013, 6:00 P.M. CONFERENCE ROOM WOODRIDGE
LAKE CLUB HOUSE EAST HYERDALE DRIVE, GOSHEN, CT.

CALL TO ORDER: The meeting was called to order at 6:06 P.M. by Ray Turri,
Chairman and President of both boards respectively.

ATTENDANCE: Raymond A. Turri, Joan M. Lang, by conference phone, Jim Mersfelder
and Bob Goldfeld, Excused absence James Hiltz. Also excused Plant Manager Charles
Ekstrom and Finance Chairman Richard Reis.

APPROVAL OF MINUTES: The minutes of the August 19, 2013 meeting were
presented for approval. **A MOTION WAS MADE BY** Ray Turri, seconded by Bob
Goldfeld to approve said minutes as presented. There was no discussion on the minutes,
SO VOTED.

MONTHLY PLANT MANAGERS REPORT: In the absence of Plant Manager Charlie
Ekstrom, Ray Turri presented said monthly report for the period ending 9/13/2013. Said
report is on file with the minutes of this meeting.

Projects noted and discussed under said report were as follows:

:

Personnel- Jason Patrick has completed another Sacramento Course, Mark Theirault has
signed up for another Sacramento Course. Michael Migaldi was stung by a bee while
changing a bed valve and suffered an allergic reaction which required a visit to the
emergency room. Although no time was lost from work, it is being treated as a Workers
Compensation claim.

Manholes – The raising of the manholes on Route 4 was completed on August 21st.

I & I work – “Deep Cut” sewer main repairs: The priority list of the Plant Manager for
the Deep Cut sewer repairs were noted and explained as follows: #1 – two repairs on
West Hyerdale Drive between manholes 5-23 and 5-24, failure here would block off all
flows from the west side of the lake. #2 – Brynmoor, fewer homes involved, however
there was a pipe collapse near this location eight years ago and there was no sign of a
crack at this location at that time. #3 – Wellsford, pipe is now oval shaped but does not
appear to be much of a change since it was TVed five years ago. #4 – Canterbury,
protruding connection with infiltration, pipe somewhat deformed, needs repair but does
not appear there is a risk of immediate failure. The “Deep Cut” recommended repairs
were discussed. Ray Turri reported that he and Jim Mersfelder had been in
communication with Dave Prickett of W & C and had requested of Dave Prickett that in
preparation for the repair work to be done, that the core boers be marked on the two West
Hyerdale sites. To give Board approval for the West Hyerdale “Deep Cut” repairs, **A
MOTION WAS MADE BY** Jim Mersfelder seconded by Bob Goldfeld to approve give
approval for Dave Prickett to proceed with the core bore and upon receipt of the core

bore report to complete the job specifications and invite three general contractors to bid the project. Under discussion on the motion, it was noted that the two West Hyerdale "Deep Cut" repair would be done this fall using District funds. The remaining "Deep Cut" repairs would be done in the spring of 2014 using fund dollars. There was no further discussion on the motion, **MOTION CARRIED**. Ray Turri would contact Dave Prickett informing him of the action taken by the Board.

I/I work – The manhole study data completed by W & C has been received. Said report listed 82 manholes needing high priority repairs, Manholes that required being raised have been raised already. Repairs that could be done in-house have been done. A list of 39 that are believed to have the greatest impact on infiltration has been sent to W & C. The pipe inspection data received from W & C which shows 63 high priority repairs is being reviewed by Charlie Ekstrom and he expects to have recommendations for priority repair within a week.

Pump Station #2 & 3 – All the repair work that was needed due to the damage done the power surge caused by C L & P has been completed with all the cost to be covered by C L & P.

Pump Station #7 – Noting an increase in pumping hours on both pumps in Pump Station #7, clogged pumps, clogged pumps was suspected. Eastern Pump was called in to clean the pumps, no clogs were found. McVac was called in to clean out the wet well to be able to remove and clean the check valves. The problem was found to be that both pump bases had broken and the bolts holding the bases to the wet well floor were also broken. The cost to have the bases replaced is expected to be between \$10,000 to \$15,000. Once the cost is known, Charlie will come back to the Board members for approval. It was noted that the upgrade to Pump Station #7 & #5 had been done by Weston & Sampson in 2011. Based on past experience with Weston & Sampson work, it was suggested that Pump Station #5 be inspected to make sure that the pump bases are OK.

Plant Flows – The average daily flow for August was 110,000 with a maximum daily flow of 173,000 and a total rainfall of 9.57". To date the average daily flow for September is 98,000, the maximum daily flow was 266,000, with a total rainfall of 3.93". There was no other discussion under the report from the Plant Manager.

Monthly Financial Report: Treasurer Jim Mersfelder reported on the following:

Delinquent Taxes – The delinquent report for August shows the 90 day normal spike from the first installment due date of July 1, 2013. Compared to a year ago, there were 69 total delinquents vs. 79 delinquents this year. Delinquent notices have gone out and payments are coming in. The good news is that although there are more delinquents, the total amount due is a lesser amount. Noted was the current amount of \$23,554.70 in the hands of the Marshal to be collected vs. an exposure of \$14,227.50 a year ago. In the future, consideration could be given by the Board to go to foreclosure to collect the

the major outstanding delinquent taxes.

Full Year Operating Forecast as of 8/31/ 2013 – The report showed no outstanding operating budget expenses for the month of August. The expenses continue to remain under budget mainly due to a timing issue caused by delays in some of the scheduled work to be done.

Capital/Cash Flow Plan – Jim Mersfelder noted that the projected Cash Flow Plan is way off, again due to timing and the fact that we have not received any bills to date for Woodard & Curran for work done in the current fiscal year. It was also noted that work that was scheduled to be done and paid for under the Clean Water Funds has been put on hold while an attempt is made to get funding under the USDA Funding. Jim Mersfelder reported on the meeting that was held on Friday, Sept. 13th with Michael Rendulic of the USDA World Development Office, WLSD Board member Ray Turri, Planning Committee member Ken Green, Finance Committee members Richard Reis & Jim Mersfelder, Atty. John Wertam and Plant Manager Charlie Ekstrom. The main purpose of the meeting was to give Michael Rendulic a high level look at what the District has been doing over the past several years and to discuss the progress in the completing of the loan application and what help the District could expect from the USDA. It was believed that the District would only qualify for a 15% grant but the good news received at this meeting was that according Michael Rendulic, feels the District would qualify for a 30% grant. Under the previously assumed 15% grant, the District would be required to get a loan of 11.4 million under a 30% grant, the loan would be \$9.4 million. It was noted that loans are committed on a first come first serve basis. Discussed with Michael Rendulic was the District's cost of service to the taxpayers and the affordability question.

Jim Mersfelder explained the loan application process. Said document consists of pages with twenty-four sections of documents being required to meet the requirements to be submitted. There is one document outstanding which must come from Dave Prickett of W & C. One document must come from the Historical Preservation Officer in Hartford, the District must supply the resolution showing that Chip Roraback has been appointed Legal Counsel for the District and he is required to acknowledge same and provide his billing rate in the letter to the District. Once the interest rate is known, the District will need too provide a revised proposed distribution of the operation and maintenance cost and the debt services.

Jim Mersfelder noted there would be a the delay in getting the cash flow or allocation of funding until the issue is resolved with the DEEP relative to the state approved discharge of effluent for either local or being pumped to Torrington. It was noted that the District has received no response from DEEP to date. A copy of the W & C Preliminary Summary Report sent to the DEEP was given to Michael Rendulic for his review and it is hoped that it will be beneficial in his dealings with the state DEEP.

Regarding the bidding process, it was noted that the USDA requires that they review the bid documents prior to their going out to any engineering firm, be at the bidding conference and open the bids with the District, all of which are slowing the execution of planned activities for the 2013/2014 budget period.

Jim Mersfelder noted that funding projects via the USDA RD loan will require that the overall project be broken into three to five million dollar independent projects. This will be a challenge for W & C, which means that each of these smaller projects needs to be bid, completed and put into operation in bites of three to five million dollars. It was noted that it would be a challenge in the construction of a plant. It would also mean that it would be impossible to use the USDA loan if the Torrington option was ordered by DEEP. USDA funding would not be available for any project outside of Goshen. The total increase in the Budget for the upgrade would be 6% if we use the USDA grant funding at the current funding rate of 2.75%. If we go to Torrington and use the Clean Water Fund grant funding there would be a budget increase of 19%, three times more expensive to go to Torrington. There was no further discussion under the Finance Report.

Other Business: Board consideration of appointment of Legal Counsel – Presented to the Board was a resolution to appoint Chip Roraback to serve as Legal Counsel for the WLSD. The following resolution was read into the minutes and is on file with the minutes of this meeting.

Whereas Charles E. Roraback has served on several occasions as Legal Counsel for the Woodridge Lake Sewer District for the passed several years, the Board of Directors of the Woodridge Lake Sewer District hereby officially appoints Charles E. (Chip) Roraback as Municipal Counsel for the Woodridge Lake Sewer District.

A MOTION WAS MADE BY Joan Lang, seconded by Bob Goldfeld to adopt said resolution. There was no discussion on the motion, **SO VOTED.**

Ray Turri noted that he had met with Town Officials relative to the need for the closing of the road in the area of the West Hyerdale line repair area. Once a schedule is determined for the work to be done, Ray will meet with the Town and the Regional School District relative to closing of the road. Ray Turri has been in contact with Marti Connor Town Inland/Wetlands Enforcement Officer and it was noted that a permit would not be required.

Audit Report: It was reported that the Auditor had been in to complete the field work. There has been no response since their field work done on August 23rd. Jim Mersfelder said that he would contact them to see what the status is on the completion of the audit.

Approval of Tax Refund: Presented for Board Approval was a request received from Laurie Mosley, Tax Collector for a refund of \$509.04 in sewer tax overpayment to Robert

Schwartz. **A MOTION WAS MADE BY** Ray Turri seconded by Bob Goldfeld to approve said refund. No discussion, **SO VOTED.**

Board consideration of Property Tax Waiver: Presented for Board consideration was a request from Laurie Mosley, WLSD Tax Collector for the Boards adoption of a resolution allowing for “Any property tax due in an amount less than five dollars is waived by the WLSD as provided in Connecticut General Statutes #12-144c.” After a brief discussion on the matter, **A MOTION WAS MADE BY** Joan Lang, seconded by Ray Turri to adopt said resolution. **SO VOTED.**

Joan Lang would prepare such a resolution for the waiver of Property Taxes as set forth under CT General Statutes #12-114c and make it an official part of the minutes of this meeting.

There was no further business proper to come before the meeting, Ray Turri called for a motion to adjourn and the meeting adjourned at 6:40 P.M.

Respectfully submitted,

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
WOODRIDGE LAKE SEWER DISTRICT

Joan M. Lang, Secretary and Clerk of both Boards respectively