

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT
TUESDAY JANUARY 16TH, 2018, 4:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE
WOODRIDGE LAKE CLUBHOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

CALL TO ORDER: Raymond Turri, President, called the meeting to order at 4:00 PM.

ATTENDANCE: Board members present, Raymond Turri, Alfred Shull, Richard Reis, and by conference phone James Mersfelder also attending Laurie Mosley Tax Collector and Recording Clerk, Plant Superintendent Charles Ekstrom, Plant Manager Mark Theriault and Jeffrey Clark, Finance Committee member.

EXCUSED: James Hiltz

APPROVAL OF MINUTES: The minutes of the regular board meeting held December 18th, 2017 were presented for approval.

A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis to approve said minutes as written. There was no discussion on the minutes, **SO VOTED.**

APPROVAL OF 2018 CALENDAR- The 2018 calendar was presented (see attached). **A MOTION WAS MADE BY** Alfred Shull, seconded by Richard Reis to approve the presented calendar. There was no discussion, **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT

Personnel:

Mark Theriault – 1 sick day, 1 ½ personal days, 1 vacation day

Chuck Fennimore – 1 vacation day. Took DEEP exam on Wed Jan 10, will get results in about 4 weeks.

Joe Palumbo – 7 vacation days

Projects:

- Semi-Annual generator service by Tower Generator completed December 21. Charlie reported that he received the new Maintenance Service Contract today from Tower Generator. They did add the new generator to the service contract. Ray Turri commented that the generator does not need maintenance yet, we just bought it in August and should not need any follow up for at least a year. He asked Charlie to call them back and work out a new service contract omitting the new generator.
- Garage work area project – continue to clean, organize, and paint the work and storage areas. Next will be a new welding area. The garage looks great. The flatbed truck can now

get parked inside. This will help eliminate the worry of starting the diesel truck in such cold temperatures.

- Pickup for towing the portable generator – Purchase order and other forms delivered to dealer December 19, delivery will take 10-12 weeks.
- Spring Flow monitoring project – Recommending 3 sites: manhole #s 3-35, 5-50, and 5-147. Charlie will talk to Dave about pricing.
- Flat-bed repairs – Extreme cold causing issues with vehicle: stalling, failing to start. Took truck to Litchfield Ford for service. Air, fuel and oil filters changed, they had to DPF sensor and connector and the EGR valve. Total cost \$2317.78.
- Plant flows – for December the average daily flow was 86,000 and the total precipitation was 3.11” To date the January average daily flow is 101,000 and the total precipitation is 4.35”. Note that on Friday Jan 12 we had 3.17” of rain, plus the snow melt, and the flow jumped from 74,000 to 225,000. Average daily flow for 2017 was 92,000 with a total precipitation of 51.61”.

MONTHLY FINANCIAL REPORTS: Jim Mersfelder reported that we have never had such low receivables due. Laurie is doing a great job collecting. Jim asked if there was any movement on the Dada property through the Property Owners or District. Nothing to report on yet.

Jim reported that Jeff Clark, our new Finance Committee member, has taken our monthly spreadsheet and gone over it, line by line and has corrected and/or edited specific areas to enhance the reporting. As for the report, not much has changed from last month. On the capital side Jim noted all the construction projects have been moved to the next fiscal year. The one remaining item that needs to get moving is the inspection of the Forced Main. We need to get Marty Connor involved so that we can get specs together to put this project out to bid. We need to get the price of lining tied down for our next budget preparation. The other item left is the Green Mountain lining project. That came in \$15,000 under bid, we should have an invoice from them this month, and the project has been completed. There are changes under the Engineering upgrade forecast, we have gotten another set of changes from the city that will change that amount. The forecasted \$98,000 will probably be move out a month or two to comply with the changes. Under taxes received for December, we had a big increase in collections for December due to the new federal tax laws. Taxpayers were pre-paying their 2nd Installments due January 1, 2018 early to use as an additional deduction for 2017.

Raymond Turri asked that the line items for the Operations and Planning Committee reports be omitted from agendas. The other reports cover those items at this time. All agreed.

A MOTION WAS MADE BY Richard Reis seconded by Alfred Shull to go into Executive Session at 4:25PM to discuss the Torrington Water Company issue. It is noted Laurie Mosley and Jeff Clark will also be present. No discussion, **SO VOTED.**

At 4:50PM A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis to come out of Executive Session. No discussion, **SO VOTED.**

NEW BUSINESS: Alfred Shull reported that Tax Collector Laurie Mosley has requested four refunds of taxes from over payment. Jesse Hertzberg \$18.38, Olga Hjalmarsson for \$21.82, Dale Lynch for \$18.09

and Charles Hurwitz for \$603.88. **A MOTION WAS MADE BY** Alfred Shull, seconded by Richard Reis to approve the refunds. No discussion, **SO VOTED.**

On January 10, 2018 a letter was sent to the Woodridge Lake Sewer District from Ackerly & Brown LLP Attorneys at Law from Bantam, CT by Attorney J. Michael Sconyers who is representing over 20 property owners at Woodridge Lake. He is representing their collective position on the Ad Valorem method of taxation. **A MOTION WAS MADE BY** Alfred Shull, seconded by Richard Reis, that they acknowledge receiving this letter and would be taking it under advisement. No discussion, **SO VOTED.**

A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis, to adjourn at 4:55PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

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