

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE
BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT
TUESDAY, FEBRUARY 19, 2019 3:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE WOODRIDGE LAKE
CLUBHOUSE, 260 EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

CALL TO ORDER: Raymond Turri President, called the meeting to order at 3:01 PM.

ATTENDANCE: Board members present, Raymond Turri, Alfred Shull, and Alternate Jeffrey Clark and by conference phone James Mersfelder and Richard Reis, also attending Tax Collector/Clerk Laurie Mosley and Plant Superintendent Mark Theriault

EXCUSED: James Hiltz.

MOTION WAS MADE BY Jim Mersfelder, seconded by Alfred Shull to appoint Alternate Jeff Clark to voting Board member for this meeting. There was no discussion. **SO VOTED.**

APPROVAL OF MINUTES: The minutes of the regular board meeting held January 22, 2019 were presented for approval.

A MOTION WAS MADE BY, James Mersfelder, seconded by Alfred Shull to approve said minutes as written. No other corrections or discussions. **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT-MARK THERIAULT

- Rob George, from Woodard & Curran, was here on January 25th to do the quarterly Scada maintenance, alarms were tested and the system was backed up. No issues were found.
- We started the water sampling along Route 4 on Monday Feb. 4th. Mark received the results on the 7th. Mark has recorded them and forwarded them to Jim Mersfelder. In completing the first sampling, they worked up a plan to better complete the procedure properly. It was noted that having a shovel for snow and ice would be needed and a camera for evidence of where the samples were taken. The testing will be twice a month until we feel we have a baseline. The results were sent to DPH for their comments, if any. The IMA requires quarterly testing.
- Mark sent John to D.M.V to return the plates on the Dodge dump truck. Mark has called Fuscus Junkyard to remove the old truck, he is waiting for a call back to set a time.
- Mark had George from Grella Well Drilling here to access the well. George said the well pump pushes a small volume of water and cannot be increased to handle the amount we would need. The pump is only able to pump out 4 gallons a minute and because of the depth of the well (about a1000 feet) and small width, a new pump would not be possible. He suggested that a tank with a booster pump would be required if we want to have wash water on site. Mark reported if we decide to go that way, George would come back and write up an estimate for the tank and pump.
- Mark received a quote from Tony at Eastern for the shut off valves at station 5. These valves were the only two valves not replaced when the station was revamped a couple of years ago. Mark had put this in his capital budget for repairs. The quote came in at \$8865.00. **A MOTION WAS MADE BY** Alfred Shull seconded by Jeff Clark to approve the purchase as quoted from Eastern. No discussion, **SO VOTED.**
- Plant Flows – For January the average daily flow was 116,000 gal/day and the total rainfall was 5.12 inches. For February the average daily flow to date is 100,000 gal/day and the total rainfall to date is 1.0 inch. The levels are high for this time of year, but because the ground water level is still very high, this makes our flows higher.

Jeff Clark discussed his flow charts (that relate to the Torrington IMA) on Monthly ADF verse Limits, Fiscal Year Total Flow verse Limits and Fiscal Year ADF verse Limit and Speed Limit Penalties. Discussion occurred on this topic.

MONTHLY FINANCIAL REPORTS: Jeff Clark reported on the delinquent report. There is \$9665.38 stilled owed, down from last year's \$10,097.14 at this time. We do have 15 in arrears verses 10 last year. Laurie reported that the number of those who have not paid their January payment is significantly higher than in the past few years. She sent out 126 delinquent notices which usually averages around 100. Hopefully most will pay by our next meeting.

Under the Revenues, we have collected \$4650, \$685 below budget. James Mersfelder asked that we add a new account item for the connection fees that would be collected then directly dispersed to Torrington for new hook-ups. Jeff would add that item for the next meeting. From an expenditure perspective, we spent only \$71,890, over budget by \$10,808. This was due to the onetime payment to our Auditor, a 3 month gas charge (they forgot to charge us) from the Town of Goshen and a five week payroll. Year to date we are still doing well. We are over budget in revenue by \$6379 and under budget in expenditures by \$13815. Under Capital Expenditures, there were 3 items with expenditures; \$9385 was charged for the completion of the CCTV summary report, \$660 for wet well repairs and \$17,198 were charged under Engineer Design Update. We are doing well with the expenditures, year to date we have spent \$230,126, \$39,774 below budget.

There is a need for one more board member to be added as a signer to the WLSO Operating Bank Account at Union Savings Bank. **A MOTION WAS MADE BY** Alfred Shull, seconded by Raymond Turri to add Jeff Clark as a signer on the Union Savings Check Account used for Operations. No discussion, **SO VOTED.**

Jim Mersfelder asked that the board discuss the proposed \$106,000 repairs recommended by Dave Prickett for the 4 miles of Collection System Piping Project. Discussion occurred. **A MOTION WAS MADE BY** Alfred Shull, seconded by Jeff Clark to accept the proposal as presented for repair of the Collection System Piping. No discussion, **SO VOTED.**

Jim reported that the letters were sent out to property owners who own land in the right-of-ways (easement areas) between Pump station 9 and Pump station 6. These letters stated that a surveyor would be staking the area so that it could be cleared of any tree or shrubs. The project would need to start with a surveyor. Mark will look into getting a surveyor first to mark the area in question then it can go out for bid.

A MOTION WAS MADE BY Alfred Shull seconded by Richard Reis to go into Executive Session at 3:45PM. No discussion, **SO VOTED.**

At 4:15PM A MOTION WAS MADE BY Alfred Shull, seconded by Jeff Clark to come out of Executive Session. No discussion, **SO VOTED.**

NEW BUSINESS: None

OLD BUSINESS: Jim commented that Alfred Shull is working on the new construction requirements for connections. Al commented he would work on the requirements and have them ready to discuss at the next meeting.

A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis, to adjourn at 4:20PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

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