

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE
BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT
WEDNESDAY, APRIL 10, 2019 3:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE WOODRIDGE LAKE
CLUBHOUSE, 260 EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

CALL TO ORDER: Raymond Turri President, called the meeting to order at 3:00 PM.

ATTENDANCE: Board members present, Alfred Shull, James Hiltz, James Mersfelder, Raymond Turri, Richard Reis and Alternate Jeffrey Clark, also attending Tax Collector/Clerk Laurie Mosley and Plant Superintendent Mark Theriault

EXCUSED: None

APPROVAL OF MINUTES: The minutes of the regular board meeting held March 18, 2019 were presented for approval.

A MOTION WAS MADE BY, Jim Mersfelder, seconded by Alfred Shull to approve said minutes as written. No other corrections or discussions. **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT-MARK THERIAULT

- Mike Micetti was here to replace the recirculating pump for plant hot water. We were having issues with not having any hot water.
- We have cleaned and repainted the floor in the shop. The sander and plow have been cleaned and put away for the season. The shop is looking very nice once again after a long winter.
- Mark talked to Tony at Eastern Water and told him we would take 1 volute that he offered for \$1500. Tony will bring it to Mark when he is working on the valves at station 5.
- Mark ordered new injection valves for the sludge press. We have been having issues with the polymer not mixing correctly and the injection valves are the issue. Mark will replace them as soon as they arrive.
- Mark had John take the Ford F-350 to Toce Tire to have the snow tires taken off and the original all season tires put back on. We will now have snow tires for plowing next season that are still in good condition.
- Tony was here to replace return pump #3 at Main Plant after repairing the windings. Masterson Electric was here at that time also to look at the controls. It was determined that the overload relay and contacts were very loose causing issues with the motor tripping out.
- Mark set up wet-well cleaning with Tony from Eastern. The wet-wells will be cleaned the week of May 13th.
- Mark took water samples along Route 4 on April 1st and delivered them to Tunxis Labs for testing. The results are posted on the dropbox. Jim Hiltz asked how the results have been. Mark replied that they have been up and down in areas of concern. Near the Animal Wildlife area they can be quite high one month, lower the next. Jim commented that we are compiling all results and retaining them for comparison. Going forward, we will be required to take samples on a routine basis. These results will be sent to many departments DPH, TAHD, Torrington Water Company, and the Torrington WPCA.
- Joe and Mark have been busy replacing air drops in the re-air tanks at Main Plant. The air drops were all very corroded and started leaking. All the bad drops have been replaced.

- Mark commented that Tony from Easter, just started the process of putting sump pumps and alarm floats in Pump Station 6 & 9 to protect the flow meters. This was approved this past year. Since then, we have discussed not having flow meters in those stations but one at the plant for the Torrington Pipe Line Project. Mark asked if the board would like to cancel that order with Tony because currently there is no reason to put in those items. If we find that we will be putting back flow meters in those pump stations then we could order the sump pumps and alarm floats at that time. Mark did comment that we would owe Tony some money for his work but would save around \$5000 cancelling the order. The board agreed to cancel the order for now. Mark will contact Tony.
- Jim commented that Dave Prickett will have all the bid documents ready for the repair of the four miles of pipe line by Friday. They would then go live for bidding Monday on the state contract site.

FLOWS: The average daily flow for March was 100,000 gpd and the total rainfall was 2.89 in. So far to date for April the average daily flow has been 105,000 gpd and there has been no measurable rainfall to date for April. Jeff commented that this was the first month that we had below average rain fall and above average ground water levels for this fiscal year.

Ray Turri commented that he has noticed some manholes around the lake have sunk a little, which would make infiltration a possibility. Mark would look into those manholes, most in question were raised manholes (due to the town paving the roads and the cement used may have settled).

Jeff Clark discussed his flow charts (that relate to the Torrington IMA) on Monthly ADF verse Limits, Fiscal Year Total Flow verse Limits and Fiscal Year ADF verse Limit and Speed Limit Penalties. Discussion occurred on this topic.

MONTHLY FINANCIAL REPORTS: Jeff Clark reported on the delinquent report. We have 25 in arrears verses 35 last year. Laurie reported that the number of those who have paid is significantly high to bring down last month's number of delinquents at 69 to the 25 and as of today April 10 that has lowered by an additional 5.

Under the Revenues, we have collected \$4952, \$472 under budget, this was partially due to not booking the interest earned (did not have the amount yet due to the rescheduling of this meeting) and we have not had any new connections. Under expenditures we spent \$65815, \$6194 under budget. One item was over budget, under Professional Legal, we spent \$9675 for legal fees, \$6925 over budget for the Torrington Project. Year to date we are still doing well. We are over budget in revenue by \$6112 and under budget in expenditures by \$29469. Therefore under the column Available to Transfer, we have \$50,238 available to transfer. Under Capital Expenditures, there was one item with expenditures; \$85,331 was charged under Engineer Design Update. We are doing well with the expenditures, year to date we have spent \$254,390, \$25,510 below budget.

ANNUAL MEETING- The meeting is scheduled for April 27th following the WLPOA meeting at 9:30AM. Two members are up for re-election, Jim Mersfelder and Raymond Turri. Both agreed to run again. (See attached schedule of slate of Officers.) **A MOTION WAS MADE BY** Alfred Shull seconded by Richard Reis to approve the proposed slate of officers. No discussion, **SO VOTED.**

ANNUAL BUDGET MEETING- The meeting is scheduled for May 25th following the WPLOA meeting at 9:30AM.

A MOTION WAS MADE BY Alfred Shull seconded by Richard Reis to go into Executive Session at 3:20PM. No discussion, **SO VOTED.**

At 4:05PM A MOTION WAS MADE BY Alfred Shull, seconded by Jim Hiltz to come out of Executive Session. No discussion, **SO VOTED.**

NEW BUSINESS: BUDGET- Jeff, Mark, Laurie and Jim have been working hard putting together the purposed budget for 2019-2020. Jim Mersfelder went over the Capital part of the budget, Jeff Clark went over the Operating part of the budget for 2019-2020. The board went line item by line item comparing year to date, budget and forecasted ytd and how we came up with next year's numbers. The budget amounts are up 9.9%, the Grand List went up only .6%, which means the mill rate needs to go up by 9.3%, which means the recommended mill rate increase would be 4.7 up from 4.3. We have been at the same mill rate for 6 years. **A MOTION WAS MADE BY** Alfred Shull seconded by Richard Reis to approve the presented proposed budget for 2019/2020. No discussion, **SO VOTED.**

OLD BUSINESS: None

A MOTION WAS MADE BY Alfred Shull, seconded by Raymond Turri, to adjourn at 4:45PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
WOODRIDGE LAKE SEWER DISTRICT