

MINUTES FOR THE REGULAR JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT TUESDAY, MAY 12, 2020, AT 3:06 P.M. HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING

CALL TO ORDER: Raymond Turri, called the meeting to order at 3:06PM.

ATTENDANCE: Board members attending Alfred Shull, Jeff Clark, Richard Reis, James Mersfelder and Raymond Turri, also attending Tax Collector/Clerk Laurie Mosley and Plant Superintendent Mark Theriault.

EXCUSED: None

APPROVAL OF MINUTES: The minutes of the regular board meeting held April 14, 2020, the April 17 & 22, 2020 Special meetings 'without notice' were presented for approval.

A MOTION WAS MADE BY, Richard Reis, seconded by Al Shull, to approve said minutes as presented. No other corrections or discussions. **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT AKA CHIEF OPERATOR- MARK THERIAULT

- At station 6 the interior painting of the walls and floor has been completed. Joe and John did a nice job and the station looks really nice. Station 9 is being cleaned out and readied for painting next.
- Eastern was here to pull pump 2 @ station 3 for a seal issue. Shane at Eastern said the lead from the controls to the pump motor were burnt and melted the seal. Also the impeller really need to be replaced it has been in need of repair for quite a while now. Mark is waiting for a quote.
- The gearbox on the east clarifier at the plant doesn't look like it can be rebuilt. Eastern is trying to get Mark a quote on a new gearbox as well as exploring a possible reconstruction.
- Mark had Scott here to look at Pump 1 at station 9. Pump 1 was tripping out and had to be reset frequently. Mark had Scott swap the leads from pump 2 and put them on pump 1 controls to see if the controls would run pump 2. The controls ran pump 2 fine, so the issue looks to be with the pump, not the controls. Mark is going to have Eastern look at it.
- Mark sent the John Deere tractor to Stanton for service. He is planning on starting the mowing as soon as it is returned. He also took the F-350 to P+C for service.
- FLOWS: The average daily flow for April was 153,000 gpd. And the total rainfall was 4.79in. To date for May the average daily flow is 155,000 gpd. And the total rainfall has been 1/2in.

Raymond Turri commented that he had been at the plant earlier in the day with Masterson Electric. They looked at the pump stations with the surge issue and concluded that it would not help to have any grounded grids installed.

FLOWS- Jeff Clark discussed his flow charts. April was above average rain fall at 4.79 (about an inch over average) and the ground water level was up 6 inches (to almost 10 feet). Our Fiscal ADF (mgd) is up to 0.098 mgd with a forecasted fiscal year ending ADF of 0.098. Forecast still comes in well below the limit for the year.

MONTHLY FINANCIAL REPORTS:

Jeff Clark reported on the delinquent report. We have 23 taxpayers in arrears for a total of \$29,321.32 compared to last year's 17, \$14,472.86. Jeff noted that most of the remaining arrears totals are from taxpayers under the marshal, bankruptcy or foreclosure. With the current pandemic, he does not see this amount changing much in the next couple months.

Under Financial Reports, Jeff reported under the Operating Budget Revenues, the total for April was \$8,175, \$3,374 over budget. Jeff noted that we did have one sewer connection fee come in at \$3,800 that helped the revenues go above budget. Total revenue year to date is over budget by \$10,375. Under Expenditures, we spent \$100,055, \$38,690 over budget. Jeff so noted that most of it was a timing issue to projects however we did have a five week payroll month that made payroll go over plus some overtime, we also had a \$21,000 charge for the pump repair at station 8, we also had wet well cleaning, generator servicing, all maintenance servicing. Year to date we are \$36,796 over budget. Under Debt services, we had none. Finances are still looking good. Under Capital, we finished paying for the Litchfield Interceptor monitoring project at \$29,509. Under Cash Flow, we are doing well. We should end up with \$406,701 in cash at year ending.

A MOTION WAS MADE BY Richard Reis seconded by Alfred Shull, to go into Executive Session at 3:17PM to discuss the Sewer Pipeline Project. No discussion, **SO VOTED.**

At 3:38PM **A MOTION WAS MADE BY** Alfred Shull, seconded by Jeff Clark to come out of Executive Session. No discussion, **SO VOTED.**

OPEN END ISSUES OF PREVIOUS MEETINGS IF ANY- Ray Turri reported that the property on Beach Street that was owned by the Wrights & Et Al sold with a new deed stating that the property can only have four connections to the sewer district instead of 31. We have all this on record at the plant (and legally at Town Hall).

Jim Mersfelder asked if there was an update on the claim on Eversource for the transformer blow out (which cost us payroll, generator high costs). Ray stated there has been no communication due to the pandemic recently.

Jim also discussed a recommendation from DPC to conduct a sonar testing verse CCTV testing in certain areas. The board did not like the sonar suggestion because it would not record the whole story, they prefer the CCTV and the cost for the project could go towards repair instead. Discussion occurred about past testing and the lack of finishing some of the other issues before moving on to new areas. Jeff and Mark discussed their collective opinion on what needs to be prioritized going forward. It was determined they would talk to Dave about Mark's and Jeff's recommendations on what to work on for repairs after researching the report and photos from present and past CCTVing.

NEW BUSINESS- Ray Turri reported that Laurie had contacted him about a large increase in our trailer rental. The trailer was leased in 2010 for extra office space and for a conference room area. The rent for this was just over \$300 a month (in 2010), not included added utility costs. There were small increases over the years however Modspace sold to a company William Scotsman and because we have not negotiated a contract with them (they have never reached out) they have had us on a month to month lease which gives them the ability to control the cost. They increased the rent \$140 a month from last year bringing it to \$721 a month. We could negotiate a contract to lower the cost but after meeting with Laurie and Mark at the plant, it was decided it would be a better idea to return the trailer and update the old offices and move back into the plant building. Ray commented he would volunteer his time to manage the work needed to update the plant. The light fixtures need to be replaced, some ceiling tiles, a little paint and electrical work to convert. Ray has looked into an Eversource program that helps support replacement of lights to LED lights that would save on the electrical cost too. All this

would still save us money. He asked the board for their collective thoughts and they were all supportive of the project.

Ray Turri asked the board to appoint our Auditor Carney, Roy and Gerrol, P.C. officially for the 2019-2020 fiscal year. **A MOTION WAS MADE BY** Richard Reis, seconded by Alfred Shull, to appoint Carney, Roy and Gerrol, P.C. as our auditor for the 2019-2020 fiscal year. No discussion, **SO VOTED.**

A MOTION WAS MADE BY Richard Reis, seconded by Alfred Shull, to adjourn at 3:57PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk
WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
WOODRIDGE LAKE SEWER DISTRICT