

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY  
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT  
MONDAY, MAY 21, 2018, 3:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE WOODRIDGE  
LAKE CLUBHOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

**CALL TO ORDER:** Raymond Turri, President, called the meeting to order at 3:01 PM.

**ATTENDANCE:** Board members present, Raymond Turri, Alfred Shull, James Hiltz, and by conference phone James Mersfelder, also attending Laurie Mosley Tax Collector and Recording Clerk, Plant Superintendent Mark Theriault, Jeffrey Clark, Finance Committee member AND Attorney Michael Sconyers from Ackerly & Brown LLP, Attorneys at Law.

**EXCUSED:** Richard Reis

**A MOTION WAS MADE BY,** Alfred Shull, seconded by Jim Mersfelder to change the order of the agenda. New Business would be moved up to first item so that Attorney Michael Sconyers could state his reason for his appearance. There was no discussion, **SO VOTED.**

Attorney Michael Sconyers handed out a fact sheet titled *Fact Sheet Regarding Proposed Changes to Method of Sewer Taxation* (filed with these minutes) to discuss. He has been hired to represent many homeowners in Woodridge Lake who would like to see the current method of Ad Valorem taxation changed to a usage charge. Attorney Sconyers gave a short history of other sewer plants and experience he has had with other plants and their financial structures. The print out spells out concerns of the property owners bringing this forward and the case for changing WLSA method of sewer taxation. Attorney Michael Sconyers has talked to the district's Attorney Bruce Chudwick about the documents for our current Torrington Pipeline Project and the financial papers binding the loan. In these documents, it is stated we are to pay back the loan by way of Ad Valorem taxation. Attorney Michael Sconyers stated he called the Office of the Department of Agriculture and spoke to a representative responsible for reviewing any issue with the loan and was told there is no impediment under their rules on how funds are raised to pay back the loan. On that note, Attorney Michael Sconyers thanked the Board for hearing his case. Raymond Turri stated that we would be consulting our legal counsel and would discuss this at a later time.

**APPROVAL OF MINUTES:** The minutes of the regular board meeting held April 16, 2018, the Annual meeting held April 28, 2018 and the Special Board meeting held April 28, 2018 were presented for approval.

**A MOTION WAS MADE BY,** Jim Hiltz, seconded by Alfred Shull to approve said minutes as written. There was no discussion on the minutes, **SO VOTED.**

**MONTHLY FINANCIAL REPORTS:** Ray Turri reported that we look all set for the Annual Budget meeting on Saturday. He asked if there were any concerns. He then went over the agenda.

Jeff Clark reported the financials. Jeff reported on the Budget Summary first. Under other income, he noted that the increase to other income was due to the sale of the old generator at \$1500. Under permit fees, we are down or unfavorable in income due to no permits being issued. Under personnel, we have a favorable variance of \$5179, due to the retirement of Charlie (lower payroll cost). Under Plant & Collection systems, we had a repair to Pump 2 and a telephone line repair (emergency repairs) that

gave us an unfavorable variance of \$10,967 for the month. Under Legal costs, we were also over budget by \$4967. Under Cash flow our year to date balance on 4.30.2018 was \$558,493. Jeff commented that currently the forecasted *year end* amount is \$332,428, which is lower than our goal of not going below \$400,000, however with July collections that will increase the number quickly. The concern Jeff has is that we do not drop below \$316,000. At that point our sweep accounts would not generate interest and would start charging interest. Laurie and Mark are working on holding spending down when possible.

## **REPORT FROM PLANT SUPERINTENDENT-MARK THERIAULT**

### **Personnel:**

Both Joe and Chuck are working very well together getting a lot done around the plant. Chuck is continuing to study for his exam in July. Joe is working on obtaining the credits he needs to sit for the class 2 exam.

### **Projects:**

- 4/17 I received a quote from Bill Skoczylas to put a new roof on stations 6 and 9. For both stations the cost is \$6200.00. Ray Turri commented that we need 3 quotes. Mark stated that the project is scheduled for later next year and at that time we would get more quotes, this was to get an idea of cost.
- 4/18 Eastern returned to Pump station 2 to put pump 2 back in service. After a few small electrical issues with a breaker the station has been running fine.
- 4/23 we started working on rehabbing the flatbed truck. We grinded off the rust, primed and painted the bed and crane. The wheels were removed, sanded and painted. Side boards were built to make the truck even more useful. Mark sent the truck to Perreault Spring in Waterbury to have the broken spring repaired so now the truck is safe and it finally sits level. (Looks like a new truck.)
- 4/27 Mark received a quotes from Eastern for the following projects: \$13,480.00 to clean wet-wells, \$4500.00 for rock catchers, and \$8740.56 for alarm floats in the bypass vaults at station 6 and 9 along with sump pumps. Mark commented that he would accompany Eastern at each Pump station wet well clean out to document how much clean out was needed to determine whether we have them cleaned out once a year or twice a year. He will report back to the board. Mark did report that at Pump Station 9, the bolts on the forced main are rusted and need to be replaced. Discussed occurred on the importance of replacing these and the Board told mark to move forward with the project.
- 5/4 the flow meters for the flow monitoring were removed. Dave Prickett (Engineer) is looking over the information that was gathered.
- 5/9 Mark called Eddie at Woodard and Curran to remind him of the Scada maintenance that is due to be done. The maintenance was done on 5/16 by Rob. Rob also tested alarms and backed up all information at each and every station.
- 5/10 Stanton picked up the John Deere tractor for service and a new blower motor.

**Plant Flows:** for April the average daily flow was 110,000 gal. And the total precipitation was 4.28 in. To date for May the average daily flow is 81,000 gal. And the total precipitation is 2.41 in.

Mark also commented that at Pump Station 7, rocks have blocked part of the check valve openings and while Eastern is there next week, Mark wanted them to fix that issue while they are cleaning the wet wells. Board agreed.

Ray Turri asked Mark to supply the board with three quotes for the snow plow. Mark reported he had all three. Discussion occurred on each. Ray took all the quotes to review them and would get back to the board.

**A MOTION WAS MADE BY** Jim Hiltz seconded by Alfred Shull to go into Executive Session at 4:00PM to discuss the Torrington Water Company issue and Personnel matters. No discussion, **SO VOTED.**

**At 4:40 PM A MOTION WAS MADE BY** Alfred Shull, seconded by Jim Hiltz to come out of Executive Session. No discussion, **SO VOTED.**

**OLD BUSINESS: None**

**A MOTION WAS MADE BY** Alfred Shull, seconded by Jim Hiltz, to adjourn at 4:45PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

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