

MINUTES FOR THE REGULAR JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT TUESDAY, JUNE 9, 2020, AT 3:00 P.M. HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING

CALL TO ORDER: Raymond Turri called the meeting to order at 3:06PM.

ATTENDANCE: Board members attending Alfred Shull, Jeff Clark, Richard Reis, James Mersfelder and Raymond Turri, also attending Tax Collector/Clerk Laurie Mosley and Plant Superintendent Mark Theriault.

EXCUSED: None

APPROVAL OF MINUTES: The minutes of the regular board meeting held May 12, 2020, and the May 12, 2020 Annual Budget meeting were presented for approval.

A MOTION WAS MADE BY, James Mersfelder, seconded by Al Shull, to approve said minutes as presented. No other corrections or discussions. **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT AKA CHIEF OPERATOR- MARK THERIAULT

- Over the last month Mark had Tower Generator Service here to service all 4 of the generators. Tower found a few small issues with the generator at main plant (belt and hoses) and is working on a quote for him. Mark will have the repairs done ASAP.
- As everyone knows we are moving the tax office into the main building as well as Mark's office. We have all been busy with cleaning out the trailer and have started to move some things into the building. New lighting has been installed in the building as well as the garage and should cut down on electrical consumption. We have installed new ceiling panels in the main building and painted the drop ceiling grid. The building looks really nice and the guys did a great job on everything.
- Mark talked to Eastern and they have ordered a new gearbox for the east clarifier, the old one could not be rebuilt. This particular gear box has been very hard to find. They don't make many and with so many businesses are closed down due to the Covid virus, it's been hard to search, find and order one. The new gearbox should be here in three weeks or so. Right now we are running on one clarifier. Mark did discuss the seriousness of this gear box being down. Both gear boxes are old and after this one is replaced, the plant should buy an extra to have on hand when the other goes, which probably is not that far away.
- Eastern Water was here to replace pump 1 at station 9 after rebuilding it. The pump is running fine and that station is back up and running on all three pumps.
- Fire equipment headquarters was here to service all of the fire extinguishers, there were five replaced.

- Mark also reported that the Ford truck was hit by a deer on the back quarter panel while traveling into town on route 63. He took photos of the fur and reported it to the insurance company. It will need a new panel and mud flap.

FLOWS: The average daily flow for May was 129,000gpd. And the total rainfall was 1.63in. The average daily flow for June to date has been 102,000gpd and the total rainfall to date is .25in.

FLOWS- Jeff Clark discussed his flow charts. May was above average at 129,000gpd. Jeff reported that with everyone up in their homes due to the pandemic, the flows are at the normal summer rates. Our Fiscal ADF (mgd) is up to 0.101 mgd with a forecasted fiscal year ending ADF of 0.100. Forecast still comes in well below the limit for the year.

MONTHLY FINANCIAL REPORTS:

Under Financial Reports, Jeff reported under the Operating Budget Revenues, the total for May was \$4,162, \$89 over budget. Total revenue year to date is over budget by \$10,655. Under Expenditures, we spent \$102,183, \$48,547 over budget. Jeff so noted that the overage was due to the repair of two pumps and a high legal fee charge for the Ad Valorem litigation. Year to date we are \$85,345 over budget. Under Debt services, we had none. Finances are still looking good. Under Capital, we continued paying for the Litchfield Interceptor monitoring project at \$10,350. Under Cash Flow, we are doing well. We should end up with \$358,084 in cash at year ending.

Jeff Clark reported on the delinquent report. We have 21 taxpayers in arrears for a total of \$28,429.40 compared to last year's 13, \$12,569.19. Jeff noted that most of the remaining arrears totals are from taxpayers under the marshal, bankruptcy or foreclosure. With the current pandemic, he does not see this amount changing much in the next couple months. Laurie reported that White, 16 East Hyerdale LLC, and Bibro have paid in full since May 31st. She also commented that there are a handful of accounts that have credits due to them from the interest deferment program. She will be bringing the list next month for the board to approve so the tax payer will get a credit to their next billing or a refund.

A MOTION WAS MADE BY Richard Reis seconded by Alfred Shull, to go into Executive Session at 3:18PM to discuss the Sewer Pipeline Project. No discussion, **SO VOTED.**

At 3:58PM **A MOTION WAS MADE BY** Alfred Shull, seconded by Jeff Clark to come out of Executive Session. No discussion, **SO VOTED.**

OPEN END ISSUES OF PREVIOUS MEETINGS IF ANY Jim Mersfelder asked if anyone contacted the office about the budget that was approved. Laurie reported that no one emailed or called with any questions or concerns about the proposed budget.

NEW BUSINESS- Ray Turri reported that last week he was speaking to Laurie about the sale of a house that had a lien on it from WLSA. The house had sold and the taxes had not been paid yet. (About a two week span). Ray made a few phone calls to the closing attorneys and the taxes were paid two days later. In talking about this issue, Ray stated that when a property sells, the Woodridge Lake Property Owners Association gives the Attorneys a resale package folder. The WLSA has not been part of that and really should be. New owners are not properly educated about the WLSA and the tax they will owe and the regulations that are in place. Ray talked to the WPLOA and they will allow us to add an

informational letter stating procedures and policies and a copy of any liens, warrants and back taxes. Ray and Laurie will work on this information and get it over to the WPLOA office to be filed. The Board felt this was a great idea.

A MOTION WAS MADE BY James Mersfelder made a motion, seconded by Alfred Shull, to adjourn at 4:05PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk
WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
WOODRIDGE LAKE SEWER DISTRICT