

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY  
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT  
MONDAY, JULY 16, 2018, 3:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE WOODRIDGE  
LAKE CLUBHOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

**CALL TO ORDER:** Raymond Turri President, called the meeting to order at 3:01 PM.

**ATTENDANCE:** Board members present, Richard Reis, Alfred Shull, James Hiltz, and Alternate Jeffrey Clark and by conference phone James Mersfelder, also attending Laurie Mosley Tax Collector and Recording Clerk, and Plant Superintendent Mark Theriault.

**EXCUSED:** None

**APPROVAL OF MINUTES:** The minutes of the regular board meeting held June 18, 2018 were presented for approval.

**A MOTION WAS MADE BY,** Jim Mersfelder, seconded by Jim Hiltz to approve said minutes as written. There was no discussion on the minutes, **SO VOTED.**

**REPORT FROM PLANT SUPERINTENDENT-MARK THERIAULT**

- Mark reported that we are having issues with the seal on return Pump 1# at the plant. The wash water has too much iron/mineral content in it and it is causing the seal to fail. Mark is having Eastern take the pump back with them to replace the seal when they bring Pump 2# back. It was mentioned to Charlie that the water supply was high in iron/minerals and that type of seal was not compatible. We did install a filter, the filter clogs up frequently and needs changing. Mark is having Eastern install the *cartridge style* seal on pump #2 and also to on pump #1. Hopefully this will solve the water issue.
- Tower Generator was here to replace the block heater on the generator at main plant. We have been having issues with the breaker tripping. The issue seems to be resolved.
- Tower also returned to do service on the generator at station 6, station 9, main plant and our portable unit.
- Rob George was here to do an update to sonic wall, part of the Scada system. We all were unable to log onto the Scada system because of incompatibility issues. The issue seems to be resolved.
- The first round of mowing is finished. Mowing will resume again as needed.
- Chuck went for his Exam on July, 11 No indication of how well he did.
- **Plant Flows** – For June the average daily flow was 67,000 gal/day and the total rainfall was 3.91 in. To date for July the average daily flow is 83,000 gal/day and the total rainfall is .25 in. On June 27<sup>th</sup> and June 28<sup>th</sup> we received almost 2in. of rain, that combined with population increase

due to the holiday have kept the average daily flow for the month of July a bit higher than June's average daily flow.

**MONTHLY FINANCIAL REPORTS:** Jeff Clark reported the financials. Under delinquencies, we closed the month and year with \$11,593.77 and shortly after the 30<sup>th</sup>, our largest back tax account paid bringing that total to an all-time low of around \$5000, it's been a great collection year. Jeff commented that normally we budget \$16,000 to be collected in back taxes, but we do not even have the much to collect! Jeff reported on the Budget Summary next. Under income, he noted for the YTD income we took in \$1,114,628 we only budgeted \$1,099,921 with a positive variance of \$14,707. The positive number came from higher cell tower income, interest, taxation and the sale of the old generator. The only negative was only one sewer connection fee was collected when we had budgeted for two. Under Expenditures, we spent \$926,025 with a budget of \$839,690. The negative variance is \$86,335, most of that due to legal fees from the Torrington Water Company issue and collection system breakdowns. The positive number under Contingency Of \$29,551 wasn't due to not spending but due to not booking anything against the line item. Under Capital we have spent \$496,095 we budgeted \$3,578,240 was budgeted but that included the pipeline that did not happen yet. Under cash flow we ended the year with \$367,262 which was a concern that it may be lower but staff did a good job keeping expenses down for the month of June. Jeff did comment that he was working with Laurie and Mark on the Asset list (depreciation list). Mark has gone over 3 pages of inventory and has edited what we still have or don't have. This list will be available at the next meeting for the board to see. Eventually this list will be used for a RDA list.

**A MOTION WAS MADE BY** Jim Hiltz seconded by Alfred Shull to go into Executive Session at 3:15PM. No discussion, **SO VOTED.**

**At 3:30PM A MOTION WAS MADE BY** Alfred Shull, seconded by Jim Hiltz to come out of Executive Session. No discussion, **SO VOTED.**

**NEW BUSINESS: None**

**OLD BUSINESS: None**

**A MOTION WAS MADE BY** Alfred Shull, seconded by Jim Hiltz, to adjourn at 3:33PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

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