

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT
MONDAY, SEPTEMBER 17, 2018, 3:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE
WOODRIDGE LAKE CLUBHOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

CALL TO ORDER: Raymond Turri President, called the meeting to order at 3:00 PM.

ATTENDANCE: Board members present, Raymond Turri, Richard Reis, Alfred Shull, James Hiltz, and Alternate Jeffrey Clark and by conference phone James Mersfelder, also attending Plant Superintendent Mark Theriault.

EXCUSED: Laurie Mosley

APPROVAL OF MINUTES: The minutes of the regular board meeting held August 20, 2018 were presented for approval.

A MOTION WAS MADE BY, Jim Hiltz, seconded by Richard Reis to approve said minutes as written. There was no discussion on the minutes, **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT-MARK THERIAULT

- After much discussion, it was decided to let Chuck go due to the requirements of his position. Chuck's last day was August 24th. Mark is in the process of finding a replacement that can meet the requirements of the position.
- Chuck signed his release on September 5th. Mark mailed his severance check to him on Thursday September 13th.
- Interviews to find a replacement were conducted on September 13th, Mark did find one candidate that looks good from Waterbury. His name is John Derasmo. He has worked for Public Works departments for the past few years and is studying for the wastewater certification course.
- Mark called Rob George with Woodard and Curran to do the quarterly S.C.A.D.A maintenance. Rob completed that today. Everything looked good.
- The second round of mowing is complete, mowing will resume when it is necessary. Should be one more round of mowing before winter.
- Paul Santoro was here to install the new flow meter at main plant. The meter is up and running, no more issues.
- Eastern Water was here to install return pump 1 at main plant. The seal was leaking when they put the pump back in service, so I had them take it back with them. I was told they will be back with the pump by the end of the month.

- Mark called Bill Skoczylas to have the roofs at station 6 and station 9 started before winter (as discussed at a prior meeting). He is still waiting for a call back from him. Al Shull reminded the board that our policy requires three quotes for projects like this. Mark will get 2 more quotes.
- Plant Flows – For August the average daily flow was 87,000 gal/day and the total rainfall was 7.46 in. To date for September the average daily flow is 80,000 gal/day and the total rainfall is 7.72 in.

MONTHLY FINANCIAL REPORTS: Jeff Clark reported on the delinquent report. We have 50 delinquent taxpayers with a total of \$25,397 owed compared to last year's 63 delinquents with \$37,524 owed. We are doing well in regards to collections. Jeff commented that Laurie has sent 5 delinquent accounts to the State Marshal under warrant. These are accounts that still owe for last year. Under Budget Year Summary, last line, the line item is classified as Available to Transfer, that amount is \$5092 and that is the amount that we are under budget and can transfer for the month. For the year we are \$12,535 under. Under Revenue, month to date is at \$5741, \$2363 over budget, year to date is \$1,130,059, \$7,734 over budget. How we got there- Collections are good, combined with the collection of a foreclosure that was 5 years delinquent, cell tower income and the sale of cooper from the wiring of the old water well at \$580. Under expenditures, our total monthly budget is under by \$5092, however this is due to the timing of Insurance payments. We were over individual items under payroll, and the collection system due to the rebuild of the sludge pump and motor. As for payroll, Laurie and Jeff will go over the payroll to see exactly why that was over. Year to date we are under budget by \$4,800. Under Capital, we have taken out the sonar testing that was budgeted for \$50,000 and put it under the 4 mile TV monitoring for the spring. Other items were pushed out in the forecast. There was a small engineering invoice for \$3302. Our variance is favorable by \$56,698 but will be used in the coming months. Cash flow is favorable by \$198055 currently due to increased income and decreased spending.

A MOTION WAS MADE BY Jim Hiltz seconded by Alfred Shull to go into Executive Session at 3:20PM. No discussion, **SO VOTED.**

At 3:30PM A MOTION WAS MADE BY Alfred Shull, seconded by Jim Hiltz to come out of Executive Session. No discussion, **SO VOTED.**

NEW BUSINESS: Ray Turri stated that Torrington has requested that we add supplemental soil borings. The proposed gravity sewer alignment along Route 4 from Riverside Avenue to Lovers Lane changed. In addition, ConnDOT requires additional/deeper soil borings at the four bridges. This new project's estimated cost is \$35,840. **A MOTION WAS MADE BY** Raymond Turri, seconded by Richard Reis, to approve this project as presented. No discussion, **SO VOTED.**

OLD BUSINESS: None

A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis, to adjourn at 3:34PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

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