

MINUTES FOR THE REGULAR JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT MONDAY, OCTOBER 21, 2019, AT 3:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE WOODRIDGE LAKE CLUBHOUSE, 260 EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT

CALL TO ORDER: Raymond Turri President, called the meeting to order at 2:59 PM.

ATTENDANCE: Board members present, Raymond Turri, Alfred Shull, Richard Reis, Jeffrey Clark, attending by conference call James Mersfelder, also attending Tax Collector/Clerk Laurie Mosley and Plant Superintendent Mark Theriault.

EXCUSED: None

SLATE OF NEW OFFICERS- On September 26th, 2019 James Hiltz gave in his resignation to President Raymond Turri. **A MOTION WAS MADE** by Raymond Turri seconded by James Mersfelder to accept the resignation as presented (by a phone vote, at 4:00PM on the 26th) All in favor. **SO VOTED.** Raymond Turri then **MADE A MOTION** to nominate Jeff Clark to the vacancy, (which moves him up from an alternate to a full Board member) seconded by Jim Mersfelder. All in favor. **SO VOTED.** Thankfully, Jeff accepted the nomination! With this change in board members, **A MOTION WAS MADE BY** Al Shull second by Richard Reis, to remove Jim Hiltz from the bank signing duties at Union Savings Bank and to leave the remaining signers James Mersfelder, Raymond Turri, Alfred Shull and Jeffrey Clark on. All in favor. **SO VOTED.**

APPROVAL OF MINUTES: The minutes of the regular board meeting held September 16, 2019 were presented for approval.

A MOTION WAS MADE BY, Jeff Clark, seconded by Alfred Shull, to approve said minutes as written. No other corrections or discussions. **SO VOTED.**

REPORT FROM PLANT SUPERINTENDENT-MARK THERIAULT

- Brian from BNC Enterprises LLC (Tree Service) was here to clear the ROWs (Right of Ways) ahead of the TV work that is being done by DPC. There were 7 total ROWs that were of concern, including the force main area from Hyerdale to Beach Street. Brian spent a week here working on the project and did a really nice, clean job.
- Mark called around for more SCADA service quotes, it has been decided by the board that we use NIC in Rocky Hill. Mark is working with Carlo Marchi from NIC to get transitioned over in the next few weeks.
- The mowing for this year has been completed, the bush hog needs a hub and bearing replacement, the parts have been ordered and the work will be done as soon as we get the parts.
- Mark talked to Dave Prickett at DPC about the TV work being done. Dave told him that he is down one man and running behind a little bit. Dave said he will be here next week to continue the project. No indication of how long he would be here for.

Flows: The average daily flow for September was 66,000 Gpd and the total rainfall for September was 2.72 in. To date for October the average daily flow is 64,000 Gpd. and the total rainfall has been 4.62 in.

Jeff Clark discussed his flow charts on Monthly ADF verse Limits, Fiscal Year Total Flow verse Limits and Fiscal Year ADF verse Limit and Speed Limit Penalties. Discussion occurred on this topic. Jeff noted that September was a very dry month. Our flows were down quite a bit. The ground water level is now down to 16 feet from 11 feet which helps the flow charts.

MONTHLY FINANCIAL REPORTS: Jeff Clark reported on the delinquent report. We have 42 taxpayers in arrears for a total of \$27,873.64 compared to last year's 35, \$18,306.69. We do have 7 taxpayers at the Marshal, 2 have payment plans, and 1 (Coons) is going under foreclosure. Laurie reported that we are currently down to 32 delinquent and total owed is down to \$23,964.72. The marshal has started the process of Tax Sale on 3 properties, 498 East Hyerdale Drive owned by Larry & Judy Musselman, 311 Sharon Turnpike owned by Everett and Lori Massey, and 28 Shelbourne Drive owned by Mustafa & Nazibe Selmani.

Under Financial Reports, Jeff reported under the Operating Budget Revenues, the total for September was \$7202, \$2,455.00 over budget, however part of this (\$2,261.00) was a pay out from our Insurance carrier for the legal litigation on the Ad Valorem Issue. Our insurance only covers \$5,000 under litigation, so the District will have to pay out the rest of the balance which to date has totaled approximately \$9,000, which brings the total cost to over \$14,000. Total revenue year to date is over budget by \$11,687, \$5,000 of that is the Insurance pay out. Under Expenditures, we spent \$52,119, \$17,491 under budget. Notable points- we were under budget in every category. Revenues- Expenditures is a positive \$19,947. In September we did pay our yearly Debt Service loan of \$29,087. Under Capital we only spent \$62,893 of the budgeted \$473,806, way under budget, primarily due to the project not starting. We had received a bill from DPC for the Torrington Pipeline bidding day for \$4,939, paid \$55,620 towards last fiscal year's budgeted 'Repair of 4 miles of Collection' project which was to be completed by the end of last fiscal year but did not, and paid the remainder of the computer replacement costs of \$2,335.00. Under Cash Flow, Other Income, we received our long awaited pay out from the Clean Water Fund grant money of \$96,695.13

A MOTION WAS MADE BY Richard Reis seconded by Alfred Shull, to go into Executive Session at 3:15PM to discuss the Sewer Pipeline Project. No discussion, **SO VOTED.**

At 3:45PM A MOTION WAS MADE BY Alfred Shull, seconded by Richard Reis to come out of Executive Session. No discussion, **SO VOTED.**

A MOTION WAS MADE BY Jeff Clark, seconded by Richard Reis to have Laurie Mosley set up a USDA eAuthentication Account for the Woodridge Lake Sewer District in preparation for submission of Preliminary Engineering Reports to the USDA. No discussion, **SO VOTED.**

A MOTION WAS MADE BY Raymond Turri seconded by Richard Reis, to set a meeting date of November 5, 2019 at 1:00PM at the Woodridge Lake Property Owners Clubhouse, for a Special Meeting to review Preliminary Engineering Reports. No discussion, **SO VOTED.**

NEW BUSINESS: None

OLD BUSINESS: None

A MOTION WAS MADE BY Jeff Clark, seconded by Alfred Shull, to adjourn at 3:49PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

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