

**MINUTES FOR THE JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY  
AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT  
TUESDAY JANUARY 17, 2017, 4:00 P.M. HELD IN THE CONFERENCE ROOM LOCATED AT THE  
WOODRIDGE LAKE CLUBHOUSE, EAST HYERDALE DRIVE, GOSHEN, CONNECTICUT**

**CALL TO ORDER:** Raymond Turri, President, called the meeting to order at 4:00PM.

**ATTENDANCE:** Board members present Raymond Turri, Richard Reis, Alfred Shull, and by conference phone James Mersfelder, also attending Laurie Mosley Tax Collector and recording clerk for the WLSD and Bob Elwood, who is the new Woodridge Lake Property Owners Association General Manager.

**EXCUSED:** Superintendent Charles Ekstrom and James Hiltz.

**APPROVAL OF MINUTES:** The minutes of the regular board meeting held December 12, 2016 were presented for approval.

**A MOTION WAS MADE BY** Richard Reis, seconded by Alfred Shull to approve said minutes as written. There was no discussion on the minutes, **SO VOTED.**

**REPORT FROM PLANT SUPERINTENDENT:** Monthly report – Woodridge Lake Sewer District. Charlie is has submitted his report and is excused from the meeting due to bad weather.

Raymond Turri presented and explained the following report:

**Personnel:**

Due to the three month period this report covers, Charlie did not bother with the leaves that each staff member used. To prepare for the certification exams held in January, Charlie had all three of the staff attend classes in December: Chuck and Joe did five six hour classes for the Class I exam and Mark did three six hour classes for the Class III exam. The exams were held on Jan 11. While the results have not been released as yet, first impressions indicate that both Joe and Mark passed but Chuck did not. Ray commented that Chuck can find out where he needs to study and can take the test again in July. He hopes Mark has passed so he can start training to become Plant Manager.

**Projects:**

- Pump station #6 – We had continued to have intermittent issues with number 2 pump failing to start until early December. Eversource has had a number of issues in the area and now has a temporary portable substation located on Brooks Street. A new battery back-up was installed on pump #2 on Jan 12. At this point everything indicates that it has been the power supply all along. With this appearing to be under control, Charlie contacted Eastern to remove and rebuild pump #1 and replace the leaking seal. This will not start until mid-February and will take several weeks to complete.
- Eastern completed cleaning the wet wells and inspecting the pumps at stations 1,2,3,5,7,and 8. One gasket needs replacing at Station #1 (ordered) and one check valve at Station #7 needs to be pulled and serviced. Station #5 needs work to correct issues caused by Weston and Sampson's sloppy workmanship. Charlie has asked Eastern for a full written report and

an estimate for repairs. Once this is submitted, the Board will decide whether or not to contact Weston & Sampson on the repair issues.

- Main plant building – staff have continued with the upkeep of the building: doors, floors and walls have been painted and the worst ceiling tiles have been replaced. Ray commented that the building looks great.
- Several items were brought to Charlie’s attention for trimming the budget:  
Lawn mowing – last year cost \$3000. A reliable riding mower can be bought for around \$2000 and the staff can do the mowing. Charlie thought this would be doable. Ray commented that he thought this would take away from the responsibilities already needed by the employees to upkeep the Sewer Treatment process.  
Snow plowing – cost varies with the severity of the winter. Charlie is concerned about the cost of the equipment (plow, hydraulics, and sander) and the wear and tear on our current vehicle. While doable he was not sure about the cost savings, if any. Ray commented that the company truck is too light to handle a sander and plow. A contractor would still be cheaper, in most cases the employees would have to work overtime to plow and/or sand which would add to the cost. Discussion occurred on these suggested changes. It was decided to keep it as is.  
Heating oil – it may be possible to either get together with the Town under their contract or look into a State bid. Possible saving may run about thirty cents per gallon. Goshen Oil is the supplier, in addition they service the furnaces. After discussion, it was decided Laurie would call around to the different oil companies and see what kind of price they would give the District.
- Plant flows – for 2016 the average daily flow was 82,000 gallons and the total precipitation was 47.58” (about 14” below normal). To date the January average daily flow is 96,000 and the total precipitation is 2.57”.

**MONTHLY FINANCIAL REPORTS:** Tax Collector Laurie Mosley updated the delinquency report. Three properties have paid up since December 31. The Marshal is collecting small payments under Cardello. The largest amount due, under 269 West Hyerdale Drive, has foreclosed. People’s United has taken over ownership. Laurie reported she has transferred the deed into their name and has sent a bill to them. Jim Mersfelder reported that we are a little higher in delinquency totals from last year, however, it is primarily due to the 2 properties under foreclosure. The rest looks pretty good.

Jim Mersfelder reported on the financials. The big item is our Professional/legal fees. This has put us over budget by \$265,000. Jim has added a forecast for January, February and March under Professional/legal line item to match about what we are spending now. Hopefully by April we will know where we are going and won’t need as much service. The other big change is under the capital forecast. Under Torrington pipeline construction, Jim has now moved out the forecasted expense due the delays in required permits. With the project not approved yet, the construction most likely would not start until next fiscal year. The engineering forecast also reflects this. Jim also upgraded the generator forecast. He changed the budgeted generator to a 150KVA and updated the forecasted cost to \$77,000.

Jim also reported the cash balances will probably be higher than previously forecasted. Without starting the Pipeline project, many of the forecasted items will be pushed out into the 2017-2018 fiscal year.

**OPERATIONS COMMITTEE REPORT-** None.

**PLANNING COMMITTEE REPORT-** None

**A MOTION WAS MADE BY** Raymond Turri seconded by Alfred Shull to go into Executive Session at 4:19PM to discuss the Torrington Water Company issue. It is noted Laurie Mosley will also be present. No discussion, **SO VOTED.**

**At 4:53PM A MOTION WAS MADE BY** Alfred Shull, seconded by Richard Reis to come out of Executive Session. No discussion, **SO VOTED.**

**NEW BUSINESS- A MOTION WAS MADE BY** Alfred Shull, seconded by Richard Reis, to authorize a refund of \$36 to Katherine Flowers for overpayment of taxes. No discussion, **SO VOTED.**

**A MOTION WAS MADE BY** Alfred Shull, seconded by Richard Reis, to adjourn at 5:00PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY  
WOODRIDGE LAKE SEWER DISTRICT