

**MINUTES FOR THE REGULAR JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT TUESDAY, FEBRUARY 9, 2021 AT 3:00 P.M. HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING**

**CALL TO ORDER:** Raymond Turri called the meeting to order at 3:01PM.

**ATTENDANCE:** Board members attending Raymond Turri, Alfred Shull, Richard Reis, James Mersfelder and Dave Hazan, also attending Tax Collector/Clerk Laurie Mosley, Plant Superintendent Mark Theriault and Jerry Abrahams.

**EXCUSED:** None

Ray Turri asked to move item 8 (ANY OTHER BUSINESS TO COME BEFORE SAID MEETING) up on the agenda so we could make a motion on new members. Ray introduced Jerry Abrahams to the Board. Jeff Clark officially resigned in January, the board officially needs to accept his resignation. **A Motion** was made by Richard Reis second by Alfred Shull to accept the resignation of Jeffrey Clark, due to selling his home and moving out of the district, no discussion other than regret to losing Jeff, All in favor, **SO VOTED.** **A Motion** was made by Richard Reis second by Alfred Shull, to move David Hazan from alternate board member to full board member, no discussion, all in favor. **SO VOTED.** **A Motion** was made by Richard Reis second by Alfred Shull, to elect Jerry Abrahams as an alternate board member, no discussion, all in favor, **SO VOTED.** The board welcomed Jerry to the Board and David to his new position.

**APPROVAL OF MINUTES:** The minutes of the regular board meeting held January 12, 2021 were presented for approval.

**A MOTION WAS MADE BY** Alfred Shull, seconded by Jim Mersfelder; to approve said minutes as presented. No corrections or discussions. **SO VOTED.**

**REPORT FROM PLANT SUPERINTENDENT AKA CHIEF OPERATOR- MARK THERIAULT**

- Since the last meeting Mark's new employee Conor Bennett started work. Conor started on January 18th, he has solid mechanical skills and has already taken apart, repaired, and reassembled completely, the front end on the John Deere Gator. Ball joints, Drive shaft, Control arms, steering column, four wheel drive actuator, oil change and brakes. The cost of repairs was \$1969.84 . We saved a lot of money being able to do the work in house. Mark is very happy with Conor's work ethic as well.
- Mark had Conor install insulation in the ceiling at station 9. Joe had removed the insulation just before he left. The old insulation was full of mice droppings and falling down. Mark purchased new insulation at Lowes for the project.
- Mark reported that the check valve on pump 1 at station 6 broke, he called Eastern to look at it. Eastern had to order a new check valve and the replacement valve is 8 weeks out. Mark had Eastern order 2 extra check valves so he has them on hand the next time this occurs. (The check valves are right handed and left handed so he ordered one of each to have on hand). Mark said we can't have a pump down for that long in the future, the risk is too high. The cost for the extra valves is \$8700 ea. Mark is also having Eastern get him a quote on an extra volute and impeller that will fit the pumps at station 6 and 9. He feels we need to have these things on hand as this type of emergency seems occur most often and can create costly issues. Ray commented that he had met with Eastern this morning and confirmed the need that Mark has reported for having extra supplies on hand. There are other repairs needed in the near future.

- Mark had Scott (Turri-Masterson) here to replace the heater at station 6. The bearing on the fan went bad again. This is the third heater at station 6 in less than two years. The first two had the same issue. The heater was warranted. No cost to us.
- Mark had the John Deere tractor serviced and the mechanic found an oil leak around the timing gear cover, a hydraulic leak between the clutch housing and hydro pump and another leak around the rear axle seal. The cost for the timing gear cover leak is \$4400 the cost for the hydraulic leak is \$3500 and the rear axle repair is to be determined upon closer inspection at the shop. Mark would like to have the leak at the timing gear cover repaired first. Mark thinks the hydraulic leak can wait. He does not think the rear axle leak is significant right now and can also be put off for a bit.
- Mark had Goshen Oil here to look at the furnace in the garage, it has been tripping out a lot. The technician replaced the nozzle and made some adjustments to get it running. The furnace seems to run ok for now however it has been acting up for the last couple of years and may need to be replaced in the near future. A replacement furnace is being quoted by Goshen Oil.
- Mark talked with Patrick Hail at Michaels Corporation in Watertown about camera work inside the force main at station 9 to determine the condition of the pipe. Patrick quoted him \$4500 to inspect 200ft. of the force main, take pictures and report on the findings.
- Mark had Eastern Water here to look at what it would take to gain access to the force main at station 9 so we could camera the inside of the pipe. Eastern is working on a quote for the work. Mark reported that they just sent a “not to exceed quote” to dismantle and reassemble the entry to the forced main of \$31,000. Discussion occurred at length on procedure, precautions, and costs. Ray has done a lot of research on the project and met with Eastern to better understand the procedure.
- We had a snow storm to deal with on January 2nd. Mark had Billy and Conor stay at the plant along with himself to respond to any emergencies. He had the generator at station 9 kick on for an hour and the blowers and clarifiers trip out at the plant several times, no wide spread power outages occurred.
- Flows: The average daily flow for January was 110,000gpd. And the total rainfall for the month was 2.29in. The average daily flow to date for February is 86,000gpd. And the total rainfall to date is 1.75in.

#### **MONTHLY FINANCIAL REPORTS:**

Under Financial Reports, David reported January was an expensive month. Income was steady and just about at budget. Expenses were up quite a bit due to plant costs. Worth noting; screens for the Press at the plant, we had a wet well rebuild at pump station 5 that cost \$62,000, check valves at station 9 \$10,000 and seals replaced at 9 and 1 for \$4,000, also Invoices for legal fees for the Ad Valorem court case, and the Annual Audit at \$13,000.

Laurie reported on the delinquent report. We have 15 taxpayers in arrears for a total of \$26,427.62 compared to last year's 17, \$16,973.73. Laurie also reported that an attorney called for a pay out on property on East Hyerdale under 201907WY-26 (owner) that is selling, so we should see that one paid off soon. The Governor has issued Executive Order No.9R by the State of Connecticut which states any unpaid balance after February 1, 2021 will be charged a temporary reduced rate of interest at 0.25% per

month from January 1 – March 31, 2021. This temporary reduced rate of interest only applies to the January 1 installment of taxes. This does not apply to any delinquent tax due from July 2020 or subsequent years.

**FLOWS-** Jeff Clark recorded his flow charts for us while we still learn follow in his amazing excel footsteps!

**A MOTION WAS MADE BY** Richard Reis seconded by Alfred Shull, to go into Executive Session at 3:34PM to discuss the Sewer Pipeline. No discussion, **SO VOTED.**

At 3:54PM **A MOTION WAS MADE BY** Alfred Shull, seconded by Jim Mersfelder to come out of Executive Session. No discussion, **SO VOTED.**

**OPEN END ISSUES OF PREVIOUS MEETINGS IF ANY-** Ray asked that we officially vote on the bidding process that DPC did to find the best bid and recommendation of a company that will complete the project of the CY2021 Infiltration and Inflow Rehabilitation Project. The Board awarded the bid to National Water Main Cleaning Company. **A Motion was** made by Raymond Turri seconded by Richard Reis to accept the bid of \$160,900 from National Water Main Cleaning Company to complete the CY2021 Infiltration and Inflow Rehabilitation Project, no discussion, all in favor. **SO MOVED.**

**NEW BUSINESS-** Ray Turri reported that our Attorney Tim Hollister, at Shipman and Goodwin, that represents us with our Ad Valorem court case, sent us a letter stating he was leaving Shipman & Goodwin to go to Hinckley Allen. Discussion occurred on approving hiring him at his new firm. He has worked on this case since the start. An engagement letter was sent and discussed. **A Motion was made by** James Mersfelder, seconded by Richard Reis, to sign and accept Tim Hollister's engagement letter for the District's Ad Valorem Court Case. No discussion, **SO VOTED.**

Laurie reminded the board that it is time to start the budget process for 2021-2022. David will contact Jeff about the procedure using his spreadsheets. Discussion occurred on next year's capital costs.

**A MOTION WAS MADE BY** James Mersfelder, seconded by Richard Reis, to adjourn at 4:06PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred L. Shull, Clerk

Laurie Mosley, Recording Clerk  
WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY  
WOODRIDGE LAKE SEWER DISTRICT