

**MINUTES FOR THE REGULAR JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY AND THE BOARD OF DIRECTORS OF THE WOODRIDGE LAKE SEWER DISTRICT TUESDAY, MARCH 8, 2022 AT 3:00 P.M. HELD REMOTELY THROUGH ZOOM VIDEO CONFERENCING**

**CALL TO ORDER:** Raymond Turri called the meeting to order at 3:00PM.

**ATTENDANCE:** Board members attending Raymond Turri, James Mersfelder, Dave Hazan, Richard Reis, Alfred Shull, Alternate Norval Lunan, Alternate Jerry Abrahams, also attending Tax Collector/Clerk Laurie Mosley and Plant Superintendent Mark Theriault.

**EXCUSED:** None

**APPROVAL OF MINUTES:** The minutes of the regular board meeting held February 8, 2022 was presented for approval. **A MOTION WAS MADE BY**, Richard Reis seconded by Alfred Shull; to approve said minutes as presented. No corrections or discussions. **ALL IN FAVOR, THE MOTION CARRIED.**

**REPORT FROM PLANT SUPERINTENDENT AKA CHIEF OPERATOR- MARK THERIAULT**

- Mark talked with John Esposito @ N.I.C. about getting me a list of spare parts (breakers, fuses, surge suppressers, oit boards, back up p.l.c. etc.) for the S.C.A.D.A system. John is putting together a list along with costs for me to go over. The lead time on some of the components is 3 to 4 months in some cases and we need to have these parts on hand in case of an emergency.
- Mark purchased 3 new sludge totes to haul sludge up the hill in back. The old totes were in need of replacement. He found 3 totes on line and Conor and he went to pick them up. Cost was \$375 for the three totes.
- Conor and Mark marked off and ran caution tape at Station 6 to mark the WLSO infrastructure area for all the new construction going on at the club house. He also met with Ed Dutka and the engineer of the project to go over what areas need to stay undisturbed. Everything they talked about will be updated on the set of plans.
- Mark ordered a new computer along with a desk and chair for the back office. He is going to have Conor do more data entry including putting together maintenance schedules, etc.
- Billy took his Operator 1 Exam on February 15th; His score was 55. Both Billy and Conor have rescheduled their exam for May. Conor on the 6th, Billy on the 18th.
- Eastern was here to install the new muffin monster grinder in the grit channel. Seems to already be helping with the rag issue we were having in the past. There are still some rags floating around but we are catching up with them now.
- Mark talked with Eastern about the new spare pump for station 6. They thought it would be best to keep that pump in the garage at the plant due to the weight of it. It can be loaded and transported from there a lot easier. There is no way to move it in and out of the building at station 6.
- Mark had Eastern order me a new counter clockwise impeller for the new spare pump. He just used the one we had on hand to replace one at station 9 that was in bad shape for quite a while.

- Flows: The average daily flow for February was 110,000gpd. and the total rainfall was 5.0in. The average daily flow to date for March is 101,000gpd. and the rainfall has been 0.25in.

#### **MONTHLY FINANCIAL REPORTS:**

David reported the financials. He first reported that he has asked Jim to take over the financials for the time being, David has taken a new job and it has taken most of his spare time. On the report- Note- under Plant Equipment is the emergency repair of the pump station 1; under Payroll we again had a lot of overtime costs due to snowstorms and breakdowns; under Income, collected Interest on back taxes are up.

**Delinquent Report.** Laurie reported that Delinquent list grew by quite a bit. The January payment is quite often forgotten and this is the norm. Since this was reported, Laurie has collected another \$15,470.51 and total delinquents are down to 41 (23 have paid). An intent to lien was sent on March 1 to all delinquent and that usually gets the past due taxes paid!

**At 3:17PM A MOTION WAS MADE BY** Richard Reis, seconded by Alfred Shull to go into Executive Session pursuant to CGS Sec. 1-200(6)(B) - strategy and negotiations with respect to pending litigation to which the public agency is a party – Welte v. WLSJ litigation. No discussion, **ALL IN FAVOR, THE MOTION CARRIED.**

The Board came out of Executive Session at 3:27PM.

**At 3:27PM A MOTION WAS MADE BY** Alfred Shull, seconded by Richard Reis to go into Executive Session pursuant to CGS Sec. 1-200(6)(B) - strategy and negotiations with respect to pending claims and pending litigation to which the public agency is a party – Compliance with DEEP Consent Order. No discussion, **ALL IN FAVOR, THE MOTION CARRIED**

The Board came out of Executive Session at 3:32PM.

**OLD BUSINESS-**Ray reported that we received the bids on our 2022 I & I project through DPC. There were three companies bidding and their bids were as follows, Insituform Technologies, LLC- \$170,817.00; National Water Main Cleaning Co. \$155,600.00; and Arold Construction Co., Inc. \$203,741.00. We also have DPC contracted at \$30,000.00 for the engineering services of the project. We budgeted \$200,000 for this project. Jim spoke to National Water about their bid. We have used them for the past couple years and have been happy with them. As low bidder, **A MOTION WAS MADE BY** Jim Mersfelder, seconded by Richard Reis to accept the bid of \$155,600.00 from National Water Main for the 2022 I & I project and proceed as soon as possible. No discussion, **ALL IN FAVOR, THE MOTION CARRIED**

**NEW BUSINESS-** Ray reported that the board had decided to increase wages for Billy, Conor and Mark after a lengthy research survey last month. This month Jim and Ray did a lengthy research of Laurie's position as Tax Collector and Administrator of the office. The survey and results were sent to all the Board members. Ranges for all employee positions were also sent. **A MOTION WAS MADE BY** Alfred Shull, seconded by Richard Reis, to approve the pay scale. No discussion, **ALL IN FAVOR, THE MOTION CARRIED.**

**A MOTION WAS MADE BY** Raymond Turri, seconded by David Hazen, to approve a pay increase for Laurie to \$35.38 effective Jan. 31 (the date the other employees received their increases). No discussion, **ALL IN FAVOR, THE MOTION CARRIED.**

Laurie reported that the Executive Orders pertaining to municipal meetings has expired as of February 15, 2022. Our regularly scheduled annual meeting and budget meeting are on April 30, and May 28.

She reported that she had talked to the WLPOA and they said the clubhouse was open for us to have the meeting. She noted that we set these meetings for these times and dates to proceed the WLPOA Board meetings so that we can get a good group of people to attend. The board agreed on these dates, times and place. A Legal Notice will be published for both meetings; a mailing will go out for the budget meeting approximately a month before the meeting.

Discussion occurred on adding board members Jerry Abraham and Norval Lunan to the list of authorized signers on the WLSO Operating Bank Account and taking Richard Reis off. Richard is in the process of selling his house and will no longer be able to be on the board in the coming months. **A MOTION WAS MADE BY** Jim Mersfelder, seconded by Raymond Turri, to approve the addition of Jerry Abraham and Norval Lunan as authorized signers, taking off Richard Reis. No discussion, **ALL IN FAVOR, THE MOTION CARRIED.** This leaves the following on the list of signers; Alfred Shull, Raymond Turri, James Mersfelder, Dave Hazan with the additions of Jerry Abraham and Norval Lunan.

**ANY OTHER BUSINESS PROPER TO COME BEFORE SAID MEETING-** None

**A MOTION WAS MADE BY** Alfred Shull, seconded by Raymond Turri, to adjourn at 4:03PM. No discussion, **SO VOTED.**

Respectfully submitted,

Alfred Shull, Clerk

Laurie Mosley, Recording Clerk

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY  
WOODRIDGE LAKE SEWER DISTRICT