

**Draft**

**WLSD Planning Committee Meeting**  
**Monday, August 26, 2013 @ 3:00 p.m.**  
**Minutes**

Attending: Ray Turri, Jim Mersfelder, Bob Goldfeld, Chip Roraback, Charlie Ekstrom, Richard Reis, Dwight Kellogg, Lou Friedrichs and Ken Green of WLSD; David Prickett of Woodard & Curran; and Bruce Chudwick of Shipman & Goodwin.

**1. Approval of Minutes**

The minutes of the May 20, 2013 meeting were approved.

**2. Woodard & Curran Projects Update**

David Prickett led the Committee through an update on the status of WLSD projects as outlined in the attached W&C memo dated August 26, 2013. In brief:

**Facilities Plan** – The Plan is currently being reviewed by DEEP staff and we await their call to schedule a meeting.

**Pump Stations Mechanical Upgrade Project** – As previously reported, the only bid received for work on this project was very high and we did not accept it. WLSD will review the Nickerson bid over the next 60 days and may request an extension if needed. The work may be rebid with other projects if WLSD determines that it could be more cost effective.

**Pump Stations SCADA Project** – The design work has been completed but we are holding off for now on putting this work out to bid.

**I/I Removal Construction Project** – The investigative work on the entire system is nearly complete with only some easement work left to be done. TV pictures of the problem areas were provided by W&C along with a schedule of the potential work to be put out to bid. W&C has broken the work down in a schedule to show the various parts of the project in both a base bid amount totaling \$426,128 and an alternate list showing additional work that could be done totaling \$538,080. The bid package will be organized such that bidders will be asked to bid on each section with the understanding that WLSD will choose to do only some of the sections. W&C with Charlie's input will prioritize the work so that we only do the sections that provide the greatest I/I removal. W&C will submit the bid documents to DEEP for a technical review as well as to Rural Development (USDA) to insure they are in compliance with their standards.

**Deep Sewer Problem Areas**

Dave Prickett discussed problem areas in our collection system which he highlighted in a handout. Five problem areas have been discovered by the TV work that appear to have the possibility of collapse or serious restriction thereby limiting or stopping the flow of effluent in the collection system. Two of these problem areas are on West Hyerdale which would cause a serious and expensive emergency situation if they were to fail. The length of repair in each of the situations is approximately 10 feet and would require open cut pipe repairs. W&C will prepare a short paper with estimated costs and recommended actions. The Committee considered action on some of these problem areas to be necessary and a matter for the Board to consider in the next few weeks.

**3. Rural Development (RD) Funding Application**

The Committee discussed the attractiveness of the financing package (40 year loans and grant money) that could be provided by RD (part of USDA) and there was a consensus that this is an attractive financing alternative that should be pursued further. Bruce Chudwick will be the main

contact with the head of the local RD office and Dave Prickett will be the contact person with the RD engineering staff. Jim Mersfelder has already worked on the base part of the application and together the three will be a team to prepare an application for all portions of WLSD's Facilities Plan and project work that could potentially be covered by RD loans and/or grants.

#### **4. WLSD Taxpayer Funding Alternatives**

The Committee discussed in detail the Finance Committee's paper dated July, 2013 that outlined an interactive model assessing the effect on taxpayers for repaying the debt incurred to pay for the long term solution of WLSD's wastewater disposal requirements. This model looked at different approaches using a mix of ad valorem and fixed fee charges and the resultant costs to different groups of taxpayers. After some discussion, it was agreed the Finance Committee will do further work on the model to address Committee members' questions and concerns. It was also agreed the Committees and the Board will need to reach agreement on an approach to be recommended to taxpayers at future community meetings.

#### **Next Meeting**

The date for the next meeting is tentatively set for Monday, September 30 at 3:00 pm when we hopefully will have input from both DEEP and RD.

There being no further business, the meeting was adjourned.

Respectfully submitted,  
Ken Green, Chairman  
August 27, 2013